

# VILLAGE COUNCIL MEETING MINUTES

**Location:** 120 Royal Crest Drive, Seville, OH 44273

Council Chambers

**Date:** 5/10/2023

## **MEETING DETAILS:**

Meeting Chairwoman: Leslie Miller

Recorder: Lisa Nemastil

The meeting was called to order at 7:02 p.m.

The meeting started with the Pledge of Allegiance and a prayer.

## **ATTENDEES:**

Leslie Miller

Kathy Rhoads

Rick Veirheller

Matt Sturgeon

Mayor Carter

## **ABSENT:**

Brad Demiter

Sue Frey

## **AMENDMENTS TO AGENDA: NONE**

## **APPROVAL TO PAY BILLS:**

Mrs. Rhoads made a motion to approve to pay the bills. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.*

Motion passes.

## **APPROVAL OF MINUTES:**

Mr. Vierheller made the motion to approve the minutes from April 10<sup>th</sup>, 2023. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.* Motion passes.

## **APPROVAL OF FINANCIAL REPORTS:**

Mrs. Rhoads made the motion to approve the financial reports from March 31<sup>st</sup>, 2023. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.* Motion passes.

## **PRIVILEGE OF THE FLOOR:**

Mayor Carter discussed National Police Week. Two Village of Seville Police Officers along with 6 officers from other departments in the area were able to attend the memorial ceremony at Washington D.C. and have the privilege of escorting family members of fallen officers and canines who died in the line of duty. Five hundred and fifty six American law enforcement officers were honored at the memorial ceremony. This trip was made possible due to generous donations. The Mayor also graciously hosted and prepared a breakfast for all of the officers attending the ceremony.

## **SOLICITOR'S REPORT:**

Mr. Randolph gave the Solicitor's report on behalf of Mr. Lesiak. Mr. Randolph did not have anything to report he only had an envelope to provide to the Mayor. Mayor Carter explained that she had requested security information and logins for backup purposes from the Fiscal Officer over Easter weekend. The Mayor asked to go on record to state that she checked with other Fiscal Officers to see what they do and found that they keep the information available to the Trustees. The Mayor mentioned that instead of providing the passwords to her he asked multiple department heads first and then the Solicitor who also told him to provide the passwords and he ended up giving the information to the Solicitor to give to the Mayor.

Mr. Randolph will be taking information back to the solicitor for an emergency management plan. Commissioner Hambley called asking about the status and the Commissioner also offered to come back to explain it before it gets signed. The Mayor also offered to send the emergency management plan out for everyone to review as well.

**COMMITTEE REPORTS:**

**Government – Sue Frey (Matt Sturgeon spoke due to Sue Frey’s absence)** Mr. Sturgeon recapped the legislation discussed at the government meeting

**Finance – Kathy Rhoads** recapped the meeting.

**Board of Public Affairs – Brad Demiter (Leslie Miller spoke due to Brad Demiter’s absence)**

**Streets & Parks – Kathy Rhoads** - The Committee mainly discussed and revised the new event permit.

**Cemetery – Rick Vierheller** – There were 2 burials and the flags were put up for the Veterans.

**Safety – Rick Vierheller** – The meeting was cancelled due to lack of a quorum.

**Zoning – Matt Sturgeon** – Mr. Sturgeon reported that the Zoning Committee does recommend to table Ordinance 2023-26.

A sub-committee and scope of work for the Community Development Block Grant has been established and a communication will go out to members soon. Mr. Sturgeon explained that he hasn’t be in further discussions with the Muskingham Watershed regarding 44/46 W Main Street (Resolution 2023-04). Mrs. Rhoads explained that it was brought to her attention that there is landlocked property there and if we were able to work something out to create additional greenspace near the creek with the Muskingham Watershed. Mrs. Rhoads asked if it would be acceptable to have Jon Sobczak, Superintendent for Parks & Streets continue to pursue communication with them to see if we can work something out. Mrs. Miller stated that her personal stance is not to give away the property and there is someone interested in a lease to own option since we are waiting on the easement with agreement with the railroad. The committee agreed there may be a mutual benefit to have the Watershed downtown and Jon Sobczak will stay in contact with them.

**ORDINANCES UNDER CONSIDERATION:**

**2022-63**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN AGREEMENT WITH \_\_\_\_\_ FOR EXPANSION OF THE WASTEWATER TREATMENT PLANT.

The second reading is complete. Mr. Randolph relayed that per the solicitor this did not go through.

Mr. Vierheller moved to remove ordinance 2022-63 from the table. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.* Motion passes.

Mr. Sturgeon moved to adopt ordinance 2022-63. *Roll call: Rhoads – No, Vierheller – No, Miller – No, Sturgeon – No.* Motion failed. Ordinance did not pass.

