

Minutes  
Seville Government Committee Meeting  
January 07, 2013

Mr. Landis called the meeting to order at 8:47PM.

Present: Larry Landis, Barb Schwartz, Leslie Miller, Roger Kilgore, and Rick Stallard

Absent: None

Mrs. Schwartz moved to approve the minutes from December 3, 2012. The motion was seconded by Mrs. Miller. The motion passed unanimously with the exception of Mr. Landis who abstained.

The minutes from November 5<sup>th</sup> were left on the table,

Privilege of the floor:

None

ORDINANCE NO. 2012-46

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ADOPTING THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE.

The ordinance was tabled on October 9<sup>th</sup>. The second reading is complete. The committee recommended the ordinance remained tabled.

ORDINANCE NO. 2012-54

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH \_\_\_\_\_ FOR THE PROVISION OF LIABILITY INSURANCE FOR THE VILLAGE.

The ordinance was tabled December 10<sup>th</sup>. The second reading is complete. A final recommendation has not yet been received from Crain-Langner. The committee unanimously recommended that Council accept the recommendation from Crain-Langner, remove the ordinance from the table, and proceed with the third reading.

ORDINANCE NO. 2012-67

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, IMPOSING A MORATORIUM ON REGULAR STEP PAY INCREASES AND DECLARING AN EMERGENCY.

The third reading will be on January 14th. The committee recommended proceeding with the third reading. Emergency language did not receive enough votes at the last Council meeting. It was stated that current police levels are not well defined and the moratorium would give Council time to better define the levels before employees get raises based solely on length of service as is the current practice. Mrs. Schwartz was in favor of the moratorium. The committee recommended proceeding with the third reading with no changes.

ORDINANCE NO. 2013-01

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH \_\_\_\_\_ FOR THE PROVISION OF

TELEPHONE AND INTERNET SERVICES FOR THE STREET AND PARKS DEPARTMENT AND DECLARING AN EMERGENCY.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading.

ORDINANCE NO. 2013-02

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO RENEW (ENTER INTO) A CONTRACT WITH ANTHEM BLUE CROSS AND BLUE SHIELD \_\_\_\_\_ FOR HEALTH INSURANCE COVERAGE FOR VILLAGE EMPLOYEES.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. The Fiscal Officer was asked to draft a letter to the employees informing them of Councils' intention to ask for bids for the health insurance contract.

ORDINANCE NO. 2013-03

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT FOR LIFE INSURANCE COVERAGE FOR THE VILLAGE EMPLOYEES.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. Mrs. Schwartz asked if the dental insurance was also up for renewal. The Law Director will be contacted to draft an ordinance for dental insurance if necessary.

ORDINANCE NO. 2013-04

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING, ADOPTING AND ENACTING THE 2013 EDITION OF THE MODEL OHIO MUNICIPAL CODE, PUBLISHED BY THE AMERICAN LEGAL PUBLISHING CORPORATION, FOR THE VILLAGE OF SEVILLE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND PUBLISHING THE ENACTMENT OF NEW MATTER.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading.

ORDINANCE NO. 2013-05

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2013.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. Item (1.) of the ordinance should read 1% not 2%.

ORDINANCE NO. 2013-06

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, TRANSFERRING FUNDS.

KW hour tax

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. A suspension of the three reading rule has been requested.

ORDINANCE NO. 2013-07

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO,

**TRANSFERRING FUNDS.**

Bond payments.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. A suspension of the three reading rule has been requested.

**ORDINANCE NO. 2013-08**

**AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, REPEALING ORDINANCE 2005-59 AS AMENDED AND ESTABLISHING AN EMPLOYEE HANDBOOK SETTING FORTH THE PERSONNEL POLICIES AND PROCEDURES FOR VILLAGE EMPLOYEES**

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading.

**RESOLUTIONS:**

**RESOLUTION NO. 2012-12**

**A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION IN THE SUBDIVISION AND THE AMOUNT OF REVENUE THAT WOULD BE PRODUCED BY A TWO (2) MILLS RENEWAL LEVY UPON THE LEVY A TAX OUTSIDE THE TEN (10) MILL LIMITATION FOR CURRENT OPERATING EXPENSES TO BE PLACED ON THE BALLOT AT THE NOVEMBER 5, 2013 ELECTION.**

The second reading will be January 14<sup>th</sup>. The committee recommended proceeding with the second reading. The Law Director will be contacted to see if emergency language or a suspension of the three reading rule would benefit the Village.

**RESOLUTION NO. 2012-13**

**A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION IN THE SUBDIVISION AND THE AMOUNT OF REVENUE THAT WOULD BE PRODUCED BY A TWO (2) MILLS REPLACEMENT LEVY UPON THE LEVY A TAX OUTSIDE THE TEN (10) MILL LIMITATION FOR POLICE OPERATING EXPENSES TO BE PLACED ON THE BALLOT AT THE NOVEMBER 5, 2013 ELECTION.**

The second reading will be January 14<sup>th</sup>. The committee recommended proceeding with the second reading. The Law Director will be contacted to see if emergency language or a suspension of the three reading rule would benefit the Village.

**RESOLUTION NO. 2013-01**

**A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO CONSTRUCT AND/OR REPAIR CERTAIN SIDEWALKS.**

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading. The Street Superintendent will be contacted and asked to provide a list of the sidewalks in need of repair.

**RESOLUTION NO. 2013-02**

**A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO APPLY FOR ADVANCES IN TAXES RECEIVED FROM THE MEDINA COUNTY AUDITOR**

FOR THE FIRST HALF OF THE TAX YEAR 2013 AND DECLARING AN EMERGENCY.

The first reading will be on January 14<sup>th</sup>. The committee recommended proceeding with the first reading.

Old business:

There was discussion concerning resolutions 2012-12 and 2012-13. Mrs. Schwartz asked the Fiscal Officer to provide revenue and expense data to Council from 2009 through 2012 to determine the language to be used for the levies. The current fund levy for general expenses will be pursued this year. There was no consensus or recommendation on putting the police levy on the ballot.

New business:

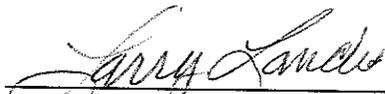
The Mayor announced that he will be keeping the same committee appointments in 2013 as he had in 2012.

Mrs. Schwartz asked if employee evaluations for supervisory employees have been completed and shared with the employees. The evaluations have been completed but have not been reviewed with the employees yet.

The conclusions reached by Varney-Fink in the course of the recently completed payroll audit have not been implemented yet.

Mrs. Schwartz asked about the status of moving the Village records at 6 Spring Street. This was a follow-up to a March 2012 request. The records will be moved from the current storage room to a room with shelving at least 6 inches off the floor by March 1<sup>st</sup>. The records also need to be organized and labeled.

Mr. Stallard made a motion to adjourn. The motion was seconded by Mrs. Miller. The motion passed unanimously. The meeting adjourned at 9:47 PM.



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Larry Landis      Committee Chair