



**Parks & Streets Committee Meeting Minutes
Monday, May 20, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:20 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Rick Vierheller, Bonnie Gordon, Leslie Miller and Sue Cox

Amendments to Agenda:

Chair Rhoads asked to amend the Agenda and start with privilege of the floor to allow Jerry Winkler, with the Chamber of Commerce to speak next. Committee agreed.

Privilege of the Floor:

Mr. Jerry Winkler, 122 Hazelwood Drive, a Director of the Seville Area Chamber of Commerce. Brenda Norris, 121 Maple Avenue, Creston, President of the Seville Area Chamber of Commerce. Doug Metzger, 4977 Mandarin Drive, Treasurer of the Seville Area Chamber of Commerce. Heather Goe, 7530 Hidden Acres Drive, Montville Township, Secretary of the Seville Area Chamber of Commerce. Mr. Winkler thanked the Committee for the opportunity to speak. Historically the Chamber has sponsored the yard sale event, supplying advertising, port-a-pots, and an insurance policy.

A concern is the drop in the food vendor registration. The vendor fees are the way the Chamber makes the money that allows for the services provided. The last few years a growing number of vendors have shown up in residents' yards. Our safety concerns are most residential occupancies are not set up for running a 30 amp power cord to a trailer. This poses a liability and safety issue, as well as who would be checking that the vendors are licensed properly. The Chamber has been receiving complaints from the paying vendors. Mr. Winkler said the Chamber will be holding a meeting after the yard sale weekend to determine whether they want to continue sponsorship.

The revenues have been dropping and liability increasing. Mr. Winkler said the money left over after costs from the yard sale are given back to the community. The Chamber will sponsor the egg hunt next year and donate to the Fire Department Golf Outing. Mr. Winkler respectfully asked that the Committee to consider legislation to require any vendor participating with the yard sale to register with the Seville Area Chamber of Commerce.

Mr. Winkler brought up the discussion of the Village not being able to tell residents what they can do in their yard. Mr. Winkler said the reality is the Village does tell the residents what they can do with zoning ordinances. Some of the restrictions involve where you can put a fence, a shed, an RV or run a business out of your home. Mr. Winkler would like to see the food vendors registered and inspected by the fire department.

Privilege of the Floor (continued):

Mr. Winkler said the event is so big the Police & Fire Departments work together to have an incident/action plan just for the yard sale weekend. It was discussed there should be a registration for commercial sales only for any organization sponsored events. It was discussed the residents could have a food vendor for private events. Mr. Metzger mentioned the organizations holding the event would be responsible for the liability.

Mr. Winkler said the Chamber doesn't have any rights for the vendors on private properties. The Chamber tries to make sure there are a variety of vendors in designated areas. The Chamber pays \$1,600 for port-a-pots, \$1,500 for insurance, and \$500 for dumpsters. The registered vendors have a permit to display in their windows showing they are registered and have been inspected. Mayor Carter expressed a concern for the way the legislation is now, the Village does not have any authority over any vendor coming in at any given time. There was a discussion about the safety concern for a vendor that sets up at Cy Hewit and has customers on the road. The Chamber charges only the vendors that use water and electric.

Chair Rhoads thanked the Chamber members for coming to the meeting and asked if legislation were to pass would it influence the decision to continue as the yard sale sponsor. Mr. Metzger said the legislation would definitely be a consideration. Ms. Norris said the Chamber needs to have some tough discussions. The Chamber needs to figure out a fundraiser that doesn't have as much risk.

Tom James, 4923 Mandarin Drive, Former Director of Medina County Park District. Since retirement he has joined the Environmental Design Group out of Akron on a part time basis. The Environmental Design Group works on park planning and would like to leave some information to be considered to help with the Gary Eicheler Trail Expansion. The group has planned 650 miles of bike trails in Medina County, the Lake Medina Trail, the first plan for Buckeye Woods, and the master plan for Lake Medina. Mrs. Gordon asked if the Group helps with grants. Mr. James said it is a multi service group from beginning to end.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of April 15, 2019, and the motion was seconded by Sue Cox. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak thanked Jared Wyatt for his help with the rescue of the Great Horn Owl. Mr. Sobczak said Jarvis Ceptic said the Leohr Park restroom vault is crushing in and has half of the capacity. Mr. Sobczak would like to do the replacement work in house and found a slightly used vault for \$200. Chair Rhoads said there is a risk with removing the vault but it is preventative work. Chair Rhoads said the downtown pollinator garden will have the white flowers replaced.

