



GOVERNMENT COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273
Date: 12/04/2023

- Call to order at 7:05 PM
Present: Sue Frey (Chair), Rick Vierheller (Member), Kathy Rhoads (Member), Brad Demiter (Member), Leslie Miller (Member), Lisa Nemastil (Recorder)
Absent: Matt Sturgeon (Member)
Mr. Vierheller made a motion to approve minutes from 11/06/2023, the motion was seconded and carried. Minutes were approved as written.
- Amendments to the agenda: NONE
- Privilege of the floor: Joseph Schoffstall from Rumpke will be reviewing a 3 year contract extension for trash collection within the Village (1/1/24 – 12/31/26). Rumpke would like to donate a roll-off dumpster for use after the annual yard sale for any items that are not sold instead of residents putting the trash in the median strip. Joseph will have a contract and updated large item schedule list to the Village by the end of the week in order for an ordinance to be drafted by the next Village Council meeting.

ORDINANCES UNDER CONSIDERATION:

ORDINANCE NO. 2023-29

AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT WITHIN THE VILLAGE.

Status: Tabled, the Parks & Streets committee has recommend approval for this ordinance.

Exhibit Attached: Yes

Next Reading will be the: 3rd reading

ORDINANCE NO. 2023-55

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2024

Discussion: The Committee discussed the need to review wage scales. Due to the review and research needed this ordinance will likely remain tabled, if passed after December the scales will need be retroactive to January.

Exhibit Attached: Yes

Next Reading will be the: 3rd reading

ORDINANCE NO. 2023-56

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2024.

Discussion: The Committee recommend acknowledged that this will be further discussed at the Finance meeting.

Exhibit Attached: Yes

Next Reading will be the: 3rd reading

ORDINANCE NO. 2023-58

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR CLEANING SERVICES.

Discussion: Committee agreed on a recommendation to Council for approval of the cleaning services contract.

Exhibit Attached: Yes

Next Reading will be the: 3rd reading

ORDINANCE NO. 2023-64

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

Discussion: There was no discussion on this ordinance.

Exhibit Attached: Yes

Next Reading will be the: **3rd** reading

ORDINANCE NO. 2023-65

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, ESTABLISHING TEMPORARY APPROPRIATIONS OF THE YEAR 2024.

Discussion: There was no discussion on this ordinance.

Exhibit Attached: Yes

Next Reading will be the: **3rd** reading

ORDINANCE NO. 2023-66

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE VILLAGE'S BUDGET FOR THE YEAR 2024.

Discussion: This ordinance will be further discussed in the Finance Meeting.

Exhibit Attached: Yes

Next Reading will be the: **3rd** reading

ORDINANCE NO. 2023-68

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MEDINA COUNTY ECONOMIC DEVELOPMENT CORPORATION.

Exhibit Attached: No

Next Reading will be the: **2nd** reading

ORDINANCE NO. 2023-73

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTION FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTIONS FOR POLICE SERGEANT AND DECLARING AN EMERGENCY.

Discussion: The committee questioned if emergency language was needed on this ordinance. Mr. Vierheller, Chair for Safety Committee will check with Chief Burson.

Exhibit Attached: Yes

Next Reading will be the: **1st** reading

ORDINANCE NO. 2023-74

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTION FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTIONS OF BOPA OFFICE EMPLOYEES AND DECLARING AN EMERGENCY.

Discussion: The Board of Public Affairs is requesting emergency and the Board of Public Affairs Trustees has recommended approval.

Exhibit Attached: Yes

Next Reading will be the: **1st** reading

RESOLUTIONS UNDER CONSIDERATION:

RESOLUTION NO. 2023-12

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

Discussion: There was no discussion on this.

Exhibit Attached: Yes

Next Reading will be the: 1st reading

New Business:

- Flag ordinance – The Committee was in agreement to draft an ordinance if needed prohibiting flying any non-governmental flags on Village property. Advice from the solicitor regarding this topic will be the next step.
- Codification of ordinances – Mrs. Nemastil at the request of Council spoke to a representative from American Legal Publishing, who publishes the state codes, to inquire about making our codes available online. An overview of three different levels of codification was provided. A proposal was presented for a custom code between \$18,000 to \$20,000 for the initial cost after legal review and coding and then budget \$3,500/year thereafter. The cost of publication in the newspaper annually will be comparable to the annual cost of newspaper publication. At the Committee request a presentation from the company representative will be scheduled during a Council meeting and cost will be reviewed at the Finance meeting under budget discussion.

Motion: Mrs. Miller made a motion to start adding ordinances to the website. The motion was seconded. Roll Call: Demiter – Aye, Vierheller- Aye, Frey - Aye, Rhoads - Aye, Miller – Aye. Motion Passes.

- Tim Reed swear-in ceremony was acknowledged to be during the Council Meeting on 12/11/2023.
- An announcement was made for the Mayor who is hosting a brunch on Wednesday, 12/13/2023.

Old Business:

- None

Adjourn

Mrs. Miller made a motion to adjourn which was seconded and carried. Meeting adjourned at 7:38 pm.

x BRAD DEMITER