



PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 9/18/2023

The meeting began at 7:18 pm

Present: Kathy Rhoads (Chair), Sue Frey (Member) Bonnie Gordon (Member), Matt Sturgeon (Alternate)

Absent: Sue Cox (Member), Leslie Miller (Member)

Also Present: Jon Sobczak (Parks & Streets Superintendent), Lisa Nemastil (Recorder)

Mrs. Frey made a motion to approve the minutes from 07/17/2023 (August 2023 meeting was cancelled due to a lack of quorum). The motion was seconded. All were in favor except Mr. Sturgeon who abstained. Motion passes by majority.

Mr. Sturgeon made a motion to amend the agenda to discuss hiring due to upcoming retirements under new business. The motion was seconded and carried.

Parks & Streets Commissioner's Report is attached.

Privilege of the floor: Garth Gucker Cross Country Coach at Cloverleaf High School spoke about the upcoming Todd Clark Invitational that is happening at Cy Hewit park this coming weekend. There are approximately 12,000 runners and spectators that will be in town. Mr. Gucker expressed that he thinks this is a good event for the Village too as it brings in business. He also helps by taking pictures of storefronts and so attendees know what is available. Information for the businesses is posted on oh.milesplit.com under calendar and Seville Area Attractions. Mr. Gucker was also very complimentary to Mr. Sobczak and the Parks & Streets Department for accommodating an alternative for running through the stream in the park. Mr. Sobczak also advised that there will be a mosquito fogging will be done the Friday before the event as well.

New Business:

- **Downtown Decorations** – The committee discussed setting aside funds for downtown holiday decorations including more wraps for the poles and replacing some of the light up snowflakes on a rolling manner. The committee agree to start budgeting for seasonal decorations starting in 2024 and to allow up to \$4,000 for spending this year. The money is available in the Parks & Streets budget at this time and the downtown businesses are still welcome to donate as well.

Motion: Mrs. Frey made a motion to accept park donations online and earmark those funds for the downtown decorations as long as it is ok'd by the solicitor. The motion was seconded. *Roll Call Vote: Rhoads – Aye, Gordon – Aye, Frey – Aye Sturgeon – Aye.* Motion passes.

Motion: Mrs. Frey made a motion to allow up to \$4,000 as long as it works with the bookkeeping. The motion was seconded. *Roll Call Vote: Rhoads – Aye, Gordon – Aye, Frey – Aye Sturgeon – Aye.* Motion passes.

Motion: Mrs. Frey made a motion to give Mr. Sobczak the authority to order the decorations. The motion was seconded. *Roll Call Vote: Rhoads – Aye, Gordon – Aye, Frey – Aye Sturgeon – Aye.* Motion passes.

- **Building Maintenance List** – Previously Tom Stoner attended a meeting and provided a list of suggested repairs for the building. A copy of the list will be given to Jon and he can make suggestions on repairs and incorporate any cost into the budget discussion.
- **Amendment: New Hire for an upcoming retirement** - Rick Gray will be retiring and Mr. Sobczak would like to get someone in place by October. The time frame that he is looking at will give ample time for review of the new employee to make sure that they are a good fit.
- **Motion:** Mrs. Rhoads made a motion to hire someone into the Streets & Parks Department with the understanding that we have an upcoming retirement of Rick Gray and we want to make sure that we have



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this advertised as soon as possible with a target date by the end of October to have that person in place. The motion was seconded. *Roll Call Vote: Rhoads – Aye, Gordon – Aye, Frey – Aye Sturgeon – Aye.*
Motion passes.

Downtown Business Association Report: NOTHING TO REPORT

Pending/Completed Legislation

ORDINANCE 2023-29 - Tabled

AN ORDINANCE ADOPTING A SPECIAL EVENT APPLICATION AND PERMIT WITHIN THE VILLAGE.

Old business:

The committee reviewed an updated permit application. There was a discussion regarding the fee amount. The fee will be reviewed by the solicitor and the discussion will continue to the next meeting.

Privilege of the floor: NONE

Mrs. Frey made a motion to adjourn at 8:26 p.m., the motion was seconded and carried.

X

Kathy Rhoads 11-20-2023

Kathy Rhoads, Chairwoman

***Update on trail extension: the trail has been topped with stone from it's beginning at Hazelwood dr. to Kent's excavating.**

The plan for September still is to grade the dirt along the trail in order to plant clover around the earthen barriers along with fall bulbs producing flowers in the spring and grass along the trail path.

Trail work continues as weather permits:

***Target dates on projects are subject to change due to work load or weather.**

Respectfully submitted by

Jon Sobczak