Parks & Streets Commissioner's Report (continued):

Mr. Sobczak reported he has 19,535 square feet of concrete repairs throughout the Village. The budget allows for roughly 6,000 square feet. Mr. Sobczak would like to replace the cul-de-sacs on Beth & Lynn Drive. Leslie Miller made the motion to approve Mr. Sobczak's plan to repair roughly 6,000 square feet in the Village. Rick Vierheller seconded the motion. Aye votes all.

Chair Rhoads complimented Mr. Sobczak on the work done on West Main Street. Chair Rhoads has heard positive comments from the residents.

New Business:

Chair Rhoads explained to the Committee the State Bike Route needs assistance to put up signs within the Village. The Village will provide the posts and hardware for the signs. Mr. Sobczak will complete the task. Please see attached.

Future Budget Items:

None.

Downtown Business Association Report:

Mrs. Miller reported they did not hold a May meeting. The flower pots will be delivered from Boyert's before Memorial Day. Jane of Seville Flower & Gifts will be planting red flowers in the Village flower beds.

Pending/Completed Legislation

2019-19 – Ordinance Enter into agreement with _____ for repairs and/or construction of certain sidewalks within the Village. Second reading was May 13, 2019.

2019-09 Resolution declares it necessary to assess properties for the construction and/or repair of certain sidewalks. Second reading was May 13, 2019. This includes the sidewalks for 2017, and 2018 that were not completed.

Old Business:

The Gary Eicheler Trail expansion is still in motion. Chair Rhoads asked for a motion to invite Mr. James of the Environmental Design Group to talk with the Committee about the trail expansion at the July 15th meeting. Leslie Miller made the motion. Rick Vierheller seconded the motion. Aye votes all. Chair Rhoads commented the Virmurco signature for the easement has been received. SDI has the easement agreement being reviewed by their legal department. They have requested a drawing of the proposed trail to review. The Committee discussed talking to the developer building off of Autumn Meadows to see if they will still have an access to the trail. Mr. Sobczak will follow up with the developer.

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Old Business (continued):

Chair Rhoads said the numbers are in for the Memorial Bathroom Grant with the State of Ohio. Mr. Sobczak said the bathroom total cost would be near \$44,000.00 with the Village taking on some of the work. The funds are not in the budget. The Committee felt the Village could not afford to accept the grant money. The Committee will consider adding to the budget line over the next couple of years. Leslie Miller made a motion to decline the grant for the Memorial Bathroom. Rick Vierheller seconded the motion. Aye votes all.

Chair Rhoads offered to talk about food trucks for twenty minutes. Chair Rhoads asked Chief Burson about his concerns. Chief Burson said he shares some concerns when a vendor is sitting on a private property that pushes customers on the sidewalks. Chief Burson's number one worry is that if you have a problem and he is unable to get around the traffic. Chief Burson said the department can deal with whatever the Committee decides for the regular course of the week for the food trucks. Chief Burson's personal opinion is to not allow food trucks for private events at the parks but from the Department's perspective he does not feel they would create a problem.

Chair Rhoads asked the committee to break the discussion down to three parts: discuss food trucks in the park for private events, food trucks downtown for events, and food trucks associated with the yard sale and take into consideration concessionaires. Chair Rhoads asked the Committee to take in consideration to decide if this Committee is the right Committee to make the decisions.

Chair Rhoads asked for comments on food trucks in the parks for private events. Mrs. Miller said she thought it was good if they were self-contained. It was mentioned to have the vendors register with the Village and show the health department license and proof of insurance. These documents could be provided by the person making the reservation. Mrs. Cox expressed her concern about the food trucks being a nuisance for other residents using the park, the reservations are made for the pavilion, and the food truck would be taking up parking. Leslie Miller made a motion to allow food trucks in the parks for private events that are self-contained and take trash away. Bonnie Gordon seconded the motion. Three aye votes. Mr. Vierheller and Mrs. Cox voted nay. Mr. Lesiak will be asked to create the legislation and will be reviewed by Government Committee and Council. Chair Rhoads asked to include in the legislation in the parks for the private parties to include a copy of license and insurance from the vendors. Leslie Miller made the motion. Bonnie Gordon seconded the motion. Three aye votes. Mr. Vierheller and Mrs. Cox voted nay.