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Ordinance 2023-04 was tabled on 03/13/2023. Ordinance remained tabled.

**2023-04**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MINUTES AND ADOPTING THE RECOMMENDATIONS FROM THE SEVILLE HOUSING COUNCIL/TAX INCENTIVE REVIEW BOARD.

The second reading is complete.

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Ordinance 2023-04 was tabled on 03/13/2023. Ordinance remained tabled.

**2023-05**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MINUTES AND ADOPTING THE RECOMMENDATIONS FROM THE SEVILLE HOUSING COUNCIL/TAX INCENTIVE REVIEW BOARD FOR THE "CREATIVE" AGREEMENTS. The second reading is complete.

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Ordinance 2023-09 was tabled 02/13/2023. This ordinance remained tabled.

**2023- 09**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE REEMPLOYMENT OF DONALD BURSON AS CHIEF OF POLICE, AND DECLARING AN EMERGENCY.

The first reading was complete 01/09/2023.

**2023-18**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE VILLAGE OF SEVILLE TO CONTINUE TO PARTICIPATE IN THE MUNICIPAL LEAGUE WORKERS' COMPENSATION GROUP RATING PROGRAM FOR THE YEAR 2023.

The third reading is complete.

Mr. Strugeon moved to adopt ordinance 2023-18. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.* Motion passes.

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**2023-20**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH \_\_\_\_\_ FOR REPAIRS AND/OR CONSTRUCTION OF CERTAIN SIDEWALKS WITHIN THE VILLAGE.

The second reading is complete.

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**2023-22**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO A LICENSE AGREEMENT WITH CSX TRANSPORTATION, INC.

The second reading is complete.

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**2023-26**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO PROVIDING ZONING CODE SERVICES FOR THE VILLAGE.

The second reading is complete.

Mr. Sturgeon moved to table ordinance 2023-26. *Roll call: Rhoads – Aye, Vierheller – Aye, Miller – Aye, Sturgeon – Aye.* Motion passes. Ordinance 2023-26 was tabled on 5/10/2023.

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**2023-27**

AN ORDINANCE AMENDING ORDINANCE 2023-17 ADOPTING RULES AND REGULATIONS GOVERNING PULIC PARKS WITHIN THE VILLAGE AND ASSESSING PENALTIES FOR VIOLATIONS OF SAID RULES AND REGULATIONS.

This is the first reading.

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**2023-28**

AN ORDINANCE AND JOINT RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHO AND THE SEVILLE BOARD OF PUBLIC AFFAIRS ESTABLISHING SANITARY SEWER ACCESS FEES AND RATE CHARGES FOR SERVICE OUTSIDE THE VILLAGE CORPORATION LIMITS AND DECLARING THE SAME TO BE AN EMERGENCY.

This is the first reading.

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**2023-29**

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

This is the first reading.

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**2023-30**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE BOARD OF PUBLIC AFFAIRS OFFICE MANAGER TO ENTER INTO A CONTRACT WITH HUNTINGTON FOR THE CLOVER CREDIT CARD TERMINAL.

This is the first reading.

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**2023-31**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTION OF FULL TIME ELECTRIC SUPERINTENDENT AND DECLARING AN EMERGENCY.

This is the first reading.

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**2023-32**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENED, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTION OF FULL TIME CREW LEADER AND DECLARING AN EMERGENCY.

This is the first reading.

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**RESOLUTIONS UNDER CONSIDERATION:**

**2023-04**

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE SALE OF THE FORMER BOARD OF PUBLIC AFFAIRS OFFICE PROPERTY LOCATED AT 44 AND 46 WEST MAIN STREET WITHIN THE VILLAGE AND DECLARING AN EMERGENCY.

The second reading has been completed. Ordinance was tabled 4/10/2023. This ordinance remained tabled.

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**2023-07**

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO ASSESS PROPERTIES FOR THE CONSTRUCTION AND/OR REPAIR OF CERTAIN SIDEWALKS.

The second reading is complete.

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**2023-08**

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE PROVISION OF HEALTH INSURANCE FOR THE VILLAGE AND DECLARING AN EMERGENCY.

This is the first reading.

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**NEW BUSINESS: NONE**

**OLD BUSINESS: NONE**

**ADJOURNMENT:**

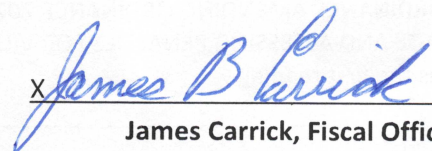
Mr. Sturgeon moved to adjourn the Council meeting. Mrs. Rhoads seconded that motion, all were in favor. The meeting ended at 7:35 p.m.

Minutes approved by: X



Carol Carter, Mayor

X



James Carrick, Fiscal Officer