



**Parks & Streets Committee Meeting Minutes
Monday, October 19, 2020**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:13 p.m.
The meeting was via conference call due to the COVID-19 Pandemic.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Sue Frey, Sue Cox and Bonnie Gordon

Amendments to Agenda:

Bonnie Gordon made a motion to add the 2021 Budget to the agenda. Sue Cox seconded the motion. Aye votes all.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of September 21, 2020, and the motion was seconded by Sue Frey. Four aye votes. Mrs. Cox abstained. The minutes approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak noted the spot lights have been added to shine on the Library flag pole and the Village lights are so bright they are washing out the spot lights. Mr. Sobczak will wait for the new manager of the Library to see if they still want a curbside pickup sign.

Privilege of the Floor:

None.

New Business:

The story walk at Leohr Park was discussed. The library had put out pages of a story throughout Leohr Park to encourage kids to read and exercise. The kids could get a token at the end of the story and take it to the Library. The dates were October 12th - 16th.

Chair Rhoads said the 2021 preliminary budget is due to Mr. Carrick on Friday, October 23rd. Chair Rhoads asked for any concerns and said she will forward a copy of the preliminary budget to the Committee and meet with Mr. Sobczak on Thursday.

Future Budget Items:

None.

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Downtown Business Association Report:

Mrs. Miller reported The Downtown Business Association is hosting a Shoptober event October 28th through the 31st. You will get a raffle ticket towards a basket with any \$10 purchase. The Christmas preview will be November 13th & 14th. A raffle ticket will be given towards a basket with any purchase. Shop Small Business Saturday will be November 28th. Mrs. Miller is still working on a tree donation for the gazebo. The Committee agreed the Girl Scouts can decorate the tree. Mrs. Gordon offered to work with Girl Scouts to make decorations once the Covid-19 restrictions are lifted.

Pending/Completed Legislation

2020-32 Establishing the salary and the benefits of the Village Forester. Sue Cox made a motion to carry the same salary and benefits from 2020 to 2021. Sue Frey seconded the motion. Aye votes all.

Old Business:

No update at this time for the grant for the Gary Eicheler Trail expansion. Bonnie Gordon said the Committee will be contacting Mayor Carter to let them know when they will visit. The Committee will not allow anyone to join them when they walk the trail.


Privilege of the Floor:

Mr. Sobczak expressed the roof on the Gazebo will need to be replaced. After a short discussion it was decided Mr. Sobczak will bring information on types of shingles and cost to the Committee.

Mr. Sobczak will confirm the Christmas decorations are ready for display.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting adjourned at 7:52 p.m.

Respectfully Submitted,



Kathy Rhoads

Parks & Streets Committee Chair

Seville Street & Park Superintendents Report

Monthly work report: Covid-19
October 19, 2020

Project Status **Target finish**
Date

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

- *Mowing all parks
- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

(Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
(creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

- *Replacing old signs with new compliant
Phase 2 2020 (documented)

Status:

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
(Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Installed new drive to pavilion at leohr park
- *Resurface Water st. north & south including
West Main st./High st. & Stan Hope parking lot
- *leaf season 2020 underway
- *Mowing all parks & village owned property
- *Roadside mowing right of ways

Project Status:

In Progress

Completed

In Progress

Seasonal

Seasonal

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jon Sobczak