The second item is for food trucks in the downtown area for downtown events (not the yard sale). It was discussed the association should have liability insurance and the vendors should be licensed with the State of Ohio and be registered with the association, self-contained and located in an area that does not conflict with our downtown businesses. It was discussed to continue this discussion after Mrs. Miller talks with the Downtown Association at their next meeting.

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Old Business (continued):

Chair Rhoads asked the Committee if they want food trucks in the Village not associated with an event. This would allow a vendor to set up any day or any time within the Village. Sue Cox made the motion this Committee is not in favor of food trucks being allowed in The Village of Seville that is not associated with an event. Leslie Miller seconded the motion. Aye votes all. A resident suggested using the term commercial food vendor. It was discussed the solicitor will create the legislation as needed.

Chair Rhoads said the yard sale food vendor topic can be handled in one of two ways. The Committee can make a recommendation as the Parks & Streets Committee about food vendors associated with the yard sale. Or, the Committee can determine it is not within our jurisdiction of the Parks & Streets Committee and ask that the decision goes to the Government Committee. It was discussed because the event takes place village wide including private yards it is bigger than Parks & Streets. Leslie Miller made a motion to move the question of food vendors associated with the yard sale to the Government Committee. Rick Vierheller seconded the motion. Aye votes all.

Mr. Sobczak presented a drawing of a map of the Cy Hewit Extension map.

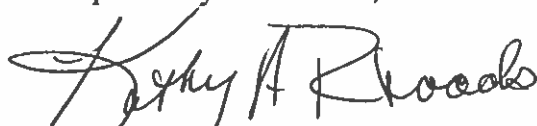
Mrs. Sobczak said there were two bids for the sidewalks. Liberta Construction/Cioffi with \$9,244.20 and Mid Ohio Concrete with \$6,547.97. Mr. Sobczak did the calculations and the Mid Ohio Concrete would be the best bid for the Village. Leslie Miller made the motion to recommend to Council to accept the Mid Ohio Concrete bid for \$6,547.97. Bonnie Gordon seconded the motion. Aye votes all.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

 6-17-2019

Kathy Rhoads

Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:

May 20, 2019

Project Status

Target finish date

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

(Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

- *Replacing old signs with new compliant Phase 1 2019 (documented)

Status:

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Repave W. Main st. & repair Ryan rd.
- *Repair/patch utility repairs
- *Painting downtown road markings
- *Paint center lines W. Main st.
- *Replacement of restroom vault in house Leohr Park
- *Excavated two building pads for both pavilions (Cy Hewit north)
- *Replace leaking diesel fuel tank
- *Mulching all village properties
- *Worked/reseeded pollinator beds (parks)
- *Planted 12 Black Hills Spruce trees, 10 6 ft. Arborvitaes, 2 Azaleas in park

Project Status:

Completed
Completed
In Progress
Completed
Planning Stage

Completed
Completed
Completed
In Progress

Completed

*Cut base & stoning trail at Cy Hewit	In Progress
*Sidewalk Bid in	Completed
*Silt removal at Cy Hewit north pond	Completed
*Hauling cattail/silt to dump	Completed
*Rescue one Great Horned Owl {0,0}	Completed
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*Note;

Mosquito spraying dates...

