



**Parks & Streets Committee Meeting Minutes  
Tuesday, January 22, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:20 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, and Bonnie Gordon

Absent: Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of November 19, 2018, and the motion was seconded by Rick Vierheller. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak discussed a quote from Most Paving to get West Main Street a complete overlay including tear out and shimming to the township line for \$43,490. Leslie Miller made a motion to accept the quote with Most Paving for work to be done on West Main Street for the cost of \$43,490.00. Bonnie Gordon seconded the motion. Aye votes all.

Privilege of the Floor:

Chair Miller announced the Egg Hunt will be held Saturday, April 13<sup>th</sup>. This will be the 19<sup>th</sup> year the group will hold the event and the last year. If anyone is interested in taking on the tradition, please contact Leslie Miller or Sue Frey.

Mayor Carter thanked the Department for their excellent work maintaining the roads during the recent snow storm.

New Business:

The Committee discussed the wording for the pavilion fees verse the spirit of the fees. The example given if a person reserves the Armstrong and Veterans pavilions because the Lion's pavilion was already reserved. Is this considered one or two fees? After discussing the concerns, the Committee agreed to keep the reservation fee per pavilion and not reservation.

There was a discussion about food trucks being used for private parties in the parks. The current codes do not prevent the food trucks from being used. There was a discussion about liability, locations of food trucks staying in the parking lot, and the food trucks should be self-contained.

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New Business (continued):

Chair Rhoads said she invited the Youth Football Organization to the February meeting. The organization has commented about putting a roof on the concession stand. Liability was discussed and the proper procedure to accept a donated roof. The Committee discussed if there should be a field reservation fee. The cost and wear and tear on the fields were discussed. The Committee agreed the parks are for the greater good of the Community.

Future Budget Items:

Mr. Sobczak said he was able to work a deal with Sterling Farm to replace the Kubota RTV and a replacement mower for \$31,000. This offer was \$10,000 under the budget. Leslie Miller made a motion to accept the Sterling Farm offer to replace the Kubota RTV and the mower for \$31,000. Rick Vierheller seconded the motion. Aye votes all.

Pending/Completed Legislation

2019-06 Amend Ordinance 1991-32 granting the Director of Transportation authority to maintain state highways inside the village corporation limits and giving consent to plowing of snow and use of abrasives for ice control under the supervision of the Director of Transportation. First reading was January 14<sup>th</sup>. Chair Rhoads asked Mr. Sobczak if there was a need to pass this ordinance with emergency language. Mr. Sobczak said no.

2019-01 Resolution to declare it necessary to construct and/or repair certain sidewalks. First reading was January 14<sup>th</sup>.

Old Business:

The Gary Eichelher Trail expansion is still in motion. Mr. Sobczak and Chair Rhoads will continue to work on two signatures that are needed for the easements.

Chair Rhoads said we did receive a grant to put a bathroom in Memorial Park. She will be working with Mr. Sobczak to complete the additional forms needed to complete the process.

Privilege of the Floor:

None.

Rick Vierheller made a motion to adjourn the meeting and Leslie Miller seconded the motion. All were in favor. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

  
Kathy Rhoads  
Parks & Streets Committee Chair

## Seville Parks & Streets Superintendents Report

**Monthly work report:**  
January 22, 2019

**Project Status      Target finish date**

**Park/Street maintenance work:  
(Regularly Scheduled seasonal work)**

- \*Dead heading flower beds
- \*Mulching all parks
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Sweeping all village streets

**Seasonal work**  
Finished till spring  
  
(Twice Weekly)

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village

On Going  
As Needed

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 1 2019 (documented)

**Status:**

In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*2018 leaf pick up
- \*Leaf cleanup in all parks
- \*Winter Storm Clean Up...
- \*Plow & salt village roads, parking lots
- \*Shovel & salt all village owned/maintained walks

**Project Status:**

Completed  
Completed  
On Going  
In Progress  
In Progress

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted  
Jon Sobczak**