

FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 2/5/2024

The meeting began at 8:32 p.m.

Present: Kathy Rhoads (Chair), Randy Eby (Member), Leslie Miller (Member), Brad Demiter (Member), Matt Sturgeon (Member) Lisa Nemastil (Recorder)

Mrs. Miller made a motion to approve minutes from the 1/2/2024 meeting, the motion was seconded and carried. The minutes were approved as written.

Mrs. Miller made a motion to recommend to Council to accept financial reports for the period ending 12/31/2023. The motion was seconded and carried.

AMENDMENT: NONE.

PRIVILEGE OF THE FLOOR: NONE

NEW BUSINESS:

- IT Support update - No further discussion
- New Signers for the bank accounts: We have to establish who will be signing since Jim Carrick has retired. Council will select 4 people to sign including Mrs. Nemastil as Fiscal Officer. The other signers will be Kathy Rhoads, Leslie Miller, and Brad Demiter

OLD BUSINESS:

- 2024 Budget Review / Department budgets: Mrs. Nemastil stated that the previous Fiscal Officer mentioned we may need to update the department budgets since John Sobczak is not planning on retiring this year and neither is Sergeant Scott Philips. Mrs. Rhoads stated this would need to change to reflect the payroll for Streets and Parks because they are planning on hiring another person by the end of the year to train. When Rick Gray retires somebody will move into his spot and a replacement will be needed to fill that person's roll.

Mrs. Nemastil mentioned the distribution of Fiscal Officer Salary. Our Solicitor said he cannot find any information about the Village and BOPA splitting for the salary. According to the Solicitor, it was split when there used to be a Clerk-Treasurer but now there is an appointed officer. There is not a problem with the contribution but he does not have any documentation as to how that came about or how the amount was decided. The previous Fiscal Officer received his bi-weekly pay from the general fund and he would get a monthly paycheck from BOPA. Our Solicitor suggested Mrs. Nemastil to discuss it with Council. Mrs. Rhoads understood that there was an overall salary for the

Fiscal Officer and the majority of it would come from the Village and a smaller portion would be paid by BOPA. This will be researched further. Mrs. Nemastil will check with Mrs. Schultz. Mrs. Nemastil would also like to be able to just put it on the bi-weekly pay.

Mrs. Nemastil would like to process the payroll and electronically send pay stubs to employees. All employees do not have work-related emails and we are unsure if we can do this through their personal emails. Mrs. Rhoads asked that we research how other villages are doing it.

- Review merit increases for employees:

The Zoning inspector's pay increase was in the budget and was not a separate ordinance.

Mrs. Miller made a motion to recommend to Council that Ordinance 2023-55 regarding Merit raises remain tabled until the HR firm review. The Motion was seconded and carried.

Mr. Demiter made a motion to recommend to Council to un-table and pass Ordinance 2023-66 regarding the Village's 2024 Budget. The motion was seconded and carried.

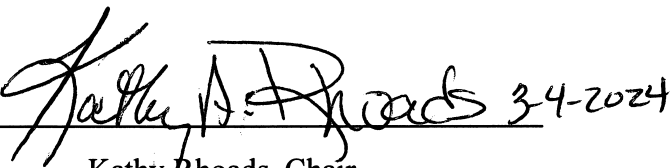
- Motion for PNC account with interest change:

Mrs. Miller made a motion to take advantage of the new account with an interest change presented by PNC. The motion was seconded and carried.

- Consider offering a ROTH IRA option for Deferred Compensation to employees.

Mrs. Nemastil explained this would be extra paperwork for the Village but no extra cost to the employees. Mrs. Rhoads suggested we survey to see if there is an interest from employees.

Mrs. Miller made the motion to adjourn, the vote was unanimous. The meeting adjourned at 9:16 p.m.

x  3-4-2024
Kathy Rhoads, Chair