



## FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 12/4/2023

The meeting began at 7:57 p.m.

**Present:** Kathy Rhoads (Chair), Rick Vierheller (Member), Sue Frey (Member), Leslie Miller (Member), Lisa Nemastil (Recorder), Brad Demiter (Member)

**Absent:** Matt Sturgeon (Member)

Mr. Vierheller made a motion to approve minutes from the 11/06/2023 meeting, the motion was seconded and carried. The minutes were approved as written.

Mrs. Frey made a motion to recommend to council to accept financial reports for the period ending 10/31/2023. The motion was seconded and carried.

Mr. Vierheller made a motion to amend the agenda to add under new business discussion of Resolution 2023-12

**PRIVILEGE OF THE FLOOR:** Mrs. Frey inquired where the money came from to decorate the Municipal Hall for the holidays. The Mayor donated the tree in the lobby and the other items were purchased at a nominal cost everything totaling between \$400-\$500. The money came from the Mayor's fund. The Mayor also mentioned that she spent money out-of-pocket to pay for and host a brunch for Village staff/employees/committee members.

### **NEW BUSINESS:**

Rumpke trash contract: A representative from Rumpke attended the Government meeting prior to the Finance meeting and presented a proposal for the next three years. The representative will get a contract and updated large item schedule, once received an ordinance will be drafted for review at the Council meeting. Mrs. Miller made a motion to recommend the approval of the contract. The motion was seconded. Roll Call: Frey – Aye, Rhoads – Aye, Vierheller – Aye, Demiter – Aye, Miller – Aye. Motion passes.

Audit Related Topics: Mrs. Rhoads reported that the audit is ongoing and that an inquiry regarding the money paid for training has been brought forth last week and a response was sent back today (12/04/2023) and now we are waiting to see if there are any additional questions. Previously in 2023 additional monies were paid from the Village to the Board of Public Affairs Office Manager for training hours in addition to the normal salary which is now being questioned from the Auditor.


Resolution 2023-12: This resolution was reviewed during the Government meeting regarding tax levies and certifying them to the Auditor. There were no additional questions/discussion about the resolution. Mr. Vierheller made a motion to recommend approval of the resolution.

The motion was seconded. Roll Call: Frey – Aye, Rhoads – Aye, Vierheller – Aye, Demiter – Aye, Miller – Aye. Motion passes.

**OLD BUSINESS:**

- 2024 Budget Review / Department budgets : The Committee reviewed the projected 2024 budget including department budgets: The committee discussed possible items that may need to be taken into consideration for the 2024 budget including \$25,000 for codification of codes, retirements, and allotting more funds for playground equipment and an inclusive trail at Cy Hewit Park.
- Decision for cost of living increase: There was discussion about approving a cost of living increase in 2024 of 3.2% for employees. Initially the committee was split on views and after discussion all members were in agreement to allow the 3.2% increase. Mr. Vierheller made a motion to recommend approval of the 3.2% cost of living increase. The motion was seconded: Roll Call: Frey – Aye, Rhoads – Aye, Vierheller – Aye, Demiter – Aye, Miller – Aye. Motion passes
- Review wage scales: The committee reviewed wage scales. There was discussion about further review for salaried employees to be further reviewed in January. The Committee also recommended to increase the salary for the Zoning Inspector from \$6,000/year to \$12,000/year. This change will be given to the Fiscal Officer for an updated budget and wage scale. All committee members were in favor except Mrs. Frey who abstained. Mrs. Nemastil will check in with Mr. Frey on if the proposed amount is acceptable.
- Review timeline between now and permanent budget: The budget will be further review in January.
- Cleaning Contract information: This item was on the agenda to ensure details were obtained. The information for pricing on the cleaning contract was included in the ordinance.

Mrs. Miller made the motion to adjourn, the vote was unanimous. The meeting adjourned at 8:35 p.m.

  
Kathy Rhoads, Chair 12/16-2024