



**Seville Street Committee  
Wednesday, June 26, 2013**

Call to Order:

Chair Roger Kilgore called the meeting to order at 7:56 p.m.

Roll Call:

Present: Chair Roger Kilgore, Kathy Rhoads, and Larry Landis

Approval of Minutes:

Larry Landis made a motion to approve the minutes of May 22, 2013, and the motion was seconded by Chair Kilgore. All were in favor. The minutes were approved as written.

Streets & Parks Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

None.

New Business:

Mr. Sobczak asked permission to get a quote for a replacement truck for the 2001 truck. The Cloverleaf School District has offered to purchase the 2001 truck for \$13,000. There was a discussion about the current fleet of vehicles. Mr. Sobczak will work with Montrose Ford.

Old Business:

It was reported Council did give Mr. Wurgler, 38 W. Maple Street, a year extension to put his sidewalk in or when the property is sold. Mr. Wurgler, 12 W. Maple Street, will not need a sidewalk.

Mr. Sobczak submitted a quote for the parking lot at the old BOPA building. Approximately 21 parking spaces could be acquired for \$36,000. The Committee will wait at this time.

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Old Business (continued):

Mr. Sobczak has been able to give 10 more parking spaces by the school. There was a discussion if there are more parking spaces available. Larry Landis made a motion to recommend for Mr. Sobczak to check with Kevin Bittaker and the property owner. If permission is given and it is legal to proceed, Mr. Sobczak can make the additional parking spaces without waiting for the next meeting. Kathy Rhoads seconded the motion. All were in favor. Mr. Sobczak will work with the School Property owner and Kevin Bittaker to see if more spaces can be created.

Mr. Sobczak reported the 2 hour parking signs are on display. Mr. Sobczak has ordered additional 2 hour parking signs from Medina County to be on display throughout downtown.

Mr. Sobczak has spoken with both contractors for the Liberty Street bridge and work should be done around the 20<sup>th</sup> of July.

Mr. Sobczak submitted a quote for chip and seal work on the different streets in need of work within The Village. E. Main, W. Main, and High Streets are in the most need of being completed. There was a discussion about using slag and limestone. Mr. Sobczak was given permission to complete as many roads as will fit into the budget.

Mr. Sobczak had spoken with Ted Lesiak about the sidewalks and picking a contractor or if the project needs to be bid out. Mr. Sobczak said if your project is under \$25,000 you do not need to use the prevailing wage. If over \$24,609 an engineer would need to be contracted to make the bid and this cost would then be passed on and divided to the residents. The Medina County Engineer could not be used. There was a discussion about the many steps involved with the sidewalk process and the options to be considered.

Mr. Sobczak asked if 46 W. Maple can be taken off the list due to the sidewalk not leading anywhere. Permission was given. Mr. Sobczak reported he has seen residents working together to get their sidewalks repaired. There was further discussion on what work needs to be done.

Mr. Sobczak will check with Ted Lesiak if sidewalks for repair and new construction sidewalks can be separated. Mr. Sobczak will get quotes. Mr. Sobczak was given permission to work with the best quote given. Mayor Sulzener asked about having sidewalks leveled over being replaced. Mr. Sobczak will have the contractors give the best, safest option given for each property.

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There was a discussion about the trees in the downtown areas that are invading the sidewalks. Mr. Sobczak was given permission to take out three or four trees that are the most intrusive. The plan will be to replace the trees with a White Silk Ivory Lilac.

Mr. Sobczak asked permission to buy an MK Diamond walk behind concrete saw. The budget was discussed and Mr. Sobczak was given permission to buy the saw and a spare blade.

Chair Kilgore made a motion to adjourn the meeting and was seconded by Larry Landis. All were in favor. The meeting was adjourned at 9:16 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Roger Kilgore". The signature is written in black ink and is positioned above the printed name.

Roger Kilgore  
Streets Committee Chair

# Village of Seville Streets Committee Superintendents Report

Date: June 21, 2013

**Monthly work report:**

**Scheduled clean up**

**Street maintenance work**

\*Ran street sweeper downtown prior to yard sale.

\*Trimming trees for sight distance.

\*Mowed roadsides.

\*Yard sale setup & cleanup.

**Street repairs:**

\*Asphalt patch pot holes & utility repairs.

\*Marked concrete streets for repair

\*Saw cut 3 streets for concrete repair.

\*Crack sealed village streets.

**Sign repairs:**

\*Installing two 2 hr. parking signs downtown (new ones ordered)

\*Installed new public parking signs downtown.

**Equipment service:**

\*Routine vehicle maintenance.

(Oil, grease, tires, bulbs ext.)

\*Replacing hydraulic valve on 550 dump

**Active project status:**

\*Installed flags downtown.

\*Painting all parking lines, crosswalks, stop bars, railroad crossings & handicap parking spaces.

\*Sobczak & Gray completed our final spring classes for current sign laws & pavement markings.

\*Review/pricing signs for 2014

\*Sidewalk repairs for 2013.

\*Liberty st. deck repair.

**Status:**

Completed

Completed

In progress

Completed

Completed

In progress

Completed

Completed

Completed

Completed

In progress

In progress

In progress

**status:**

Completed

Completed

In progress

In progress

Waiting on contractor

Respectfully Submitted by

Jon Sobczak