

**PARKS & STREETS COMMITTEE  
MEETING MINUTES**

**Location:** 120 Royal Crest Drive, Seville, OH 44273  
Council Chambers  
**Date:** 3/20/2023

**MEETING DETAILS:**

Meeting Chairwoman: Kathy Rhoads  
Recorder: Lisa Nemastil  
The meeting was called to order at 7:11 p.m.

**ATTENDEES:**

Kathy Rhoads  
Leslie Miller  
Bonnie Gordon  
Sue Frey

**ABSENT:**

Sue Cox

**APPROVAL OF MINUTES:** Mrs. Miller moved to approve the minutes from 02/21/2023. Mrs. Gordon seconded the motion. All aye votes and the minutes were approved as written.

**AMENDMENTS TO AGENDA:** Mrs. Miller made a motion to entertain a request from the Historical Society to mow their lot. Mrs. Frey seconded, all were in favor and the item was added to new business.

**PRIVILEGE OF THE FLOOR:** Amber LeClair of the Cloverleaf Girls Softball Association announced that the Chatham Community Church has approved a donation of an AED to the Village of Seville. The AED is for Cy Hewit Park and the youth sports programs.

**REPORTS:**

**Parks & Streets Commissioner's Report**

Report attached.

**Downtown Business Association Report**

Mrs. Miller reported that there will not be a calendar of events instead there will be pop events.

**PENDING/COMPLETED LEGISLATION:**

**Resolution 2023-02**

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO CONSTRUCT AND/OR REPAIR CERTAIN SIDEWALKS.

Passed 3/13/2023

**Ordinance 2023-13**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ESTABLISHING ADDITIONAL PARKING REGULATIONS.

The second reading is complete.

**Ordinance 2023-17**

AN ORDINANCE AMENDING ORDINANCE 2020-20 ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC PARKS WITHIN THE VILLAGE AND ASSESSING PENALTIES FOR VIOLATION OF SAID RULES AND REGULATIONS.

The second reading is complete.

**NEW BUSINESS:**

**Downtown Flowerpots:** Mrs. Miller announced that she will be doing the flowerpots for downtown.

**40 W Main:** Mr. Sobczak stated that there may possibly be a land donation from the family of Sarah Steele to the Village of Seville of approximately .7 acres.

**Seville Historical Society:** Mr. Doty for the Seville Historical Society posed a request to have the Village of Seville mow their lot due to budget constraints and the location of their property in relation to the Gary Eichler Trail. The Committee was in agreement that they would like to be able to do that but would need to look in to if it would be a possibility first.

**OLD BUSINESS:**

**New Event Permit:**

The Committee revised the draft of the new event permit. The event permit will be updated with the discussed changes and reviewed at the next meeting.

**PRIVILEGE OF THE FLOOR:** None

**ADJOURNMENT:**

Mrs. Miller made motion to adjourn. Mrs. Frey seconded that motion, all were in favor. Meeting adjourned at 8:40 P.M.

Minutes approved by: X *Kathy Rhoads*  
**Kathy Rhoads, Chairwoman**

# Seville Street & Park Superintendents Report

**March 20, 2023**

**Project Status    Target finish**

**Park/Street maintenance work:**

**(Regularly Scheduled seasonal work)**

- |   |                            |
|---|----------------------------|
| *Mowing all parks                       | Seasonal work<br>Completed |
| *Mulching all parks, council & downtown |                            |
| *Tree/brush trimming along roadways     |                            |
| *Trash pickup parks/streets             | (Twice Weekly)             |
| *Parks cleanup pavilions, grounds ext.  |                            |
| *Sweeping all village streets           | (As Needed)                |

**Park/Street repairs:**

- |  |           |
|--|-----------|
| *Brush/stump & tree removal from all Parks<br>(creek & surroundings) | On Going  |
| *Asphalt patching throughout village                                 | As Needed |

**Sign repairs:**

- |  |             |                       |
|--|-------------|-----------------------|
| <b>Status:</b>   |             |                       |
| *Replacing old signs with new compliant<br>Phase 1 2023 (documented) | In Progress | Dec. 30 <sup>th</sup> |

**Equipment service:**

- |   |          |
|---|----------|
| *Routine equip, maintenance<br>(Oil, grease, tires, bulbs ext.) | On Going |
|---|----------|

**Active projects:**

- |   |             |
|---|-------------|
| <b>Project Status:</b>                                |             |
| *Salt/ice control village streets                     | As Needed   |
| *Installed stainless steel top in Ivan Reeds pavilion | Completed   |
| *Playground equip. replace/repair                     | In Progress |
| *installation of 88 new street signs/posts            | In Progress |
| *Maintenance & repairs to all equipment               | In Progress |
| *Trail extension                                      | In Progress |
| *Phase 3 of Cy Hewit/Tisher trail                     | Maintaining |

**\*Update on trail extension:**

Trail work continues as weather permits, rain and snow = wet weather! it's really putting a hamper on the trail progress this month.. we were working on the north

end of the trail because the south end was too wet to make any progress, now the north end is too wet... no problem though as we are keeping busy eliminating all the dead wood & brush in the area that has accumulated over the years of the dreaded Emerald Ash borer.

While working with this dead wood we found (as a precaution) to dig a hole in the ground and burn anything that looked like it had any bug activity as not to spread this to other areas of the county and to make room for more than 200+ bare root trees to be planted this April in that area.

\*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by  
Jon Sobczak