

**GOVERNMENT COMMITTEE
MEETING MINUTES**

Location: 120 Royal Crest Drive, Seville, OH 44273
Council Chambers
Date: 06/05/2023

MEETING DETAILS:

Chairwoman: Sue Frey

Recorder: Lisa Nemastil

The meeting was called to order at 7:35 p.m.

ATTENDEES: Kathy Rhoads, Leslie Miller, Matt Sturgeon, Rick Vierheller, Sue Frey

PRESENT: Jim Carrick, Barry Frey, Kevin Bittaker

ABSENT: Brad Demiter

APPROVAL OF MINUTES:

Mr. Sturgeon made the motion to approve minutes from May 1, 2023. Mrs. Miller seconded. Ayes all votes except Mrs. Frey who abstained. Motion passes.

AMENDMENTS TO THE AGENDA:

Mrs. Frey made the motion to add Ordinances 2023-42, 2023-43 and 2023-44 to ordinances under consideration and a request for a motion to approve cutting the grass at 132-134 W Main Street to new business. Mrs. Rhoads seconded, the vote passed unanimously.

PRIVILEGE OF THE FLOOR: NONE

ORDINANCES UNDER CONSIDERATION:

Ordinance 2023-04 was tabled on 03/13/2023. Ordinance remained tabled.

ORDINANCE NO. 2023-04

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MINUTES AND ADOPTING THE RECOMMENDATIONS FROM THE SEVILLE HOUSING COUNCIL/TAX INCENTIVE REVIEW BOARD.

The second reading is complete.

Ordinance 2023-04 was tabled on 03/13/2023. Ordinance remained tabled.

ORDINANCE NO. 2023-05

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MINUTES AND ADOPTING THE RECOMMENDATIONS FROM THE SEVILLE HOUSING COUNCIL/TAX INCENTIVE REVIEW BOARD FOR THE "CREATIVE" AGREEMENTS.

The second reading is complete.

Ordinance 2023-09 was tabled 02/13/2023. This ordinance remained tabled.

ORDINANCE NO. 2023- 09

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE REEMPLOYMENT OF DONALD BURSON AS CHIEF OF POLICE, AND DECLARING AN EMERGENCY.

The first reading was complete 01/09/2023.

ORDINANCE NO. 2023-20

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH _____ FOR REPAIRS AND/OR CONSTRUCTION OF CERTAIN SIDEWALKS WITHIN THE VILLAGE.

The second reading is complete.

The Committee discussed that no bids were received and this ordinance will need to be tabled at the Council meeting.

ORDINANCE NO. 2023-22

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO A LICENSE AGREEMENT WITH CSX TRANSPORTATION, INC.

The second reading is complete.

Ordinance 2023-26 was tabled on 05/10/2023.

ORDINANCE NO. 2023-26

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO PROVIDING ZONING CODE SERVICES FOR THE VILLAGE.

The second reading is complete.

Mr. Sturgeon stated that this ordinance will need to remain tabled.

ORDINANCE NO. 2023-27

AN ORDINANCE AMENDING ORDINANCE 2023-17 ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC PARKS WITHIN THE VILLAGE AND ASSESSING PENALTIES FOR VIOLATIONS OF SAID RULES AND REGULATIONS.

The first reading is complete.

ORDINANCE NO. 2023-28

AN ORDINANCE AND JOINT RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AND THE SEVILLE BOARD OF PUBLIC AFFAIRS ESTABLISHING SANITARY SEWER ACCESS FEES AND RATE CHARGES FOR SERVICE OUTSIDE THE VILLAGE CORPORATION LIMITS AND DECLARING THE SAME TO BE AN EMERGENCY.

The first reading is complete.

Mrs. Frey confirmed with Mr. Bittaker that this ordinance will need to be tabled for updated information at the next Council meeting.

ORDINANCE NO. 2023-29

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

The first reading is complete.

ORDINANCE NO. 2023-30

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE BOARD OF PUBLIC AFFAIRS OFFICE MANAGER TO ENTER INTO A CONTRACT WITH HUNTINGTON FOR THE CLOVER CREDIT CARD TERMINAL.

The first reading is complete.

ORDINANCE NO. 2023-31

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTION OF FULL TIME ELECTRIC SUPERINTENDENT AND DECLARING AN EMERGENCY.

The first reading is complete.

Mr. Bittaker stated that he is requesting both 2023-31 and 2023-32 to be passed with emergency language. The addition of both the Electric Superintendent and the Full Time Crew Leader will restructure the department to establish authority figures over the crew. No more money will be needed to create these positions.

ORDINANCE NO. 2023-32

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTION OF FULL TIME CREW LEADER AND DECLARING AN EMERGENCY.

The first reading is complete.

ORDINANCE NO. 2023-33

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING THE SUBDIVISION PLAT OF THE BATES CROSSING SUBDIVISION PHASE 3B, AND DECLARING AN EMERGENCY.

