



**Parks & Streets Committee Meeting Minutes  
Monday, October 15, 2018**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:15 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, and Sue Cox

Absent: Bonnie Gordon

Amendments to Agenda:

None.

Approval of Minutes:

Rick Vierheller made a motion to approve the Parks & Streets Minutes of September 17, 2018, and the motion was seconded by Sue Cox. Four aye votes. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Mrs. Frey, representing the Seville Military Memorial Fund, presented information for a donation of a bench at Leohr Park in honor of Mike Ferrell. Mrs. Miller made a motion to recommend to Council to accept the black marble bench. Mr. Vierheller seconded the motion. Aye votes all.

Mayor Carter said she will be speaking on October 21<sup>st</sup> about the Mayor Monarch Butterfly Pledge. Mayor Carter complimented the Parks & Street Department for their dedication and hard work to the project.

David Hacker and son, Jonathon, owners of 10 Spring Street and 59 Center Street introduced themselves and informed the Committee that they intend to renovate 59 Center Street to its 1930 era. Mr. Hacker explained they bought the properties at a Sheriff's auction and were informed all assessments were included in sale. Mr. Hacker said they were not aware at the time the 2018 assessments for lawn mowing were not included and asked if fees could be waived. The Committee explained they could not make the decision to waive assessments that the question would need to be presented to Council. Mr. Sobczak explained the 2 hour minimum legislation that is set for lawn mowing/noxious weeds. Mr. Sobczak also explained that he was given direction by the Zoning Inspector, Kevin Bittaker on when to mow the properties. Sue Cox made a recommendation that Council determines the legality of waiving the assessments. Rick Vierheller seconded the motion. Aye votes all.

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New Business:

Mr. Sobczak reviewed the proposed 2019 budget with the Committee. He explained he had the road loan in two different places but would work out the proper location with the Fiscal Officer. After a brief discussion, Leslie Miller made a motion to approve the proposed 2019 budget with the road loan line properly placed. Rick Vierheller seconded the motion. Aye votes all.

Future Budget Items:

None.

Pending/Completed Legislation

2018-17 - Ordinance to demolish structures upon 6 Spring Street. Tabled March 12, 2018.

2018-63 - Ordinance to amend 2009-51 and 2011-14 adopting rules and regulations governing public parks with the Village and assessing penalties for violation of said rules and regulations (fees for pavilions). Council held the second reading on October 9, 2018.

Old Business:

The Gary Eicheler Trail expansion is still in motion. The Village is currently pursuing a fully funded grant with the NOACA. Chair Rhoads made a motion to invite Mr. & Mrs. Gordon to the upcoming NOACA presentation meeting. Mrs. Miller seconded the motion. Aye votes all.

Mr. Sobczak said Mr. Wyatt is doing well during his probation period.

Mrs. Rhoads said she is still working on the grant paperwork for the restrooms at Memorial Park.

Privilege of the Floor:

Chair Rhoads said the gardener will donate perennials for the downtown flowerbed and suggests fertilizer in the spring. Mrs. Miller informed the Committee the 9 pots will be picked by Boyerts for winter storage and spring planting.

Mrs. Cox made a motion to recommend to Council to review the legislation that pertains to mowing and consider making it separate from on call legislation and lowering the rate. Rick Vierheller seconded the motion. Aye votes all.

Mrs. Cox also asked the Committee to consider no less that a 3% pay increase for the Parks & Streets department so that the Village can stay competitive and keep the good employees.

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Leslie Miller made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 8:41 p.m.

Respectfully Submitted,

  
Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
October 15, 2018

**Project Status**      **Target finish date**

**Park/Street maintenance work:**  
**(Regularly Scheduled seasonal work)**

**Seasonal work**  
In Progress

- \*Watering/dead heading flower beds
- \*Mowing all parks, roadside right of ways
- \*Mowing all village owned property's
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Dragging all baseball fields
- \*Sweeping all village streets

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village
- \*Concrete repairs parks and streets

On Going  
In Progress  
Completed

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 2 2018 (documented)

**Status:**

In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)
- \*servicing leaf vac

On Going  
Completed

**Active projects:**

- \*2018 leaf pick up
- \*Removal of dead & danderous trees (parks)
- \*Asphalt patching High st. &W. Main st.
- \*Clearing brush & cattails around Cy Hewit lower pond
- \*All ponds treated for algae/duckweed

**Project Status:**  
In Progress  
Completed  
Completed  
  
In Progress  
Re-applying

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted**  
**Jon Sobczak**