



# VILLAGE COUNCIL REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 09/11/2023

The meeting began at 7:00 p.m. with the pledge of allegiance and a prayer.

**PRESENT:** Mayor Carter, Rick Vierheller (Council Member), Leslie Miller (Council President), Matt Sturgeon (Council Member), Kathy Rhoads (Council Member), Sue Frey (Council Member), David Randolph (Solicitor Representative), Lisa Nemastil (Recorder)

**ABSENT:** Brad Demiter (Council Member)

There were no amendments to the agenda

## **APPROVALS:**

Mrs. Rhoads made a motion to approve paying the bills, motion seconded and carried.

Mrs. Miller made a motion to approve minutes from 08/14/2023 as written, the motion was seconded and carried.

Mrs. Rhoads made a motion to approve the financial reports from 07/31/2023, the motion was seconded and carried.

**PRIVILEGE OF THE FLOOR:** None

## **REPORTS:**

Solicitor – Mr. Randolph reviewed Ordinance 2023-61 is an overview of updated job duties and Ordinance 2023-62 is an updated pay scale to commiserate the additional duties added. The new duties ensure that the Village will have someone employed who is able to serve as a back-up to the Fiscal Officer during times of absence and/or transitions.

Government – Sue Frey

Finance – Kathy Rhoads

Safety – Rick Vierheller

BOPA – Leslie Miller

Zoning – Matt Sturgeon

Cemetery – Rick Vierheller

Streets/Parks – Kathy Rhoads

## **ORDINANCES UNDER CONSIDERATION:**

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Ordinance 2023-09 was tabled 02/13/2023. This ordinance remained tabled.

### **ORDINANCE NO. 2023- 09**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE REEMPLOYMENT OF DONALD BURSON AS CHIEF OF POLICE, AND DECLARING AN EMERGENCY.

The first reading was complete 01/09/2023.

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### **ORDINANCE NO. 2023-29**

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

The third reading was completed.

Ordinance 2023-29 was tabled on 07/10/2023.

The August Parks & Streets Committee meeting was cancelled due to lack of a quorum. This item is scheduled for further discussion at the next September Committee meeting.

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### **ORDINANCE NO. 2023-48**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER ESTABLISHING THE SALARY AND BENEFITS OF THE VILLAGE FORESTER.

The second reading is complete.

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### **ORDINANCE NO. 2023-49**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO THROUGH PLUMER INSURANCE AGENCY FOR THE PROVISIONS OF LIABILITY INSURANCE FOR THE VILLAGE.

The second reading is complete.

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**ORDINANCE NO. 2023-51**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY REINVESTMENT AREA AGREEMENT AND A COMMUNITY REINVESTMENT AREA COMPENSATION AGREEMENT WITH SDI PROPERTIES OHIO, LLC, AND DECLARING AN EMERGENCY

This is the second reading.

Bethany Dentler with Community Reinvestment Area took the floor to go over details about Superior Deisel including that the company is headquartered in a different state and had other sites to invest in but the picked Seville, a 40,000 sq ft addition will be added and they will conservatively add an additional 3 jobs with this expansion. They are requesting emergency language to begin construction by 10/15/2023.

Mr. Sturgeon made a motion to suspend the three reading rule and add emergency language. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

Mr. Vierheller made a motion to adopt Ordinance 2023-51. Motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

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**ORDINANCE NO. 2023-55**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2024

The first reading is complete.

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**ORDINANCE NO. 2023-56**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2024.

The first reading is complete.

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**ORDINANCE NO. 2023-57**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING, ADOPTING AND ENACTING THE 2024 EDITION OF THE MODEL OHIO MUNICIPAL CODE, PUBLISHED BY THE AMERICAN LEGAL PUBLISHING CORPORATION, FOR THE VILLAGE OF SEVILLE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND PUBLISHING THE ENACTMENT OF NEW MATTER.

The first reading is complete.

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**ORDINANCE NO. 2023-58**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR CLEANING SERVICES.