The first reading will be 6/12/2023

Mr. Frey advised that on Friday 6/9/2023 he and the Chief of Police drove through Bates Crossing and found several violations including three (3) emergency turnarounds that were blocked with cars, a conex trailer and a propane tank. There

was oil, fuel and hydraulic fluid on the roads. Mr. Frey went back today and found a boom truck leaking on one of the lots. The trucks should either have a drip pan or be removed from the site. There is a clause in the specs about hazardous materials. Mr. Frey and the Mayor met with a representative from Ryan Homes on Friday, 6/9/2023 to review their concerns. Phase 3B and Phase 4 are currently under consideration. Mr. Frey did say that Ryan Homes did take care of some brush hogging and the three (3) turnarounds are empty as of the meeting date. The oil and hazardous materials are still an issue, the streets are also not being cleaned for residents of the rocks and debris from construction. Ryan Homes responded that they will move the conex box and increase street sweeping from one (1) day a week to two (2) days a week. Mr. Bittaker stated that he is waiting on a surface water agreement from Ryan Homes and hasn't gotten any response. Mr. Frey recommended issuing a zoning violation concerning leaking vehicles and holding off on passing 3B until they are in compliance.

Mrs. Miller made a motion to recommend to Council to table Ordinance 2023-33 seeking resolution to get the hazardous material removed and get the surface water agreement signed and returned. Mr. Vierheller seconded, all were in favor – motion passes.

ORDINANCE NO. 2023-34

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MEDINA COUNTY BUDGET COMMISSION'S ESTIMATE OF VILLAGE'S BUDGET FOR THE YEAR 2024.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-35

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO OF PUBLIC IMPROVEMENT.

The first reading will be 6/12/2023

ORDINANCE NO. 2022-36

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT FOR LIFE INSURANCE COVERAGE FOR THE VILLAGE EMPLOYEES.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-37

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT FOR LIFE INSURANCE COVERAGE FOR THE VILLAGE EMPLOYEES.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-38

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH _____ FOR HEALTH INSURANCE COVERAGE FOR VILLAGE EMPLOYEES.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-39

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH GUARDIAN THROUGH SEBO, INC. FOR DENTAL INSURANCE COVERAGE FOR VILLAGE EMPLOYEES.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-40

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH GUARDIAN THROUGH SEBO, INC. FOR VISION INSURANCE COVERAGE FOR VILLAGE EMPLOYEES.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-41

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDED AGREEMENT TO ESTABLISH THE MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY AND HOMELAND SECURITY.

The first reading will be 6/12/2023

ORDINANCE NO. 2023-42

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING THE SUBDIVISION PLAT OF THE BATES

CROSSING SUBDIVISION PHASE 4, AND DECLARING AN EMERGENCY.

The first reading will be 6/12/2023

Mr. Sturgeon stated that he would prefer this to go through the Zoning Committee first before being read at Council.

ORDINANCE NO. 2023-43

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN EASEMENT AGREEMENT WITH CSX TRANSPORTATION, INC.

The first reading will be 6/12/2023

Mrs. Frey stated that she spoke to Mr. Bittaker before the meeting and he did ask for emergency language for this ordinance.

ORDINANCE NO. 2023-44

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN EASEMENT AGREEMENT WITH THE VILLAGE OF SEVILLE, OHIO.

The first reading will be 6/12/2023

Mrs. Frey stated that she spoke to Mr. Bittaker before the meeting and he did ask for emergency language for this ordinance.

RESOLUTIONS UNDER CONSIDERATION:

2023-04

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE SALE OF THE FORMER BOARD OF PUBLIC AFFAIRS OFFICE PROPERTY LOCATED AT 44 AND 46 WEST MAIN STREET WITHIN THE VILLAGE AND DECLARING AN EMERGENCY.

The second reading has been completed. Ordinance was tabled 4/10/2023. This ordinance remained tabled.

2023-07

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO ASSESS PROPERTIES FOR THE CONSTRUCTION AND/OR REPAIR OF CERTAIN SIDEWALKS.

The second reading is complete.

2023-08

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE PROVISION OF HEALTH INSURANCE FOR THE VILLAGE AND DECLARING AN EMERGENCY.

The first reading is complete.

NEW BUSINESS:

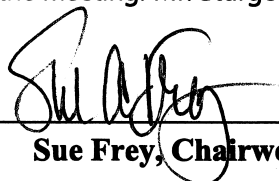
- o West Main parking issues – Patty Kilgore at 80 W Main Street did not want to say anything further but stated that parking is an issue.
- o Request for a motion to approve cutting the grass at 132/134 W Main Street – This will be added to the Council agenda.

OLD BUSINESS: None

ADJOURNMENT:

Mrs. Miller moved to adjourn the meeting. Mr. Sturgeon seconded. The motion passed unanimously. The meeting ended at 8:15 p.m.

Minutes approved by: X



Sue Frey, Chairwoman