



**Parks & Streets Committee Meeting Minutes
Monday, April 16, 2018**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:21 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, and Rick Vierheller

Absent: Bonnie Gordon and Sue Cox

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of March 19, 2018, and the motion was seconded by Rick Vierheller. Three aye votes. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mayor Carter brought up the reservation letter should include information about returning corn hole bags. Chair Rhoads said she will look over the letter.

Privilege of the Floor:

Mrs. Miller said the Downtown Association is revamping their website and the Sweets on Main Street Event is on April 28th. The directional sign will be going in the flower bed. Members can purchase an arrow for \$40-\$45 and a nonmember's cost is \$90-\$95.

New Business:

None.

Future Budget Items:

None.

Pending/Completed Legislation

2018-31 - Ordinance to consent to the Ohio Department of Transportation to perform repairs within the Village. Council passed April 9, 2018.

2018-09 - Resolution to assess properties for construction and/or repair of sidewalks. This is for incomplete properties from Res. 2017-01. The first reading was April 9, 2018.

Parks & Streets Committee Meeting Minutes

Monday, April 16, 2018

Page 2

Pending/Completed Legislation (continued)

2018-10 - Resolution to advertise for bids for sidewalk repairs and/or replacements. This is for incomplete properties from Res. 2017-01. Council passed on April 9, 2018.

2018-33 - Ordinance to enter an agreement with the bid winner for Resolution of 2018-10. The first reading was April 9, 2018.

Old Business:

Mr. Sobczak said he is waiting for information from the company that works with GPD. Mr. Sobczak is working GPD and a third party for a possible quit claim deed for one of the properties. The owner is deceased and the estate is closed.

Mr. Sobczak presented an estimate to tear down 6 Spring Street. The estimate is attached. Chair Rhoads asked to get a copy to Council and have financial discussions for 2019 Budget.

Mr. Sobczak said he had a contract ready to be approved for the relocation of the pine trees at 12 West Maple Drive. The information will be forwarded to Mr. Lesiak so the appropriate ordinances can be created. Mrs. Rhoads disclosed she is a resident of W. Maple Drive.

Chair Rhoads asked for the documentation preservation to be taken off the list due to the topic will be going to the Government Committee.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted,



Kathy Rhoads

Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report: **Project Status**
 April 16, 2018 **Target finish date**

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

Seasonal work

- *Preparing all flower beds for spring
- *Mowing all parks
- *Mowing all village owned property's
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Dragging all baseball fields
- *Sweeping all village streets

In Progress

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village
- *Concrete repairs parks and streets
- *Removed 12 dead/dangerous trees from Cy Hewit park

On Going

In Progress

Planning Stage

Completed

Sign repairs:

Status:

- *Replacing old signs with new compliant Phase 1 2018 (documented)

In Progress

Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

Project Status:

- *Repaired & repainted downtown signs
- *Retaining wall build 52 W. Main
- *Storm damage clean up
- *Replace walk in door parks bldg.
- *Repair/replace broken fencing
- *Put up flags downtown
- *Dismantling chain link fence at Cy Hewit lower pond
- *All ponds treated for algae/duckweed

Completed

Planning Stage

Completed

Completed

Completed

Completed

In Progress

Completed

- *Made Cloverleaf Colts corn hole boards to be mounted at Cy Hewit park
- *Assessing park parking lots & concrete streets for 2019 repairs
- *Plow & salt all village roads
- *Sidewalk repairs 2018
- *Sidewalks list (unfinished) 2017

In Progress

In Progress

Seasonal

Sent Out

Bid Notice

*Target dates on projects are subject to change due to work load or weather.

Respectfully Submitted
Jon Sobczak

Proposal

Zollinger Sand & Gravel Company

March 24, 2018

11899 Easton Road

Rittman, OH 44270

Cell 330-715-7877

Phone 330-855-2464

Fax 330-927-3156

Quoted to:

Village of Seville

6 Spring Street

Seville, Ohio 44273

Job Name/Location:

Old Office Building Demolition

6 Spring Street

Seville, Ohio 44273

We hereby submit specifications and bid

No asbestos is present in building

Saw roof and block walls of office near garage

Demolish office building

Remove and dispose of debris at proper facility

Leave basement floor and foundation walls

Backfill and compact basement hole with premium fill

We propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of: \$17,200

Payment to be made at completion

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate's. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance. Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____