

PARKS & STREETS COMMITTEE

MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273
Council Chambers
Date: 4/17/2023

MEETING DETAILS:

Meeting Chairwoman: Kathy Rhoads
Recorder: Lisa Nemastil
The meeting was called to order at 7:04 p.m.

ATTENDEES:

Kathy Rhoads
Bonnie Gordon
Sue Frey
Sue Cox

ABSENT:

Leslie Miller

APPROVAL OF MINUTES: Mrs. Gordon moved to approve the minutes from 03/20/2023. Mrs. Frey seconded the motion. All aye votes and the minutes were approved as written.

AMENDMENTS TO AGENDA: Mrs. Frey made a motion to entertain a request to use the Library Courtyard for a May Event under New Business. Mrs. Gordon seconded. All aye votes and the minutes were approved as written.

PRIVILEGE OF THE FLOOR: Sue Frey asked Mr. Sobczak to look at the tree line at Leohr Park to look for dead trees that may need to be addressed. Amber LeClair of the Cloverleaf Girls Softball Association asked for permission to post a sign in front of Cy Hewit. The Committee agreed to allow the sign at the front for the day of the event only. Ms. LeClair also inquired about how/who sands and re-paints the benches. Mr. Sobczack explained that the organization performs maintenance and the Parks Department would take care of construction or broken property. Ms. LeClair questioned how to get the paint, the organization will paint the benches Cloverleaf Green and the Committee agreed that was an acceptable color. There was discussion on fill dirt and at this time the league hasn't not found/purchased any fill dirt, they will most like start to look again for more dirt in July.

REPORTS:

Parks & Streets Commissioner's Report

Report attached. There was also discussion about the possible need for additional lighting for the flagpole in front of the Historical Society.

Downtown Business Association Report

Mrs. Miller was not at the meeting. Mrs. Rhoads advised that there were some new members and Mrs. Miller will provide more information at the next meeting.

PENDING/COMPLETED LEGISLATION:

Ordinance 2023-13

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ESTABLISHING ADDITIONAL PARKING REGULATIONS.

-Passed 04/10/23

Ordinance 2023-17

AN ORDINANCE AMENDING ORDINANCE 2020-20 ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC PARKS WITHIN THE VILLAGE AND ASSESSING PENALTIES FOR VIOLATION OF SAID RULES AND REGULATIONS.

-Passed 04/10/2023

Ordinance 2023-20

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH _____ FOR REPAIRS AND/OR CONSTRUCTION OF CERTAIN SIDEWALKS WITHIN THE VILLAGE.

-1st read 4/10/23

Ordinance 2023-21

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ACCEPTING AN EASEMENT AGREEMENT WITH THE SEVILLE HISTORICAL SOCIETY, INC. AND DECLARING AN EMERGENCY.

-Passed 04/10/2023

Resolution 2023-06

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR SIDEWALK REPAIRS AND REPLACEMENT AND DECLARING AN EMERGENCY.

-Passed 04/10/2023

Resolution 2023-07

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO ASSESS PROPERTIES FOR THE CONSTRUCTION AND/OR REPAIR OF CERTAIN SIDEWALKS.

-1st read 4/10/23

NEW BUSINESS:

Music at the Library Courtyard:

The Courtyard is being requested for use by an event sponsor who has scheduled an event in May. The Courtyard is generally only used for Library events or community events that the Library is involved in. The event organizer is looking to have live entertainment with amplified music on a Sunday when the Library is closed. The Committee did agree to allow the event sponsor to use the Library Courtyard for this event but agreed that we need to look at use of this space, availability and possible fees associated with use of electric for future events.

OLD BUSINESS:

New Event Permit:

-The Committee revised the draft of the new event permit, focusing on regulations, requirements, possible approved locations, use of electric, music and reviewing the fee structure for events. The event permit will be updated with the discussed changes, the updated event permit will then be reviewed by the Solicitor for input and discussed again at the next Council meeting.

-The Committee also reviewed the process for event applications received before the new application is complete. Mrs. Frey made the motion to continue using the current application for the approval process until the new one is available. Mrs. Gordon seconded. The vote was unanimous, motion passes.

PRIVILEGE OF THE FLOOR: None

ADJOURNMENT:

Mrs. Frey made motion to adjourn. Mrs. Cox seconded that motion, all were in favor. Meeting adjourned at 8:45 P.M.

Minutes approved by: X *Kathy Rhoads*
Kathy Rhoads, Chairwoman

Seville Street & Park Superintendents Report

April 17, 2023

Project Status Target finish

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mowing all parks
- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

(Bi-Weekly)

(Bi -Weekly)

(As Needed)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village

On Going

As Needed

Sign repairs:

- *Replacing old signs with new compliant Phase 2 2023 (documented)

Status:

In Progress

Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Mowing all parks has began 2023
- *Memorial park brick/paver installation
- *Playground equip. replace/repair
- *Village entrance sign 207 years
- *installation of 88 new street signs/posts
- *Maintenance & repairs to all equipment
- *Trail extension
- *Phase 3 of Cy Hewit/Tisher trail

Project Status:

In Progress

Completed

In Progress

Completed

In Progress

In Progress

In Progress

Maintaining

*Update on trail extension:

Trail work continues as weather permits, rain and snow = wet weather! it's really

putting a hamper on the trail progress this month AGAIN!!
But that's almost to be expected this time of year.. However we've managed to acquire several 100 tons of clay and top soil for free! This will save quite a bit of money in materials and give us a very strong and stable base needed for pavement in the future.

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by

Jon Sobczak