



**VILLAGE COUNCIL**  
**REGULAR MEETING MINUTES**  
**Location:** 120 Royal Crest Drive, Seville, OH 44273  
**Date:** 07/08/2024

The meeting began at 7:00 p.m. with the pledge of allegiance and a prayer.

**PRESENT:** Mayor Carter, Kathy Rhoads (Council President), Leslie Miller (Council Member), Matt Sturgeon (Council Member) Dennis Gordon (Council Member), Ted Lesiak (Solicitor), Lisa Nemastil (Fiscal Officer)

**ABSENT:** Brad Demiter (Council Member), Randy Eby (Council Member)

**AMENDMENTS TO THE AGENDA:** Mrs. Rhoads made motion to amend the agenda and add Executive Session to Old Business to discuss personnel issues. The motion was seconded and carried. Executive Session will be added.

**APPROVALS:**

Mr. Sturgeon made a motion to approve paying the bills, the motion was seconded and carried.  
 Mrs. Miller made a motion to approve minutes from 6/03/24 & 6/10/24 as written , the motion was seconded and carried.  
 Mrs. Rhoads made a motion to approve to the Financial Reports ending 05/31/24, the motion was seconded and carried.

**PRIVILEGE OF THE FLOOR:** Tony Burgoyne – Engineer. We are sharing a recent proposal to assist the Village in securing the funding for the Liberty Street Bridge Project. It has been evaluated by the state because it has received a score that has put it on the Municipal Bridge program list. Once a bridge has been listed on a program, the state will assist with the funding for rehabilitating or replacing the bridge and will pay up to 95% of the construction cost of the project. In addition to that, they will pay up to 80% of the design engineering cost. Osborne Engineering who has done many of these bridge projects similar to this, has provided the Village and estimate of approximately \$23,000 for a preliminary Engineering report that is necessary for the funding and to also submit the application for the funding if the Village would move forward with project. Things to consider only at risk for the preliminary report. If the Village were to receive the funding, we would look to local cost share for the rest of the funding through OPWC. This is time sensitive and applications are due August 15, 2024.

Mr. Lesiak stated we do not have enough council members to vote for anything emergency language tonight so we will need to do a Special Council meeting to discuss and approve this application and Resolution 2024-13 with emergency language.

Mr. Greer asked about job descriptions. Mrs. Rhoads explained they are being reviewed by Finance Committee to review wage scales and follow through with some follow up items. There is not a target date of when we will be done reviewing them. Mr. Greer asked what the purpose of this was for. The Mayor responded she would like them tightened up and accurate. She wants all job descriptions to state requirements of the job. Many of them are old and need updated. Mr. Greer would like to see the Fiscal Officer and the Administrative Assistant’s job descriptions when this is all done to make sure they are in line from their prospective.

**REPORTS:**

<u>Solicitor</u> – Ted Lesiak	<u>Government</u> – Read Minutes	<u>Finance</u> – Kathy Rhoads	<u>Safety</u> – Leslie Miller
<u>BOPA</u> – Dennis Gordon	<u>Zoning</u> – Matt Sturgeon	<u>Cemetery</u> – Mayor Carter(1 Burial)	<u>Streets/Parks</u> – Read Minutes

**ORDINANCES UNDER CONSIDERATION:**

**ORDINANCE NO. 2024-24**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH \_\_\_\_\_ FOR REPAIRS AND/OR CONSTRUCTION OF CERTAIN SIDEWALKS WITHIN THE VILLAGE.

The 3rd Reading was completed  
 Mr. Sturgeon made a motion to adopt Ordinance 2024-24. The motion was seconded. Upon Roll Call:  
 YEAS: None NAYS: *Rhoads, Sturgeon, Miller, Gordon* MOTION DOES NOT PASS

**ORDINANCE NO. 2024-30**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE MEDINA COUNTY BUDGET COMMISSION'S ESTIMATE OF VILLAGE'S BUDGET FOR THE YEAR 2025.

The 2nd reading was completed.

**ORDINANCE NO. 2024-31**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO OF PUBLIC IMPROVEMENT.

The 2nd reading was completed.

