



PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 9/16/2024

The meeting began at 7:15 PM

Present: Randy Eby (Chair) Leslie Miller (Member) Kathy Rhoads (Member), Bonnie Gordon (Member), Sue Cox (Member), Jon Sobczak (Parks & Streets Superintendent), Jennifer Gray (Recorder)

Mrs. Miller made a motion to approve the minutes from 8/19/24. The motion was seconded and carried. Minutes approved as written.

Amendments to agenda: Mr. Eby made a motion to amend the agenda to add Future of Streets Building to New Business. The Motion Was seconded and carried. The motion passes to add Future of streets Building to New Business.

Parks & Streets Superintendent's Report: The Parks & Streets Superintendent's report is attached.

Privilege of the floor: None

Downtown Business Association: There are two events this year. November 9th is the "Christmas Preview" and Santa and Mrs. Clause will be at the Library. They will also be at the Seville Inn December 10th for "Santa at the Inn" Event

Pending/Completed Legislation

The following legislations was reviewed:

ORDINANCE NO. 2024-42

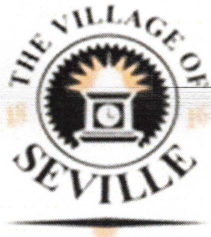
AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO ESTABLISHING THE SALARY AND THE BENEFITS OF THE VILLAGE FORESTER.

ORDINANCE NO. 2024-56

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

New Business:

- **Sparky's Kruzin with Kevin Event Form** – They will need extra trash cans but do not need help emptying all the trash.
Mrs. Miller made a motion to approve the Sparky's Kruzin with Kevin event. The motion was seconded and carried. The motion passes to approve the event.
- **Todd Clark Cross Country Invitational 9/20-9/21** – Already approved last year just a reminder this is coming up. The Historical Society Stories from the Grave at Mound Hill Cemetery will also be Saturday September 21st with tours at 6:00 pm and 7:00 pm.
- **Demolition of 6 Spring Street/ Future of Streets & Parks:** Mr. Eby asked if they could demolish 6 Spring Street and build a new building in its place, would they need the other building or could it be sold. Mr. Sobczak explained both areas would still be needed for storage. Mr. Sobczak said we received quotes 12 years ago to demolish the old building but those prices would be a lot different now. Mr. Sobczak will start getting some quotes.
- **Donation of \$2500 for Leohr Park Tree Fund** – We received a generous donation for the trees at Leohr park.



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Mrs. Miller made a motion to accept the donation of \$2500 for the Leohr Park Tree Fund. The motion was seconded and carried.

Old business:

- **Sidewalk Program Update** Mr. Manges presented what the Streets and Parks department decided would be the best option for the future of sidewalk repairs. They will section the Village into 4 different sections for the street repairs and include sidewalks in that same section that are in need of major repairs. Each year they will focus on a different section of the village. The residents will be notified which sidewalks will be replaced. The sidewalks that need repaired will be dug out and ready so when the cement trucks are in the area to pour cement for the streets, they will also pour any sidewalks that are being replaced. This will be a very minimal cost to the village.

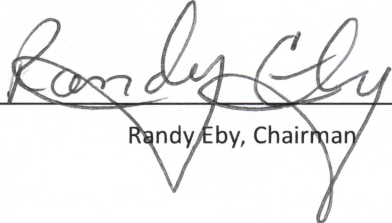
Mrs. Rhoads made a motion to recommend to Council to discontinue the current sidewalk program. The Motion was seconded and carried. The motion passes.

Mrs. Rhoad made a motion to recommend to Council to adopt the new sidewalk program as described by Streets & Parks. The motion was seconded and carried. The motion passes.

- **Playground update.** Mr. Sobczak and Mr. Manges are working on filling out information for grant about all the equipment they are wanting to put in.
- **Bridge Project update** – Application was been submitted for grant. Estimation of completion is 2028.
- **2025 Budget Review** – Mrs. Rhoads wanted to make sure the 2025 budget included the 5 year rolling street repair plan. Mr. Sobczak confirmed it is included as well as the Municipal building parking lot.

Privilege of the floor: None

Mrs. Miller made a motion to adjourn at 8.24 PM. The motion was seconded and carried.

x 

Randy Eby, Chairman

Seville Street & Park Superintendents Report

September 16, 2024

Project Status Target finish

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

Seasonal work

*Mowing all parks

*Mulching all parks, council & downtown

*Tree/brush trimming along roadways

(As Needed)

*Trash pickup parks/streets

(Bi -Weekly)

*Parks cleanup pavilions, grounds ext.

*Sweeping all village streets

(As Needed)

Park/Street repairs:

*Brush/stump & tree removal from all Parks

(creek & surroundings)

On Going

*Asphalt patching throughout village

As Needed

Sign repairs:

Status:

*Replacing old signs with new compliant

Phase 1 2024 (documented)

In Progress

Dec. 30th

Equipment service:

*Routine equip, maintenance

(Oil, grease, tires, bulbs ext.)

On Going

Active projects:

Project Status:

*Pressure wash gazebo	Completed
*Pressure wash trail (to be seal coated)	Completed
*Leohr Parks "Gary Eichler trail" black top seal coating 2024	Completed
*Waterproof treating boardwalk	Completed
*Delinquent property mowing	In Progress
*Council bldg. Maintenance/repairs	In Progress
*Mowing all parks/roadsides	In Progress
*Gazebo repairs & landscaping (Gazebo has been painted)	In Progress
*Sign repair/replacement	In Progress
*Maintenance & repairs to all equipment	In Progress
*Trail extension	In Progress
*Phase 3 of Cy Hewit/Tisher trail	Maintaining

*We'll be making our way through the village assessing concrete street & sidewalk repairs that need attention in the coming 2025 year, generally we try to make as many repairs as the budget allows each year.

At this point I have estimated close to \$110,000.00 in cost associated with these concrete street/sidewalk repairs however sidewalks make up for less than \$1000. of this assessment at a cost of \$6. a sq. ft. to the village if done in house = 166 sq. ft. of side walk... that's roughly more than 8 sections of sidewalk.

***Update on trail extension: The trail and parking lot have been paved and lined! detail work which includes planting grasses and pollinators including native Ohio wildflowers have been and are now being planted (given the right amount of rain everything should grow to be amazing) park benches, and possible a nice little picnic pavilion are hopefully in the near future.**

Trail work continues as weather permits:

***Target dates on projects are subject to change due to work load or weather.**

Respectfully submitted by

Jon Sobczak