



# GOVERNMENT COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 11/06/2023

- Call to order at 7:16 PM  
**Present:** Sue Frey (Chair), Rick Vierheller (Member), Matt Sturgeon (Member), Kathy Rhoads (Member), Brad Demiter (Member), Lisa Nemastil (Recorder)  
**Absent:** NONE  
Mr. Vierheller made a motion to approve minutes from 09/05/2023, the motion was seconded and carried. Minutes were approved as written.
- Amendments to the agenda: Mr. Sturgeon made a motion to add under old business an updated to the zoning contract. The motion was seconded and carried. Motion passes.
- Privilege of the floor: Mrs. Frey mentioned that she was asked by a resident why the agendas are not online prior to the meetings. The committee explained that per the solicitor agendas are not required to be posted online, BOPA doesn't publish theirs, and at times they change frequently making it difficult to maintain the correct information online. The final printed agendas are available at the meetings.

## ORDINANCES UNDER CONSIDERATION:

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### ORDINANCE NO. 2023-29

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

**Status:** Tabled, currently in the Parks & Streets Committee for discussion/drafting

**Exhibit Attached:** No

Next Reading will be the: **3<sup>rd</sup>** reading

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### ORDINANCE NO. 2023-55

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2024

**Discussion:** The Committee recommends to Council to table because at time no exhibit is available to view.

**Exhibit Attached:** No

Next Reading will be the: **3<sup>rd</sup>** reading

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### ORDINANCE NO. 2023-56

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2024.

**Discussion:** The Committee recommends to Council to table at time no exhibit is available to view.

**Exhibit Attached:** No

Next Reading will be the: **3<sup>rd</sup>** reading

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### ORDINANCE NO. 2023-57

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING, ADOPTING AND ENACTING THE 2024 EDITION OF THE MODEL OHIO MUNICIPAL CODE, PUBLISHED BY THE AMERICAN LEGAL PUBLISHING CORPORATION, FOR THE VILLAGE OF SEVILLE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND PUBLISHING THE ENACTMENT OF NEW MATTER.

**Exhibit Attached:** N/A

Next Reading will be the: **3<sup>rd</sup>** reading

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**ORDINANCE NO. 2023-58**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR CLEANING SERVICES.

**Discussion:** Committee asked for details on the contract including the current price and when it is due to expire. The committee recommended to table it until the exhibit is available.

**Exhibit Attached:** Yes & Incomplete

Next Reading will be the: **3<sup>rd</sup>** reading

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**ORDINANCE NO. 2023-60**

AN ORDINANCE AND JOINT RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AND THE SEVILLE BOARD OF TRUSTEES OF PUBLIC AFFAIRS ESTABLISHING AN INFORMATION SECURITY POLICY, AND DECLARING AN EMERGENCY.

**Details:** BOPA Resolution No. 2023-02 establishing an information security policy passed 09/18/2023.

**Exhibit Attached:** No

Next Reading will be the: **3<sup>rd</sup>** reading

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**ORDINANCE NO. 2023-64**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

**Discussion:** This is an annual ordinance used in the circumstance that supplies may be needed to be purchases like salt from the County.

**Exhibit Attached:** No

Next Reading will be the: **2<sup>nd</sup>** reading

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**ORDINANCE NO. 2023-65**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ESTABLISHING TEMPORARY APPROPRIATIONS OF THE YEAR 2024.

**Exhibit Attached:** No

Next Reading will be the: **2<sup>nd</sup>** reading

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**ORDINANCE NO. 2023-66**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE VILLAGE'S BUDGET FOR THE YEAR 2024.

**Exhibit Attached:** No

Next Reading will be the: **2<sup>nd</sup>** reading

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**ORDINANCE NO. 2023-67**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT BRIDGE PAYMENT FOR CREDIT CARD PROCESSING, AND DECLARING AN EMERGENCY.

**Exhibit Attached:** Yes

Next Reading will be the: **2<sup>nd</sup>** reading

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**ORDINANCE NO. 2023-68**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MEDINA COUNTY ECONOMIC DEVELOPMENT CORPORATION.

**Exhibit Attached:** No

Next Reading will be the: **1<sup>st</sup>** reading

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RESOLUTIONS UNDER CONSIDERATION:

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**RESOLUTION NO. 2023-11**

A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF SEVILLE, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ("WSRLA") AGREEMENT ON BEHALF OF THE VILLAGE OF SEVILLE FOR CONSTRUCTION OF WATER MAIN REPLACEMENT ALONG S.R. 3; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

Discussion: Mrs. Rhoads asked if the Village of Seville will be required to contribute any money on the repayment of the loan. Mr. Barbera, BOPA Trustee, was present and explained that the Board of Public Affairs will be solely repaying the loan and mentioned that BOPA also services residences outside of the Village which is another reason BOPA will be repaying the loan.

**Exhibit Attached:** Yes

Next Reading will be the: **2<sup>nd</sup>** reading

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New Business:

- None

Old Business:

- Zoning Contract update: Mr. Sturgeon provided a timeline (attached) for the zoning code update. During the timeline at certain stages payments will be made to Sue Hirsch. Money was allocated for zoning contractual services in anticipation of updating the zoning code book and the Village will receive grant funds as well. There were questions about if the money would be paid directly from Medina County or if it will come through the Village first and if so, does that require a 1099 form. Next step is drawing a contract, Mr. Sturgeon will check with the vendor and solicitor.

Adjourn

Mr. Vierheller made a motion to adjourn which was seconded and carried. Meeting adjourned at 7:49 pm.

X BRAD DEMETER