



GOVERNMENT COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 1/02/2024

- Call to order at 7:00 PM
Present: Brad Demiter (Chair), Rick Vierheller (Member), Kathy Rhoads (Member), Randy Eby (Member), Leslie Miller (Member), Lisa Nemastil (Recorder)
Absent: Matt Sturgeon (Member)
Mr. Vierheller made a motion to approve minutes from 12/04/2023, the motion was seconded and carried.
Minutes were approved as written.
- Amendments to the agenda: NONE
- Privilege of the floor: NONE

ORDINANCES UNDER CONSIDERATION:

ORDINANCE NO. 2023-55

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2024

Discussion: The Committee advised that this ordinance will likely remain tabled.

Exhibit Attached: Yes

2nd reading complete – Status: Tabled

ORDINANCE NO. 2023-66

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE VILLAGE'S BUDGET FOR THE YEAR 2024.

Discussion: The budget is still under review and will likely be passed by March.

Exhibit Attached: Yes

2nd reading complete – Status: Tabled

ORDINANCE NO. 2023-68

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MEDINA COUNTY ECONOMIC DEVELOPMENT CORPORATION.

Discussion: The contract was not received at the time of the meeting and will need to be tabled if not received before the Council Meeting on 01/08/2024.

Exhibit Attached: No

Next Reading will be the 3rd reading

ORDINANCE NO. 2023-73

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTION FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTIONS FOR POLICE SERGEANT AND DECLARING AN EMERGENCY.

Discussion: The committee questioned if emergency language was needed on this ordinance. Mr. Vierheller, Chair for Safety Committee will check with Chief Burson.

Exhibit Attached: Yes

Next Reading will be the 2nd reading

ORDINANCE NO. 2023-74

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTION FOR VILLAGE PERSONNEL IN ORDER TO CREATE THE JOB DESCRIPTIONS OF BOPA OFFICE EMPLOYEES AND DECLARING AN EMERGENCY.

Discussion: The Board of Public Affairs is requesting emergency and the Board of Public Affairs Trustees has recommended approval.

Exhibit Attached: Yes

Next Reading will be the: 2nd reading

RESOLUTIONS UNDER CONSIDERATION: NONE

New Business:

- Protocol for Solicitor Wednesday – The Committee discussed options to streamline communication and introduction of legislation. The Rules of Council have a process in place for introduction of legislation which states that all legislation is to be introduced only through a member of Council. Currently the Solicitor goes from department to department. Going forward the Solicitor will meet with all of the department heads, Mayor, Fiscal Officer and Administrative Assistant in the Conference Room in an open discussion. Department heads will also speak with their Council representative prior to requesting legislation. The Village Council also requested that the Solicitor provide a recap back to Council members of his office hours and any action items that are needed.

Motion: Mrs. Rhoads made a motion to streamline the protocol as discussed above. The motion was seconded and carried.

- Looking into HR Firms – Mayor Carter explained that the Village is looking to help with job descriptions for municipalities, rates of pay, and polices. There are two (2) firms that have been suggested but at the time of the meeting the cost for this service was unknown.

Motion: Mrs. Miller made a motion to look into the HR firm. The motion was seconded and carried.

Old Business:

- Flags on Village property – The Solicitor advised that legislation is not needed to restrict flags on Village property to the State, US Flag, POW or Blue line flag as those are all government flags. Mrs. Rhoads mentioned that Mr. Lesiak did some research on this and we should look into in a policy needs to be established instead of drafting legislation. Mrs. Rhoads would like details on if a policy is needed what are the reasons why or why not.

Adjourn

Mrs. Miller made a motion to adjourn which was seconded and carried. Meeting adjourned at 7:18 pm.

x BRAD DEMITER
Brad Demiter, Chair