



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 11/6/2023

The meeting began at 7:57 p.m.

Present: Kathy Rhoads (Chair), Rick Vierheller (Member), Sue Frey (Member), Matt Sturgeon (Member), Leslie Miller (Member), Lisa Nemastil (Recorder), Jim Carrick (Fiscal Officer), Brad Demiter (Member)

Absent: NONE

Mrs. Miller made a motion to approve minutes from the 09/05/2023 meeting, the motion was seconded and carried. The minutes were approved as written.

Mrs. Frey made a motion to recommend to council to accept financial reports for the periods ending 08/31/2023 and 09/30/2023. The motion was seconded and carried.

Mrs. Frey made a motion to amend the agenda to add under old business discussion of training and training pay for the Fiscal Officer position. The motion was seconded and amended.

PRIVILEGE OF THE FLOOR: NONE

NEW BUSINESS:

- **ARPA Grant Disbursement:** The committee discussed if the Village will able to contribute money to the payment of the ARPA funds including the employer share of fringe benefits. Mr. Carrick did advise that the money would be available if the village would like to absorb the employer expense. Guilford Township recently paid their ARPA funds and they did not absorb the cost.

Motion: Mr. Vierheller made a motion to grant bare all of the possible costs and the payment would be reduced to the officers. Roll Call Vote: *Vierheller: - Aye, Miller – Aye, Rhoads – Aye, Frey – Aye, Demiter – Aye, Sturgeon – Aye.* Motion passes.

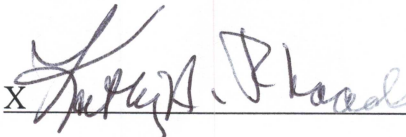
- **Wage Scales:** Mrs. Rhoads suggested reviewing the wage scales for 2024. There was a recent incident where the pay scale for 2023 were found to be improperly filed leading up to the approval of a substantial pay increase which prompts this discussion. Mr. Carrick explained that there are two wage ordinances one for merit raise and one for cost of living adjustment and the pay scales tend to change at the same percentage as the cost of living adjustment.

Mr. Vierheller made a motion to run information for a 3.2% cost of living projection and the associated pay scales for our review at the December meeting. The motion was seconded. Roll Call Vote: *Vierheller: - Aye, Miller – Aye, Rhoads – Aye, Frey – Aye, Demiter – Aye, Sturgeon – Aye.* Motion passes.

OLD BUSINESS:

- Fiscal Officer Training Update: Mrs. Frey inquired about the Fiscal Officer training. Mr. Carrick and Mrs. Nemastil were in agreement that the training is going well and is being fit in around completing administrative duties and training a new hire. Mrs. Nemastil also recently completed a training and there is another training scheduled in December.
- Department budget review for 2024: Mrs. Rhoads asked for the budget by 11/20 or sooner so that it can be reviewed by the December meeting.
- Legislation pending (Ord 2023-55 & Ord 2023-56) for salary and benefits code related to merit raises: This was previously discussed under New Business – Wage Scales.

Mrs. Miller made the motion to adjourn, the vote was unanimous. The meeting adjourned at 8:36 p.m.

X  Rhoads 11-16-2024
Kathy Rhoads, Chair