



**Parks & Streets Committee Meeting Minutes
Monday, July 18, 2016**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:29 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Leslie Miller, and Sue Cox

Absent: Bonnie Gordon

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of June 20, 2016, and the motion was seconded by Sue Frey. Three aye votes. Sue Cox abstained. The minutes were approved as written.

Privilege of the Floor:

None.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. The Committee complimented the department's excellent work.

New Business:

Mrs. Miller informed the Committee Tracy Herbert, owner of The Iris, is interested in renting out some of the 6 Spring Street property for her newly acquired equipment that does not fit in the current shop. The Committee discussed options and will ask Mrs. Herbert to talk with Mr. Sobczak.

Future Budget Items:

The Committee discussed options for lighting the flag poles. Mr. Sobczak has been asked to include the lights for five flag poles in his budget for 2017.

The Committee discussed how the notification works for having the flag displayed half-staff. The flags are to be moved upon receiving notification.

Pending/Completed Legislation

2016-13 is the resolution to amend resolution 2016-01 and remove 12 Maple Drive from the list. Council passed on July 11, 2016

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Pending/Completed Legislation (continued)

2016-39 is the ordinance to levy the properties with an assessment for unpaid sidewalk improvements. Second reading was July 11th.

2016-38 is an ordinance for public improvement with incomplete sidewalks from 2015. Second reading was July 11th.

2016-09 is a resolution declaring it necessary to assess properties for the properties listed with resolution 2016-08. Council passed July 11, 2016

2016-10 is a resolution supporting the National Wildlife Federation Mayor's Monarch Pledge. Council passed July 11, 2016

Old Business:

Mrs. Miller will talk with Mr. Lesiak about a date for the record storage meeting. Mrs. Frey offered to have the topic discussed at Finance due to the Fiscal Officer being responsible.

The Committee discussed the easements and the discovery of the surveyor for the Run for the Trails Expansion. The easements were created by an attorney and not a surveyor. There was a discussion about the new purchased property for the trail and the hopes to connect the trail to the development. Chair Rhoads asked everyone to review the National Federation for Wildlife website for ideas. Chair Rhoads asked that the budget include a savings for engineering for the new property. The Committee will need to come up with a name and address for the property. Chair Miller made motion to take the idea of naming the new park after Paul Hoskinson to Council. Motion was seconded by Sue Frey. Aye votes all.

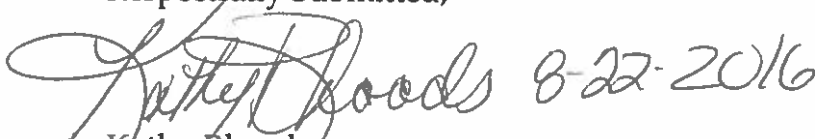
Chair Rhoads reminded everyone budget work will be starting in August.

Privilege of the Floor:

None.

Sue Cox made a motion to adjourn the meeting and Leslie Miller seconded the motion. All were in favor. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,


Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
July 18, 2016

Project Status

Target finish date

**Park/Street maintenance work:
(Regularly Scheduled seasonal work)**

*Clean up all flower beds	Weekly
*Mowing all parks	twice weekly
*Mowing all village owned property's	As Needed
*Tree/brush trimming along roadways	In Progress
*Trash pickup parks/streets	In Progress
*Parks cleanup pavilions, grounds ext.	Daily

Park/Street repairs:

*Brush/stump & tree removal from all Parks (creek & surroundings)	On Going
*Asphalt patching throughout village	In Progress
*Concrete repairs parks and streets	In Progress

Sign repairs:

*Replacing old signs with new compliant Phase 1 2016 (documented)	Status: In Progress	Dec. 30 th
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Equipment service:

*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	On Going
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Active projects:

*Repositioned the Memorial boulder to the entrance of Cy Hewit park	Project Status: Completed
*Repairs and maintenance to the memorial boulder and plaques	In Progress
*Installed new flag pole at Cy Hewit park entrance	Completed
*Planted flowers/mulched bench's and cannon at Memorial Park	Completed
*Repainted all park pavilions	Completed
*Waterproofed boardwalk, kiosks, bridges restroom, posts and other bare wood in parks	Completed
*Set up/cleanup for Seville bicentennial	Planning Stage

*Repainted all playground equipment that was in need of a new coat	Completed
*Replaced all rubber caps currently on park equipment with spray on rubber coating	Completed
*finished parking berm along creek Cy Hewit Park	Completed
*Mulching all Village owned properties	Completed
*Landscaped in stone most parks signs	Completed
*Installed new french drain at Leohr Park	Completed
*Roaster/Serving shelves and garage door on Lions Club Pavilion	Completed
*Installed new Memorial park, Children at play, Markley Field & Directional signs to our parks	Completed

*We will be fogging the Village again For mosquitoes on July 21th. As well as spraying all parks properties including roadway vegetation.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**