

VILLAGE COUNCIL REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273
Date: 10/10/2023

The meeting began at 7:00 p.m. with the pledge of allegiance and a prayer.

PRESENT: Mayor Carter, Rick Vierheller (Council Member), Brad Demiter (Council Member), Matt Sturgeon (Council Member), Kathy Rhoads (Council Member), Ted Lesiak (Solicitor Representative), Lisa Nemastil (Recorder)

ABSENT: Leslie Miller (Council President), Sue Frey (Council Member)

Mrs. Rhoads made a motion to add under New Business the hiring of an employee for the Administrative Assistant and Patrolman. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

APPROVALS:

Mr. Vierheller made a motion to approve paying the bills, motion seconded and carried.

Mr. Sturgeon made a motion to approve minutes from 09/11/2023 & 9/18/2023 as written, the motion was seconded and carried.

Mrs. Rhoads made a motion to approve the financial reports from 08/31/2023, the motion was seconded and carried.

PRIVILEGE OF THE FLOOR:

- Fire Chief Brian Cyphert reviewed the Seville Guilford Fire Department Annual Report which included statistics regarding the amount and types of calls and call times over the past year as well as an overview of staffing. Training plans and review of policies and procedures were also mentioned as goals. Mr. Vierheller and the Mayor both volunteered to be a part of a 2024 Committee helping the Fire Department create a 5 year goal.
- Raymond Lurtz, resident at 503 Bates Ave, came to commend the Seville Police Department for an outstanding job watching his home while he was away on vacation. He mentioned that this service was greatly appreciated and different than what was provided previously in Sharon Township.

REPORTS:

Solicitor – Mr. Lesiak mentioned there will be an executive session due to litigation later this meeting and requested to change his office hours from 10/18/2023 to 10/25/2023 due to a scheduling conflict.

Government – Sue Frey

Finance – Kathy Rhoads

Safety – Rick Vierheller

BOPA – Brad Demiter

Zoning – Matt Sturgeon

Cemetery – Rick Vierheller

Streets/Parks – Kathy Rhoads

ORDINANCES UNDER CONSIDERATION:

ORDINANCE NO. 2023- 09

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE REEMPLOYMENT OF DONALD BURSON AS CHIEF OF POLICE, AND DECLARING AN EMERGENCY.

Mrs. Rhoads made a motion to remove Ordinance 2023-09 from the table. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

The third reading was completed.

Mr. Sturgeon made a motion to adopt Ordinance 2023-09. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

ORDINANCE NO. 2023-29

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

The third reading was completed.

Ordinance 2023-29 was tabled on 07/10/2023 and remained tabled.

ORDINANCE NO. 2023-48

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER ESTABLISHING THE SALARY AND BENEFITS OF THE VILLAGE FORESTER.

The third reading was complete.

Mr. Sturgeon made a motion to adopt Ordinance 2023-48. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

ORDINANCE NO. 2023-49

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO THROUGH PLUMER INSURANCE AGENCY FOR THE PROVISIONS OF LIABILITY INSURANCE FOR THE VILLAGE.

The third reading was complete.

Mr. Demiter made a motion to adopt Ordinance 2023-49. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

ORDINANCE NO. 2023-55

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2024

The second reading is complete.

ORDINANCE NO. 2023-56

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2024.

The second reading is complete.

ORDINANCE NO. 2023-57

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING, ADOPTING AND ENACTING THE 2024 EDITION OF THE MODEL OHIO MUNICIPAL CODE, PUBLISHED BY THE AMERICAN LEGAL PUBLISHING CORPORATION, FOR THE VILLAGE OF SEVILLE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND PUBLISHING THE ENACTMENT OF NEW MATTER.

The second reading is complete.

ORDINANCE NO. 2023-58

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR CLEANING SERVICES.

The second reading is complete.

ORDINANCE NO. 2023-60

AN ORDINANCE AND JOINT RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AND THE SEVILLE BOARD OF TRUSTEES OF PUBLIC AFFAIRS ESTABLISHING AN INFORMATION SECURITY POLICY, AND DECLARING AN EMERGENCY.

The second reading was completed.

ORDINANCE NO. 2023-64

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

The first reading is complete.

ORDINANCE NO. 2023-65

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ESTABLISHING TEMPORARY APPROPRIATIONS OF THE YEAR 2024.

The first reading is complete.

ORDINANCE NO. 2023-66

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE VILLAGE'S BUDGET FOR THE YEAR 2024.

The first reading is complete.

ORDINANCE NO. 2023-67

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT BRIDGE PAYMENT FOR CREDIT CARD PROCESSING, AND DECLARING AN EMERGENCY.

The first reading is complete.

RESOLUTIONS UNDER CONSIDERATION:

RESOLUTION NO. 2023-04

A RESOLUTION OF COUNCIL AND OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE SALE OF THE FORMER BOARD OF PUBLIC AFFAIRS OFFICE PROPERTY LOCATED AT 44 AND 46 WEST MAIN STREET WITHIN THE VILLAGE AND DECLARING AN EMERGENCY.

Mrs. Rhoads made a motion to remove Resolution 2023-04 from the table. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.

The third reading was complete.

There was a discussion about benefits to keeping the property instead of selling it since the Village would lose control of the land and it may be useful for recreational purposes.

Mr. Demiter made a motion to adopt Resolution 2023-04. *Roll Call Vote: Vierheller – NO, Sturgeon – NO, Rhoads – NO, Demiter – NO.* Motion failed, resolution 2023-04 did not pass.

RESOLUTION NO. 2023-11

A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF SEVILLE, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ("WSRLA") AGREEMENT ON BEHALF OF THE VILLAGE OF SEVILLE FOR CONSTRUCTION OF WATER MAIN REPLACEMENT ALONG S.R. 3; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

Mayor Carter expressed concern that the amount of money awarded was half of what was expected. The loan amount is no longer sufficient to cover the cost of the project with the amount of money that was awarded.

The first reading is complete.

• NEW BUSINESS:


- Moratorium on event permit application – Mrs. Rhoads expressed that she would rather get the one currently being worked on completed instead of not allowing events downtown. Everyone was in agreement.
- Chief Burson explained that due to a retirement the Seville Police Department was seeking to fill a vacancy for a patrolman position. Mr. Vierheller made a motion to authorize the Mayor to extend a conditional offer of employment to Tim Reid. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.
- Mrs. Nemastil reviewed information regarding the Administrative Assistant position including interviewing candidates. Mrs. Rhoads made a motion to authorize the Mayor to extend a conditional offer of employment to Jennifer Gray. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.
 - Mr. Lesiak will review the pay ordinance regarding allowance for two (2) Administrative Assistants. The current Administrative Assistant will retain that job title as well until becoming the Fiscal Officer.

- **OLD BUSINESS:** None

Mrs. Rhoads made a motion to go into executive session for discussion of litigation with no business being discussed afterward. All Council members present, Mr. Lesiak, Mayor Carter and Lisa Nemastil were invited to attend. *Roll Call Vote: Vierheller – Aye, Sturgeon – Aye, Rhoads – Aye, Demiter – Aye.* Motion passes.
Executive session began 8:05 PM

Motion to exit executive session was made by Mr. Demiter. Motion seconded and carried. Executive session ended at 8:21 PM

Mr. Sturgeon made a motion to adjourn the meeting, the motion was seconded and carried. The meeting adjourned at 7:21 PM.

X 

Carol Carter, Mayor

X 

Jim Carrick, Fiscal Officer