



## PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 1/16/2024

The meeting began at 7:23 PM

**Present:** Randy Eby (Chair) Kathy Rhoads (Chair), Bonnie Gordon (Member), Leslie Miller (Member)

**Absent:** Sue Cox (Member)

**Also Present:** Jon Sobczak (Parks & Streets Superintendent), Lisa Nemastil (Deputy Fiscal Officer), Jennifer Gray (Recorder)

Mrs. Miller made a motion to approve the minutes from 11/20/25. The motion was seconded. All were in favor and Motion passed.

**Parks & Streets Commissioner's Report:** The report is attached.

**Privilege of the floor:** Kristy Perry representing Seville's Farmers Market spoke regarding her concern with the new Event Application & Permit. She spoke of the history of the Farmer's market and also how grateful she is for the relationship with the Village of Seville. She would love to continue the Farmer's Market in Seville and see it grow. She feels the new Event Application and Permit is not applicable for what the Farmer's Market does. She was wondering if a Memorandum of Understanding could be drawn up or Legislation excluding them from having to fill out the application. A conversation will be discussed with the Village Solicitor as to how we proceed.

### **New Business:**

- **5 Year Rolling Road Plan:** Mr. Sobczak brought an updated map for the 5 year plan road updates. Mrs. Rhoads inquired about Spring Street being part of the new Water Line repair which will already be ripping up the street and if BOPA would be able to contribute to our street budget. Mr. Sobczak explained when they do the water line repair, they will need to do a temporary patch to cover up the repairs and to let it settle before new street pavement can be done so he did not think this was a possibility.
- **Downtown Business Association:** Mrs. Miller reported there will be a meeting next Monday, January 22, 2024. The new president is Zach Rollins, Secretary is Jane Webb, and Social Media will be handled by Shell Venus.
- **Building Maintenance:** Mr. Sobczak explained his department has done a couple walk throughs of Village Hall inspecting items on the list. There are some items his department can handle but other items that are out of their scope capability. We will need to contact companies that specialize in these areas to complete the work.

### **Pending/Completed Legislation**

#### **ORDINANCE 2023-29 - Adopted**

AN ORDINANCE ADOPTING A SPECIAL EVENT APPLICATION AND PERMIT WITHIN THE VILLAGE.

#### **RESOLUTION 2024-02 – In process**

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO CONSTRUCT AND/OR REPAIR CERTAIN SIDEWALKS. – 1<sup>ST</sup> READING COMPLETE

**Old business:**

- **Mosquito equipment update / replacement:** Mr. Sobczak reported the current equipment they have is used 6 times per year usually and the cost to replace is approximately \$20,000 to \$30,000. He would like to keep the current equipment to use in the parks only and contract with an agency to do the spraying of the town. John will get quotes for contracting with a company to spray in town.

**Motion:** Kathy Rhoads made a motion to allow John to use current equipment for parks and to find a replacement company to spray in town as long as it does not exceed \$6,000. The motion was passed unanimously.

- **Downtown decoration update:** Mr. Sobczak thought February and March would be a great time to shop for some clearance items. He asked for assistance from Jeni & Lisa to look on-line for items as well. The committee reviewed possibilities of how to improve the decorations of downtown areas and parks.

The Committee also discussed the needed updates to the Gazebo and how to incorporate the memory stone. This may include paths around Gazebo and flowers planted around it as well. Mr. Sobczak will look into getting a quote for Gazebo updates so it can be added to future repairs.

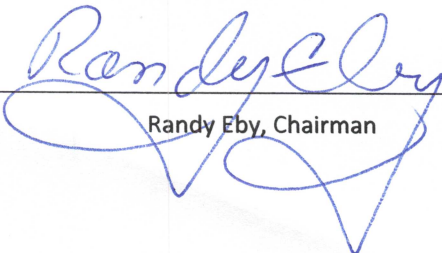
**Motion:** Mrs. Miller made a motion to allow John to work with Jeni & Lisa on looking for holiday decorations. The motion was passed unanimously.

**Privilege of the floor:** Lisa Nemastil mentioned that Jeni had a good idea to have a photo contest for the Village. The idea was to have it open from May to October and ask for photos of our town including events, activities and parks, etc. We would like to have these photos to use on our website. The Village Solicitor will be consulted to make sure this is something that can be done.

Mrs. Rhoads commented that as Council President she would like to remind Committee Members that the proper place to discuss questions, concerns, and upcoming projects is during the committee meeting. Over the next year, Jon will be working with his team, growing their responsibilities and understanding of the work needed by the Village. When we stop down for a chat, we are inhibiting his time for his staff and the work he is passionate about accomplishing for the Village. Committee meetings are the proper place for all discussions and questions. An agenda item will be placed on the Village Council agenda to discuss with all Council members the role of a council member, conducting meetings, submitting agenda items, and how to properly communicate with Village departments.

Mrs. Miller made a motion to adjourn at 8:46 PM. The motion was seconded and carried.

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Randy Eby, Chairman