



# PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 5/20/2024

The meeting began at 8:12 PM

**Present:** Randy Eby (Chair) Kathy Rhoads (Member), Bonnie Gordon (Member), Sue Cox (Member) Jon Sobczak (Parks & Streets Superintendent), Jennifer Gray (Recorder)

**Absent:** Leslie Miller (Member)

Mrs. Rhoads made a motion to approve the minutes from 4/15/24. The motion was seconded and carried. Minutes approved as written.

**Amendments to agenda:** Mr. Eby would like add Event Form Discussion to new business. Mrs. Rhoads made a motion to add to new business Event Form Discussion. The motion was seconded and carried. Motion passes.

**Parks & Streets Superintendent's Report:** The Parks & Streets Superintendent's report is attached.

**Privilege of the floor:** None

**Downtown Business Association:** Mr. Eby read Mrs. Miller's report in her absence. There is no Downtown Business Association meeting until June. The flower pots from Boyert's will be placed tomorrow downtown. There will be a ribbon cutting ceremony for Well Café Thursday 5/22/24 at 3:30 pm.

## Pending/Completed Legislation

The following legislations was reviewed:

ORDINANCE 2024-24 – Status Tabled 05/13/24 and will remain tabled

ORDINANCE 2024-31

ORDINANCE 2024-32 – Status will recommend to Council to table at 6/10/24

## New Business:

- **Sidewalk Bid discussion**

The committee requested Jon's input on sidewalk bids since this is third year in a row we have not received a bid on sidewalks. It is costly to continue the program when we do not to get bids. Jon has asked to give him some time to do some research on what some other options are for the Village. Mrs. Rhoads confirmed with Jon that the Sidewalk program as far as putting in new sidewalks everywhere in the village, is complete and we are just now doing repairs.

Mr. Eby mentioned Warner Street has large trees that the Village planted that have moved up the sidewalks and will eventually affect the roads as well. Jon recommends that we assess what trees we have there still and have them removed and then replace them with small dwarf size trees or no trees. He will bring a cost analysis to next month's meeting.

- **Event Application Discussion** – All Event applications need to go through committee for review and approval before signatures.

There was discussion about cutting off the road closure before that apartment and then it also wouldn't be in front of the church especially on a Sunday but it doesn't leave much room for vendors. There was discussion regarding removing E Main Street being blocked off as an option on the Event Application. Nothing will be changed for now.



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Mr. Eby discussed changing the Event form regarding the forms being submitted 90 days before the event to 30 or 45 days. Not one application has been turned in before 90 days. It was felt the changes to this application for this year was not clearly communicated so people were not aware of the deadline. The committee agreed that starting next year everybody will have to follow whatever is agreed upon by this committee and a letter will go out to all who have had events this year letting them know of the deadline for events. If somebody is having another event this year, they have already been made aware and should still follow the guidelines regarding the event application.

There is a \$300 charge for garbage if they need extra cans and garbage to be picked up because it requires our employees to come in to empty trash on weekend which would be overtime. There is not an extra charge to block off the streets if they are made aware of this ahead of time. They usually leave the sign and barricades for the event coordinator to do themselves.

- **Historical Society Event Application – Approved – The event already happened but was brought to committee since it had not**
- **Akron Bike Club Event Application – Mrs. Rhoads made a motion to approve, the motion was seconded and carried. Application is approved.**
- **Sparky's Mike Murphy Car Show Event Application – Mrs. Gordon made a motion to approve, the motion was seconded and carried. Application is approved.**
- **Resident's notification of downtown events.** The event that happened over the weekend which blocks off E Main Street made a resident very angry and every time there is an event there, this individual does get upset because his apartment is above a store in the area blocked off so it makes it hard for him to get in and out. Mrs. Rhoads asked if we should really be notifying the landlord of street closures and the landlord notified the renter? Our solicitor had told our administration, that the event coordinator should be giving the notifications of the events and street closures, not the Village. Mrs. Cox and Mrs. Gordon both agreed and said it should remain this way.

- **Grass Violations Discussion**

According to the ordinance regarding grass (noxious weeds) the grass needs to be 12 inches and confirmed by the Zoning inspector. Once it is confirmed a certified letter is sent to the owner stating they have 5 days (from date letter is received) to have it taken care of or we will mow it and the charge will be assessed on their taxes. This has to be done every time and we have to wait until the noxious weed are 12 inches high. The old school continues to be an issue each year and because it is downtown it upsets a lot of residents. Zoning has looked in to the Building Maintenance Code which we adopted but it requires a Building Inspector. The Building Inspector we use is the Medina County Building Inspector. They state in order to condemn a building, it needs to be unsafe to the community. Tall grass does not qualify.

The committee would like clarification of notifications and mowing from Zoning.

### Old business:

- Re-discuss Crosswalks & signs – Discussed at Safety Committee Meeting
- Village owned building downtown -BOPA Building – Jon addressed in his Superintendent's report.



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**Privilege of the floor:** Mr. Sobczak was notified today from Erie Insurance that a vendor from the event on Sunday hit the Library building. The Insurance company said they would pay for it to just get it fixed. Jon is going to get a quote from Jude Crabtree on the cost to fix it and to make sure there isn't more wrong other than the gutter.

Mrs. Cox made a motion to adjourn at 9:32 PM. The motion was seconded and carried.

X  \_\_\_\_\_  
Randy Eby, Chairman