



## PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 2/20/2024

The meeting began at 7:15 PM

**Present:** Randy Eby (Chair) Kathy Rhoads (Member), Bonnie Gordon (Member), Leslie Miller (Member), Jon Sobczak (Parks & Streets Superintendent), Jennifer Gray (Recorder)

**Absent:** Sue Cox (Member)

Mrs. Miller made a motion to approve the minutes from 1/16/24. The motion was seconded. All were in favor and Motion passed.

### **Parks & Streets Commissioner's Report:**

The report is attached. There was an email from a concerned citizen about the alleyway. Mr. Sobczak has addressed these items with the Mayor and Chief Burson and will work on some resolutions. Mr. Eby asked about the light by the stop sign. Mr. Sobczak stated there is nothing they can do about the light however, he is working with Chief Burson on the stop sign

### **Privilege of the floor:**

Jess from 218 Water Street, Seville stated that she has concerns with people running the stop sign in their neighborhood and would like Children at Play signs put up. There are 11 children that live in the neighborhood between her street and Elmwood, and she has seen several people run the stop sign. She has talked to several of the Police Officers and has talked to Mr. Sobczak regarding the need for signs. Mr. Sobczak stated he would discuss this with Chief Burson and schedule a sign meeting to address these concerns. Jess stated she feels there should be 3 signs: one each at 218 & 223 Water Street and one on Elmwood in front of the duplex.

Nancy Hoskinson of 4 Homestead, Seville was asking about why there is no access to the restroom when renting the Lyons Pavilion at Cy Hewit Park. She has lived in Seville for a long time and has always had her family reunion at this park. She stated that most of the family members are elderly and do not like to use port-a-potties and it is far away. Mrs. Rhoads stated that a large Handicapped Port-a-potty has been placed right behind the pavilion for use. Mrs. Hoskinson said it would be nice to have the restroom available for water use. Mrs. Rhoads explained that the bathroom was aging and needed several updates and repairs, there were also safety concerns with no windows, vandalism concerns and there were always issues with having to have somebody unlock the restroom on the weekends. The Police were usually the ones to unlock it on the weekends but they may be on a call and not available right when it is rented and some people were upset. Mrs. Hoskinson repeated that she felt the citizens of Seville should be able to rent the Pavilion and have the bathrooms available. Mrs. Rhoads said she would personally look into all of these issues again to see if there could be anything that could be done.

Darren McConnell and Christian McAllister stated they came to the meeting to inquire about using the Council Chambers for their church services temporarily on Sundays until they find a place. They are a new Church group to the area of about 60-80 people and they do not have a building yet. Mr. McConnell stated he spoke with the Mayor as they were coming in for the meeting and understood the Council Chambers are in use for several Sundays so this is not a good option but was wondering if any of the Committee members had suggestions of where to look for a location. The Committee suggested contacting Zack Rollins who has a local Real Estate business in Seville. He might be able to help them find something that is available. It was also mentioned that the building that used to be Ohio Wholesale still looks like they may have some space available.



## PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 2/20/2024

### New Business:

- **Cloverleaf Girls Softball Even Application:** Jamie from Cloverleaf Softball was present to answer any questions regarding the application. They will have their annual Kick Off event at Cy Hewit May 11th. They will take care of their trash. Set up will be at 8:00 AM and they will be cleaned up and out by 6:00 PM. There will be a food truck again and they are hoping they can have that closer to the concession stand this year. Jamie also brought the new donated AED that was donated to the village. Streets and Parks will install it in the concession stand and the door will be left open while any of the softball, baseball, or football teams are practicing or playing so it is easily available if needed. It will be locked otherwise. Leslie made a motion to approve the Application for Cloverleaf Girls Softball. The motion was seconded and carried.
- **Boyert's Flower Pots** - Mrs. Miller wanted to make sure everybody was aware we have 9 large flowerpots for around town that Boyert's plants with flowers and delivers for us for a minimal cost.

**Downtown Business Association:** Mrs. Miller reported there will be a meeting at the end of the Month

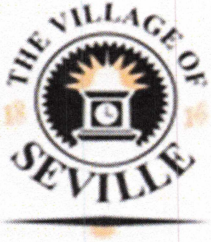
### Pending/Completed Legislation

#### RESOLUTION 2024-02 – In process

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO DECLARING IT NECESSARY TO CONSTRUCT AND/OR REPAIR CERTAIN SIDEWALKS. – 2nd READING COMPLETE

### Old business:

- **Seville Farmers Market Event Application:** Kristi Perry was present to submit the Application. Mrs. Rhoads explained to the committee, that we were going to walk through the application and the changes that were made to the standard form. They do not use any hookups from the village so we have waived all the hook-up fees. We have waived all event fees because we always have. This approved Event permit will remain annually with updated proof of insurance. This signed copy will live on each year as long they provide updated insurance. Mrs. Gray asked if they would need to re-sign and date it annually as well. Mrs. Rhoads stated they would not. Once it is signed, it lives on as long as we receive the updated insurance and until either the Village ends it or the Farmers Market ends it. There also will not be any utility fees. On the back of the form, we ask for a vendors list. They will have vendors but that will change weekly so we have waived this requirement of listing the vendors for the farmers market only. The Farmers Market will be every Saturday beginning Memorial weekend until the last weekend in September.  
Mrs. Miller made a motion to approve the event form for the Seville Farmers Market and to continue annually with updated insurance. The motion was seconded and carried.  
Mrs. Rhoads would like to add events in the Village to the Village of Seville website.



## PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

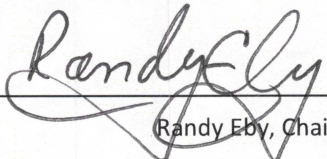
Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 2/20/2024

- **Downtown decoration update:** Mr. Sobczak stated this is something that he is currently working on.
- **Building Maintenance List Update:** Mr. Sobczak has been working with Jude Crabtree, an independent contractor, regarding the list. He did a walk-through of the building to look at all of the items listed and he will give us an estimate. This will be a work in progress so Mr. Sobczak also asked him if he would be interested in being the handyman and if could we call on him when we need something done, provided the price and service are right. Mr. Crabtree also looked at the Gazebo downtown since there was a lot of concern about its condition. Mr. Sobczak reported it is in excellent condition. The kickboards around the exterior outside are starting to mildew and rot. His suggestion was to trim that out and go along the bottom with a treated board so that can make ground contact. He also suggested we put gutter guards on the building because the gutters are getting clogged and that is not helping. The quote was \$600 including labor to put on the gutter guards and kickboards. Mr. Sobczak stated that he would like to present a plan for the bricks and flowers around the Gazebo being redone to the committee next month. Mrs. Miller made a motion to allow Jon to pursue getting the gutter guards and kickboards done on the Gazebo not to exceed \$1000.00. The motion was seconded and carried.

**Privilege of the floor:** Mrs. Rhoads mentioned there is an Eclipse on April 8<sup>th</sup>. There is nothing planned in the Village for this event. Refer to Medina County for any events regarding the Eclipse.

Mrs. Miller made a motion to adjourn at 8:00 PM. The motion was seconded and carried.

X   
\_\_\_\_\_  
Randy Eby, Chairman