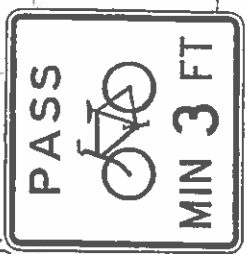
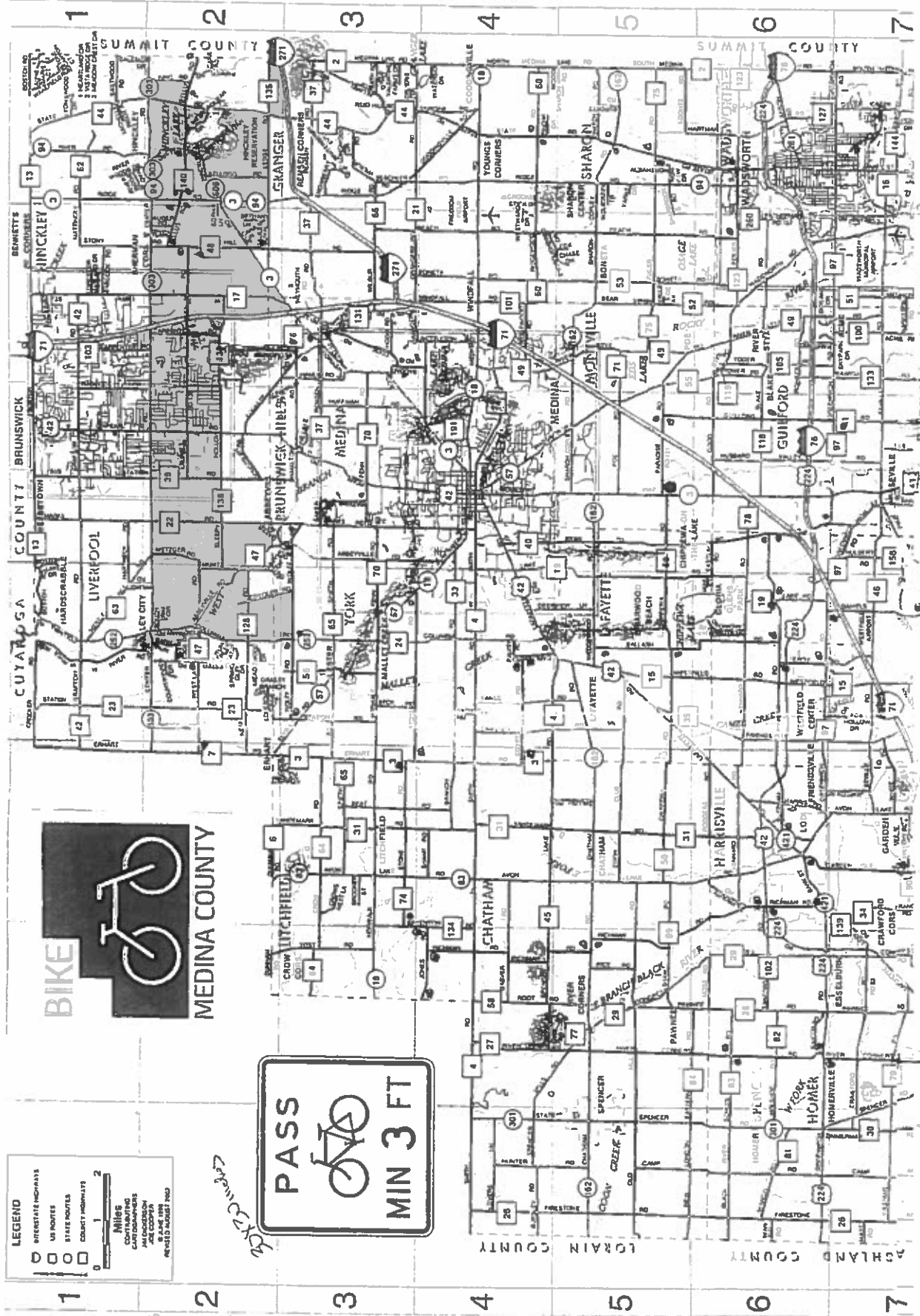
May 24th. June 13th. July 5th. July 26th. Aug. 16th. Sept. 6th. Spraying will start around 11 pm.

We will also be applying crosscheck in our parks wetter areas prone to mosquito larvae (birthing grounds)

*Target dates on projects are subject to change due to work load or weather.

