



**Parks & Streets Committee Meeting Minutes  
Monday, August 20, 2018**

Call to Order:

Chair Kathy Rhoads, called the meeting to order at 7:11 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, and Bonnie Gordon

Absent: Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of July 16, 2018, and the motion was seconded by Rick Vierheller. Three aye votes. Mrs. Gordon abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak noted he moved the scheduled mosquito spray from Friday to Monday due to the wet weather. Mr. Sobczak said Dave Wyatt will be retiring in December. Mr. Sobczak would like to hire someone to start in October to bring the employee up to speed before Mr. Wyatt's departure. Mr. Sobczak said financially the department can afford the overlap expense. Mrs. Miller made a motion to allow Mr. Sobczak to post the position in a local paper for two time periods. Mr. Vierheller seconded. Aye votes all. Mr. Vierheller made a motion for Mr. Sobczak to review the resumes and make a recommendation to the Committee. Mrs. Gordon seconded the motion. Aye votes all. The timeline was discussed and a special meeting might be needed to get recommendation to the September Council Meeting.

Privilege of the Floor:

Mrs. Frey complimented the Department on their speedy work with a tree down in Cy Hewit Park.

New Business:

Chair Rhoads said that it has been brought to Council to consider a fee schedule for reserving park facilities. Mr. Sobczak presented information from the Medina County Park Website. The County has fees for pavilion reservations based on resident/nonresident. Mr. Sobczak said he tries to keep in contact with the sport organizations. Mr. Sobczak noted how communications have changed from meetings to emails. The football organization has painted and repaired the concession stand. Mr. Sobczak referred to an email from the football organization.

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### New Business (continued)

The email touched on appreciation for the Parks Department and possible financial help to the Village in the future. Mr. Sobczak is going to reach out to the baseball organization and discuss the upcoming fall ball schedule. There was a discussion about the pavilions, amenities, and the sport organizations using the fields for tournaments. There was a discussion about how the sport organizations reserve the fields with a broad selection of dates. The Committee would like to see more detailed reservations. The Committee discussed they would like to see a \$25 fee for a resident and \$50 fee for nonresidents. It was discussed updates would need to be made to the website and the process of the confirmation letters.

Mrs. Frey asked about the community events and the Downtown Business Association paying fees. The Committee feels if it is not for profit and/or benefits the Village of Seville there should not be a fee. Chair Rhoads will take the ideas to Mr. Lesiak to move forward. Mr. Vierheller made a motion to allow Chair Rhoads and Mr. Sobczak will reach out to football, baseball, and softball organizations to invite them to meetings and to ask for more detailed information on their reservations. Mrs. Miller seconded the motion. Aye votes all.

Mr. Sobczak explained the price difference for mosquito spraying. The old product cost \$3,041.24 for six applications. The product would get carried over to the next summer. Mr. Sobczak explained that it is an insecticide. The new product is for 7 ½ applications and it stays in the air longer, also has a pheromone to draw out the mosquitoes. The product is safe for pollinators. Mr. Sobczak said to use the old contractor and this new product it would cost \$6,000 for six applications. Our cost is \$440 per application. Licenses are important because we need them for any type of aerial spray. Another advantage is we can put the product where we want and when. It was mentioned that two men hold the licenses and Mr. Sobczak keeps track of renewals for current licenses and continued education. Chair Rhoads asked that this be considered resolved. Mrs. Miller made a motion for a resolution for Mr. Sobczak to continue to use the new product and use in house application. Mr. Vierheller seconded. Aye votes all.

Mr. Sobczak said Mr. Carrick asked the Committee to officially recognize the Cy Hewit Extension/Cy Hewit North for pavilions and forward to Council. Chair Rhoads made a motion to recommend to Council to rename the Red Oak Park and officially name it the Cy Hewit Extension a.k.a. Cy Hewit North Park. Retro-activating the name change from fall 2017 due to previous grants being filed. Mrs. Miller seconded the motion. Aye votes all.

Mr. Vierheller asked about the dog park status. Mr. Sobczak said it is going to have to be placed in another park. The pavilions that are being donated are still being planned for the area. Chair Rhoads made a motion to allow Mr. Sobczak to pursue donations for pavilions for the Ivan Reed Memorial and the Kiwanis donation and complete the pavilions in the Cy Hewit North Park with concrete pads providing the budget allows. Leslie Miller seconded the motion. Aye votes all.

### Future Budget Items:

None.

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Pending/Completed Legislation

2018-17 - Ordinance to demolish structures upon 6 Spring Street. Tabled March 12, 2018.

Old Business:

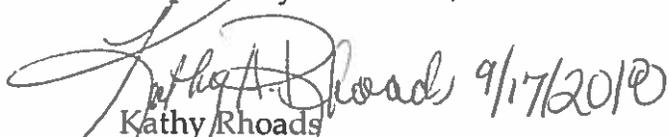
The Committee is waiting for the Gary Eicheler Trail expansion easement agreements from the companies.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 8:21 p.m.

Respectfully Submitted,

  
Kathy Rhoads 9/17/2018  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
August 20, 2018

**Project Status**      **Target finish date**

**Park/Street maintenance work:**  
**(Regularly Scheduled seasonal work)**

**Seasonal work**  
In Progress

- \*Watering all flower beds & planters
- \*Mowing all parks, roadside right of ways
- \*Mowing all village owned property's
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Dragging all baseball fields
- \*Sweeping all village streets

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village
- \*Concrete repairs parks and streets

On Going  
In Progress  
In Progress

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 2 2018 (documented)

**Status:**  
  
In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Asphalt patching High st. & W. Main st.
- \*Sled hill at Cy Hewit
- \*Chain link fence at Cy Hewit removal
- \*Clearing brush & catails around Cy Hewit lower pond
- \*Asphalt/concrete repairs made for utility water lines bursting
- \*Dismantling chain link fence at Cy Hewit lower pond
- \*All ponds treated for algae/duckweed

**Project Status:**  
In Progress  
Completed  
Completed  
  
In Progress  
  
On Going  
  
In Progress  
Re-applying

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted**

**Jon Sobczak**