The first reading is complete.

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**ORDINANCE NO. 2023-59**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING A LOT SPLIT AND REPLAT FOR ROGER AND CATHY KILGORE AND DECLARING AN EMERGENCY.

The first reading is complete.

Emergency language was requested for this Ordinance to allow construction for the new home before the season change.

Mrs. Frey made a motion to suspend the three reading rule and add emergency language. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

Mr. Vierheller made a motion to adopt Ordinance 2023-59. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

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**ORDINANCE NO. 2023-60**

AN ORDINANCE AND JOINT RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AND THE SEVILLE BOARD OF TRUSTEES OF PUBLIC AFFAIRS ESTABLISHING AN INFORMATION SECURITY POLICY, AND DECLARING AN EMERGENCY.

The first reading was completed.

There was discussion that there have been changes to the policy and Council is waiting for the amended policy before proceeding.

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**ORDINANCE NO. 2023-61**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING ORDINANCES 2023-54 AND 2022-75 ESTABLISHING THE PAY RANGE FOR THE ADMINISTRATIVE ASSISTANT OF THE VILLAGE AND DECLARING AN EMERGENCY.

The first reading is complete.

Mrs. Rhoads made a motion to suspend the three reading rule and add emergency language. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

Mrs. Miller made a motion to adopt Ordinance 2023-61. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

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**ORDINANCE NO. 2023-62**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED AND ORDINANCE 2022-75, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTION OF FULL TIME VILLAGE ADMINISTRATIVE ASSISTANT AND DECLARING AN EMERGENCY.

The first reading is complete.

Mr. Vierheller made a motion to suspend the three reading rule and add emergency language. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

Mrs. Miller made a motion to adopt Ordinance 2023-62. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

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**ORDINANCE NO. 2023-63**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING ORDINANCE 2018-32 AS AMENDED, ELATIVE TO THE VILLAGE OF SEVILLE NO. 1 COMMUNITY REINVESTMENT AREA, AND DECLARING AN EMERGENCY.

The first reading is complete.

Bradon Gibson with Medina County Economic Development took the floor to explain that the proposed expansion of the Community Reinvestment Area. He identified homes with the expansion that can also benefit from the expansion. Mr. Gibson was speaking on behalf of the businessowner who inquired and also requested emergency language because the business owner would like to move forward with construction in October.

Mrs. Miller made a motion to suspend the three reading rule and add emergency language. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

Mr. Sturgeon made a motion to adopt Ordinance 2023-63. The motion was seconded - *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes.

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**RESOLUTIONS UNDER CONSIDERATION:**

**2023-04**

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE SALE OF THE FORMER BOARD OF PUBLIC AFFAIRS OFFICE PROPERTY LOCATED AT 44 AND 46 WEST MAIN STREET WITHIN THE VILLAGE AND DECLARING AN EMERGENCY.

The second reading has been completed. Resolution was tabled 4/10/2023. This resolution remained tabled.

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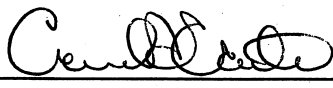
- **NEW BUSINESS:**

- Ordinances to the library – Mrs. Miller advised that she the Library would prefer a link with the ordinances attached instead of a 3 ring binder. We do have a Basic Code book that we can send to the Library. Ordinances are available to the public by request, once a new Administrative Assistant is hired that is a project we can look into completing.

- **OLD BUSINESS:** None

There will be a Special Village Council meeting on 09/18/2023 at 6:50 pm or immediately following the Board of Public Affairs meeting and before the Safety meeting to discuss the Fiscal Officer position and discuss making an offer for the Fiscal Officer Position.

Mrs. Frey made a motion to adjourn, the motion was seconded. *Roll Call Vote: Vierheller – Aye, Miller – Aye, Sturgeon – Aye, Rhoads – Aye, Frey – Aye.* Motion passes. The meeting adjourned at 7:48 pm.

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Carol Carter, Mayor

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Jim Carrick, Fiscal Officer