



**Parks & Streets Committee Meeting Minutes
Monday, March 18, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:10 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Rick Vierheller, and Bonnie Gordon

Absent: Leslie Miller and Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of February 19, 2019, and the motion was seconded by Rick Vierheller. Three Aye votes. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak reported he is in the process of double checking the sidewalk list due to the frost line.

Privilege of the Floor:

Mr. Gordon of 167 Pine Needle Drive, President of the Run for Trails Inc., a 5013C, asked Chair Rhoads how the Committee can move forward to making progress to achieve the goals for the trail expansion and getting the easements signed. Mr. Gordon pointed out there is a sense of urgency dealing with the developer that is building at a high rate and has been agreeable to make an entrance to the trail.

Sue Frey reminding everyone the Easter Egg Hunt will be at Cy Hewit Park on Saturday, March 13th at 1 PM.

Paula Reed, 103 Center Street, said she asked Mr. Bittaker to come in to be a part of the discussion on getting the trail easements over the sewer easements and didn't understand why the hold up. Chair Rhoads said she honestly does not know why the two companies won't agree to sign the easements. Mr. Sobczak said he was recently in one of the offices and talked with a manager that commented the owner is interested in signing the easement. Mr. Sobczak left another agreement with them. Chair Rhoads explained that her and Mr. Sobczak have spoken with both companies several times and answered any questions and still do not have signed agreements. Mr. Gordon suggested inviting them to a meeting. Mayor Carter said she will send a letter.

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New Business:

None.

Future Budget Items:

None.

Pending/Completed Legislation

2019-08 Resolution to advertise for bids for sidewalk repairs and replacement, declaring an emergency. First reading will be April 8, 2019. This includes the sidewalks for 2017, and 2018 that were not completed.

2019-09 Resolution declares it necessary to assess properties for the construction and/or repair of certain sidewalks. First reading will be April 8, 2019. This includes the sidewalks for 2017, and 2018 that were not completed.

2019-06 Amend Ordinance 1991-32 granting the Director of Transportation authority to maintain state highways inside the village corporation limits and giving consent to plowing of snow and use of abrasives for ice control under the supervision of the Director of Transportation. Council passed on March 11th.

2019-01 Resolution to declare it necessary to construct and/or repair certain sidewalks. Council passed on March 11th.

Old Business:

The Gary Eicheler Trail expansion is still in motion. This was discussed during privilege of the floor.

Mr. Sobczak said Tony Burgoyne, with GPD, had been out of town and looks forward to discussing the bathroom engineering needed for the grants.

Chair Rhoads asked for an amendment to discuss the 5 year rolling street plan. Rick Vierheller made the motion and Bonnie Gordon seconded the motion. Aye votes all. Mr. Sobczak presented a new map. See attached map. Rick Vierheller made a motion to accept the 2019 five year rolling street plan and Bonnie Gordon seconded the motion. Aye votes all.

Chair Rhoads asked for a discussion about creating an ordinance to allow food trucks within the Village. Mr. Sobczak said from the idea of being used in the Parks he didn't see a problem with them being self-contained, located only on paved parking areas and provided they clean up waste. The discussion opened to the allowance to special events or setting up on the streets. Mayor Carter asked if it would work to have them permitted like an ice cream truck.

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Old Business (continued):

There was a discussion on food trucks setting up on private properties during the yard sale. Concerns discussed were safety preventing fires. Crossing the line of telling property owners what they can and cannot do. How to set up rules and definitions and still allowing the nonprofit organizations to set up. It was discussed the food vendors pay to be downtown and are checked by the Fire Marshall. The expenses for insurance and port a pottys for the Chamber of Commerce were discussed. Questions that come up were if the home owner's policy would cover an accident. A concern mentioned was with the older homes and buildings a fire could spread rapidly. Mayor Carter mentioned safety is her biggest concern. The Chamber of Commerce has even tried to get a trolley company in to help alleviate some of the traffic on Center Street. It was mentioned that people discover Seville because of the yard sale. The Committee decided to carry the discussion to next month's meeting before asking Mr. Lesiak to draw up an ordinance.

Privilege of the Floor:

None.

Rick Vierheller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

 Kathy Rhoads 4-15-2019

Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
March 18, 2019

Project Status **Target finish date**

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

- *Dead heading flower beds
- *Mulching all parks
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work
Finished till spring

(Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

- *Replacing old signs with new compliant Phase 1 2019 (documented)

Status:

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Rolling 5 yr. Resurfacing proposal
- *Cattail removal at Cy Hewit north pond
- *Hauling cattail/silt to dump
- *Sidewalk repair assessment 2019
- *Concrete road repair assessment 2019
- *Plow & salt village roads, parking lots
- *Shovel & salt all village owned/maintained walks

Project Status:

Completed
Completed
In Progress
Completed
Completed
In Progress
In Progress

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jon Sobczak