



## FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 4/1/2024

The meeting began at 7:17 p.m.

**Present:** Kathy Rhoads (Chair), Randy Eby (Member), Leslie Miller (Member), Brad Demiter (Member), Matt Sturgeon (Member), Dennis Gordon (Member), Lisa Nemastil (Recorder)

**Approval of Minutes:** Mr. Eby made a motion to approve minutes from the 03/04/24 meeting, the motion was seconded and carried. The minutes were approved as written.

**Privilege of the floor:** Eric Dorner from Equitable Advisors/Equitable Deferred Comp. Mr. Dorner gave some information about background of company. He will send more information for us to share with employees.

**Amendments to the Agenda:** NONE.

**Approval of Bills:** Mr. Gordon made a motion for approval of the bills. The motion was seconded and passed.

**Approval of Finance Reports from 01/31/24:** Mrs. Miller made a motion to recommend to Council to accept financial reports for the period ending 1/31/2024. The motion was seconded and passed.

Mrs. Rhoads wanted to discuss the changes for best practice, the Fiscal Officer will be using UAN for everything and all calculations will be used in UAN instead of side spreadsheets. What the committee will be seeing will be different than what you have seen in the past but this is a positive thing. If there are any questions about any of the numbers, please ask.

**Fiscal Officer Report:** See Fiscal Officer Report attached

Mrs. Miller made a motion to move all daily banking transactions to Westfield Bank. The motion was seconded and carried.

**New Business:** None

**Old Business:**

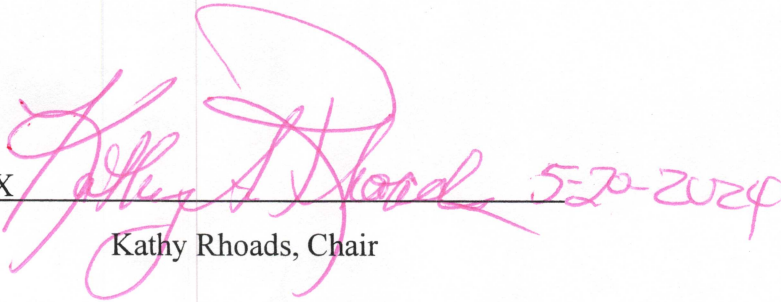
- Wage Scales – We did a Cost of living and a merit increase last year. We did a 3.2 cost of living increase this year. Because of these increases, our employees are close or out of their wage scales. We are in a tight budget this year and the committee agrees we do not need to

Mrs. Miller made a motion to recommend to Council Ordinance 2023-55 be un-tabled and voted down. The motion was seconded and carried.

We will not be using a HR company this year but the committee can review these and compare to other villages. The committee agreed to look at this in June while we are looking at the budget.

- Policies and Procedures – We will be gathering information from each department about their policies and procedures and what they do and how it is done. If we need to do handbook work, we should review it this year and if there are any changes that need to be made, we can make them in 2025.

Mr. Eby made the motion to adjourn, the vote was unanimous. The meeting adjourned at 8:51 p.m.

X  5-27-2024  
Kathy Rhoads, Chair