



## FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 5/6/2024

Call to order at 8:12 p.m.

**Present:** Kathy Rhoads (Chair), Leslie Miller (Member), Matt Sturgeon (Member), Dennis Gordon (Member), Lisa Nemastil (Fiscal Officer) – via speaker phone, Jennifer Gray (Recorder)

**Absent:** Brad Demeter (Member), Randy Eby (Member)

**Approval of Minutes:** Mrs. Miler made a motion to approve minutes from the 04/01/24 meeting, the motion was seconded and carried. The minutes were approved as written.

**Privilege of the floor:** NONE

**Amendments to the Agenda:** NONE.

**Approval of Bank Reconciliations ending 02/29/24 & 03/31/24:** Mr. Sturgeon made a motion for approval of the bank reconciliations. The motion was seconded and passed.

For the future Financial Reports, Mrs. Nemastil will run a Budgetary Report after the bank reconciliation which will include revenue, appropriation and fund status. These will be emailed to the committee ahead of the meeting with the agenda and a printout of these reports will also be handed out at the meeting.

**Fiscal Officer Report:** See Fiscal Officer Report attached

### **New Business:**

- Review cost analysis on various things  
Mrs. Nemastil is working on a cost analysis regarding our fees. Looking at being more efficient by comparing how much our actual cost to follow the processes versus what we are charging for fees. We want to make sure we are not losing money.
- Retirement Benefit Discussion  
The Committee discussed the recent concerns regarding the misunderstanding of Officer Houck's retirement paperwork. The Committee has reviewed the situation and the Solicitor's response. The committee will request the Solicitor to follow up with Officer Houck and the previous Fiscal Officer.

**Old Business:** None

Mr. Miller made the motion to adjourn, the vote was unanimous. The meeting adjourned at 8:42 p.m.

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Kathy Rhoads, Chair