**Respectfully submitted by
Jon Sobczak**

Beth's
Master
3 Ft Signs
route
and
placement



LEGEND

	STATE HIGHWAYS
	US ROUTES
	STATE ROUTES
	COUNTY HIGHWAYS

Miles

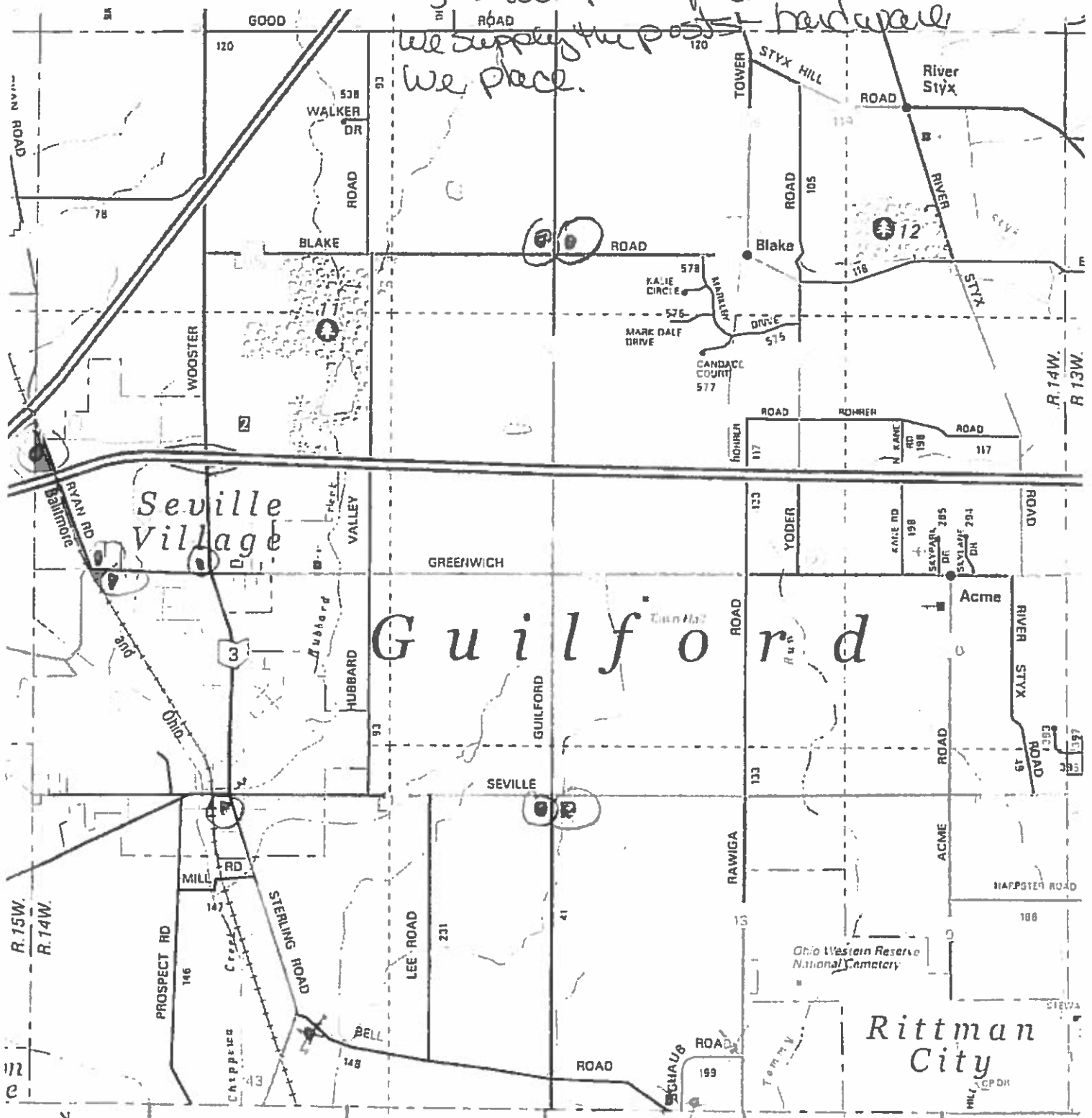
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COUNTY COURTS
 CANTONMENTS
 AMBASSADOR
 JOE COPPIN
 REVEREND MARTIN LUTHER KING, JR.

Copy Center

5 of 9 signs - are in the Village Limits
 Signs are paid for.

We supply the post hardware
 We place.



Medina County Highway Engineer
 791 West Smith Road
 Medina, OH 44256
 Phone 330.723.9561

www.highwayengineer.co.medina.oh.us

John may need to get approval for #3
 Beth Schnabel - eschnabel47@gmail

330-461-4686

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