



**Parks & Streets Committee Meeting Minutes
Monday, April 20, 2020**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:26 p.m.
The meeting was held via conference call due to the COVID-19 Pandemic.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Sue Frey, and Bonnie Gordon

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of February 18, 2020, and the motion was seconded by Sue Frey. Aye votes all. The minutes approved as written.

Amendments to Agenda:

Bonnie Gordon made a motion to amend the agenda to discuss Mr. Sobczak's paving quote. Sue Frey seconded the motion. Aye votes all.

Sue Frey made a motion to amend the agenda to discuss summer reservations affected by COVID-19 pandemic. Leslie Miller seconded the motion. Aye votes all.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report attached.

New Business:

Mr. Sobczak said the rolling 5-year resurfacing projects change from time to time depending on condition of the streets. In addition to the normal asphalt maintenance repairs, Stan Hope Park parking lot along with a pad for the porta potty on the north corner near the bike rack is scheduled for resurfacing this spring. Mr. Sobczak said he would like to complete the section of High St. between Rt. 3 and W. Main St. and W. Main St. in front of the church. Both Water St. north and south including the parking spaces along both sections of Water St. The Committee reviewed the Most Paving quote and agreed with Jon to proceed as planned.

The Run for the Trail permit has been received. Sue Frey made a motion to waive rental fees. Leslie Miller seconded the motion. Aye votes all.

Chair Rhoads shared the Yard Sale Team sent out a press release canceling the sponsored yard sale in June. Leslie Miller made a motion to recommend to Council to post the press release on the Village of Seville website. Bonnie Gordon seconded the motion. Aye votes all.

Leslie Miller said Chief Burson is recommending adding a disclaimer on the pavilion reservation to allow the Village to modify or cancel reservations if necessary. Leslie Miller made a recommendation for Chair Rhoads to discuss the disclaimer with Solicitor Lesiak. Sue Frey seconded the motion. Aye votes all.

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New Business (continued):

Chair Rhoads asked if the Committee should consider changing park reservation fees concerning the COVID-19 pandemic. It was discussed that the rules are set up discretion can be used. At this time, no concerns have been presented.

Pending/Completed Legislation

2020-01 - Resolution necessary to construct and/or repair certain sidewalks. The third reading was April 13th. The ordinance did not pass. The new 2020 residents will be added to 2021.

2020-14 - Ordinance authorizing to enter into an agreement with _____ for repairs and/or construction of certain sidewalks. (Incomplete 2019) First reading April 13th.

2020-18- Ordinance temporarily amending Ordinance 2013-18, as amended establishing an Employee Handbook Due to the COVID-19 Health Emergency. Council passed April 13th.

2020-05 - Resolution authorizing to advertise for bids for sidewalk repairs and replacement. (Incomplete 2019) Council passed April 13th.

2020-06 - Resolution declaring it necessary to assess properties for the construction and/or repair of certain sidewalks. (Incomplete 2019). First reading April 13th.

Old Business:

No update for the grant for the Gary Eicheler Trail expansion.

After the Committee discussed the frequent use of the parks, they agreed to have the porta potty rental for Stan Hope Park on May 1st.

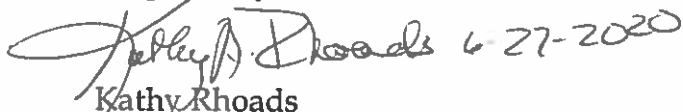
Leslie Miller reported the Farm Market is postponed. No new date at this time.

Chair Rhoads complimented the Department for their continued hard work.

Mayor Carter complimented the Department for their support and helping with dogs unleashed in the parks.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting adjourned at 7:54 p.m.

Respectfully Submitted,

 6-27-2020

Kathy Rhoads
Parks & Streets Committee Chair

Seville Street & Park Superintendents Report

Monthly work report: Covid-19
March-April, 2020

Project Status **Target finish date**

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

(Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

- *Replacing old signs with new compliant Phase 1 2020 (documented)

Status:

In Progress **Dec. 30th**

Equipment service:

- *Routine equip, maintenance
- Going

(Oil, grease, tires, bulbs ext.)

On

Active projects:

- *Storm cleanup
- *Plow & salt roadways
- *Resurfacing 2020
- *Tree trimming/chipping Cy Hewit park
- *Cy Hewit drainage project
- *Cy Hewit drainage landscaping

Project Status:

Completed
Seasonal
Planning Stage
In Progress
Completed
Planning Stage

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jon Sobczak

MOST PAVING CO. LLC

ASPHALT PAVING AND SEALCOATING

Phone: 330-682-6025

estimating@mostpaving.com

www.mostpaving.com

PO Box 161

Orrville, OH 44667

March 27, 2020

VILLAGE OF SEVILLE STREET DEPT.

ATTN: JON SOBCHAK

6 SPRING ST

SEVILLE, OH 44273

CELL: 330-416-5925

jsobczak@villageofseville.org

FROM: JOHN H MOST III

- 1.) **INTERSECTION OF HIGH AND MAIN AND PARKING LOT &**
- 2.) **AND S. WATER ST OVERLAY AFTER REPAIRS**

See Satellite Image - 2:

1.) Area = 17,040 SF &

2.) New = 1,500 SF + 2.5" Repairs = 2,255 SF + Overlay = 11,674 SF

PARAMETERS:

- o Job figured as not prevailing wage and tax exempt
- o Road work signage needed is to be provided by The Village

ITEM 1 - 2" OVERLAY SPECIFICATIONS:

- o Grind headers at ends of road sections.
- o Apply CSS-1 tack coat to facilitate adhesion @ .07 gal / S. YD.
- o Install #448T-1 Limestone Surface Course asphalt compacted to 2" (206 tons)

ITEM 2 - WIDEN EAST EDGE, 2.5" REPAIRS & 2" OVERLAY OF EXISTING ASPHALT - SPECIFICATIONS:

- o Grind headers at ends of road and mill repair areas to 2.5"
- o Excavate the East edge grass strip to 4.5", grade and compact
- o Apply CSS-1 tack coat to facilitate adhesion @ .07 gal / S. YD.
- o Install #301 Base course to repair and added areas and compact to 2.5" (58 tons)
- o Install 2 custom steel risers
- o Install #448T-1 Limestone Surface Course asphalt to entire area and compact to 2" (159 tons)
- o Apply melted flexible rubber to the asphalt seams on the road
- o Restripe the areas proposed above

COST OF PAVING _____ **\$ 48,950.00**

Price quoted is good through end of August 2020.

We propose to furnish material and labor-complete in accordance with specifications stated above. Billing will be based on quantities measured and installed in the field.

NET DUE IN 15 DAYS. 1.5% SERVICE CHARGE STARTS DAY 16.

Presented by: _____ John H Most III

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: _____ Date: _____

IF ACCEPTED PLEASE FURNISH TAX EXEMPT CERTIFICATE

An aerial photograph of a residential neighborhood. The image shows a street on the left side, with several houses and green spaces. A white text box is overlaid on the image, containing the text 'Seville - Job Number 2', 'Green & Blue Areas', and 'March 2020'. A green line is drawn on the image, starting from the bottom left and extending upwards along the street. A white line is also drawn on the image, starting from the bottom left and extending upwards along the street, slightly to the right of the green line.

Seville - Job Number 2

Green & Blue Areas
March 2020