



**Parks & Streets Committee Meeting Minutes  
Tuesday, February 16, 2021**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:15 p.m.

The meeting was via conference call due to the COVID-19 Pandemic.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Leslie Miller, and Bonnie Gordon

Amendments to Agenda:

None.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of January 19, 2021, and the motion was seconded by Sue Frey. Aye votes all. The minutes approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak informed the Committee he was contacted by Chief Winter of the Seville Guilford Fire Department about providing assistance with clearing driveways in places in need of emergency services. Mr. Sobczak explained he didn't feel the response time for an after-hours on call person would be sufficient for their needs. Mr. Sobczak said he will suggest the Fire Department get a plow for their truck. Chair Rhoads suggested checking with Mr. Lesiak, Solicitor.

Privilege of the Floor:

None.

New Business:

Mrs. Miller reported to the Committee the nine flower pots will be ready in May for the downtown area. The cost is \$75 a flower pot and is an expense included in the current budget.

Chair Rhoads asked for the process for sidewalk assessments. It was discussed each year a new list is created and with proper resolutions, ordinances and notifications the residents are given the opportunity to complete the work on their own. The following year the Village sends the incomplete sidewalk repairs for bids and contracts the work to be completed. There are challenges when someone completes the work last minute and getting contractors to include the proper information for assessments.

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### New Business (continued):

Chair Rhoads said a resident, Gabe Metzger, offered to give back to the community by donating art work for the Village Parks. Mr. Metzger will present sketches prior to Council's approval. The idea is to paint a sign with a life cycle of pollinators for the Marie Stan Hope park next to a pollinator area. The sign would be encased in plexiglass to preserve and protect the artwork. Chair Rhoads is hoping to have additional information for the March meeting.

### Future Budget Items:

None.

### Downtown Business Association Report:

Mrs. Miller said the Association will hold their next meeting on Wednesday, February 17<sup>th</sup>.

### Pending/Completed Legislation

2021-01 Resolution necessary to construct and/or repair certain sidewalks. The second reading was February 8<sup>th</sup>.

2021-05 Resolution to request that the Ohio Department of Transportation (ODOT) perform a speed zone study for State Route 3 within the Village Limits. Council passed February 8<sup>th</sup>. Mr. Stallard said this was in collaboration with the Zoning & Planning Commission.

2021-08 Ordinance to give consent to the Ohio Department of Transportation (ODOT) to perform repairs within the Village. Council passed February 8<sup>th</sup>.

### Old Business:

Mr. Sobczak said there has been no update for the gazebo roof at this time

Chair Rhoads said at this time there is no update for the Run for the Trails expansion for the Gary Eicheler Trail grant application or the potential land donation from Autumn Meadows.

Chair Rhoads said at this time there is no update for the tree and shrub donation policy.

Chair Rhoads said she has updated the electronic application to participate in the Mayor's Monarch Challenge and will send an email to the Committee with ideas for the year's commitments.

### Privilege of the Floor:

None.

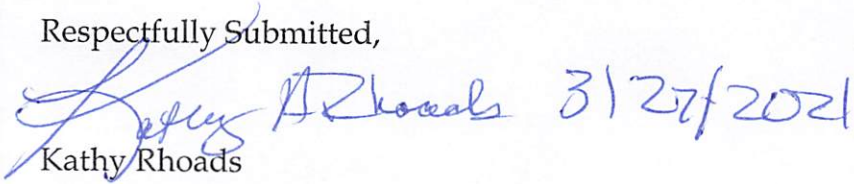
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Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

 3/27/2021

Kathy Rhoads

Parks & Streets Committee Chair

# Seville Street & Park Superintendents Report

**Monthly work report: Covid-19**  
February 16, 2021

**Project Status**      **Target finish**  
Date

**Park/Street maintenance work:**  
**(Regularly Scheduled seasonal work)**

- \*Mowing all parks
- \*Mulching all parks, council & downtown
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Sweeping all village streets

**Seasonal work**

(Twice Weekly)

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks  
(creek & surroundings)
- \*Asphalt patching throughout village

On Going  
As Needed

**Sign repairs:**

- \*Replacing old signs with new compliant  
Phase 1 2021 (documented)

**Status:**

In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance  
(Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Snow & ice control
- \*Phase 3 of Cy Hewit trail

**Project Status:**

In Progress  
In Progress

\*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by  
Jon Sobczak