**ORDINANCE NO. 2024-32**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO LEVYING UPON THE LOTS AND LANDS OF CERTAIN PROPERTIES WITHIN THE VILLAGE AN ASSESSMENT FOR UNPAID SIDEWALK IMPROVEMENTS.

The 2nd reading was completed.

**ORDINANCE NO. 2024-33**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT FOR LIFE INSURANCE COVERAGE FOR THE VILLAGE EMPLOYEES.

The 2nd reading was completed.

**ORDINANCE NO. 2024-34**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL THROUGH SEBO, INC. FOR HEALTH INSURANCE COVERAGE FOR VILLAGE EMPLOYEES. The 2<sup>nd</sup> reading was completed.

**ORDINANCE NO. 2024-35**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH GUARDIAN THROUGH SEBO, INC. FOR DENTAL INSURANCE COVERAGE FOR VILLAGE EMPLOYEES. The 2<sup>nd</sup> reading was completed.

**ORDINANCE NO. 2024-36**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH GUARDIAN THROUGH SEBO, INC. FOR VISION INSURANCE COVERAGE FOR VILLAGE EMPLOYEES. The 2<sup>nd</sup> reading was completed.

**ORDINANCE NO. 2024-39**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING THE SEVILLE VILLAGE ZONING CODE AND ZONING MAP. The 2<sup>nd</sup> reading was completed.

Mr. Sturgeon stated there is a list of potential community development block grant projects that he wants everyone to be aware of.

**ORDINANCE NO. 2024-40**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ACCEPT AND ENTER INTO A POLE ATTACHMENT AGREEMENT WITH SPECTRUM MID-AMERICA, LLC. The 1<sup>st</sup> reading was completed. Exhibit Outstanding - BOPA

**RESOLUTIONS UNDER CONSIDERATION:**

**RESOLUTION NO. 2024-12**

A RESOLUTION ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING PERMIT APPROVALS AND LICENSING OF CULTIVATORS OF, PROCESSORS OF AND RETAIL DISPENSARIES OF MARIJUANA FOR THE PURPOSE OF RECREATIONAL USE AND THE ISSUANCE OF SUCH APPROVALS, AND DECLARING AN EMERGENCY. The 1<sup>st</sup> reading was completed.

**RESOLUTION NO. 2024-13**

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO ACCEPTING A GRANT AWARD FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE INCLUSIVE PLAYGROUND / FITNESS EQUIPMENT AND WALKING TRAIL. The 1<sup>st</sup> reading is completed.

Pass	Table	Did Not Pass	In Process
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**NEW BUSINESS:**

- o Fraud Training Video
- o All public employees and elected officials need to do the training from Auditor of the state. The 8 minute video was shown for all in attendance. There will be dates and times for our other employees to come and view or a link where they can do on their own and turn in their certificate.
- o Motion for Tim Reed pay rate change
- o Mrs. Miller made a motion to approve Officer Reed's pay rate change. The motion was seconded and carried. The motion was approved.

**OLD BUSINESS:**

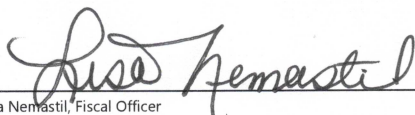
- o Request from Streets & Parks Committee to get information on sidewalk program from the Solicitor. Mr. Lesiak stated this is all because we assess. If Council decides we do not need to continue to assess, then we can stop the program and just pay for the repairs. Mrs. Rhoads stated the Street Superintendent, Jon Sobczak, will be bringing some other options to the Streets and Parks Committee for them to review and discuss.

Mrs. Rhoads made a motion to go into Executive Session to discuss personnel and invited the Board of Public Affairs president, Fiscal Officer and Village Solicitor. The motion was seconded and carried. Executive Session began at 7:54 pm.

Mrs. Rhoads made a motion to adjourn Executive Session. The motion was seconded and carried. Executive Session adjourned at 8:19 pm

Mrs. Rhoads made a motion to adjourn the Council meeting. The motion was seconded and carried. The meeting was adjourned at 8:20 pm

X   
Carol Carter, Mayor

X   
Lisa Nemastil, Fiscal Officer