



GOVERNMENT COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 09/3/2024

- Call to order at 7:13 PM

Present: Brad Demiter (Chair), Kathy Rhoads (Member), Dennis Gordon (Member) Randy Eby (Member), Leslie Miller (Member) Lisa Nemastil (Fiscal Officer)

Absent: Matt Sturgeon (Member)

- Mr. Eby made a motion to approve minutes from 08/05/2024, the motion was seconded and carried. Minutes were approved as written.
- Amendments to the agenda: Mr. Demiter made a motion to add Admin Office Staff Discussion under New Business. The motion was seconded and carried.
- Privilege of the floor:
Nils Johnson an engineer with Cunningham & Associates. 203 West Liberty St. Medina. Attended tonight to discuss the Ryan Homes Bates Crossing subdivision. Mike Akins with Ryan Home is also present. He explained they are here to discuss a platting procedure with a sense of urgency timing issue. A stake was made on a lot that caused a house to be built too close to the property line. Unfortunately, this was not discovered until recently. The house has been occupied since June. If current owner would try to sell their house it may raise a red flag with a surveyor. We have the ability to re-plate that lot and adjacent lot to shift a lot line over 1 foot. That would bring the house that is occupied into compliance with the minimum set back standards. The property being discussed is 257 Kona Court and the adjacent property is 261 Kona Court. The adjacent property is nearly complete and was supposed to transfer to the new owner on 9/11/24. They would like to get this accomplished as soon as possible so not to delay their move in date. This process requires going before Zoning & Planning Commission first to get their approval and then to Village Council. Asking if could have a special Zoning meeting right before this next Council Meeting.
Mrs. Rhoads made a motion to request that Zoning Committee schedule a Special Zoning Meeting on 09/09/24 at 6:50 pm, 10 minutes before the Village Council Meeting to discuss Ordinance 2024-55. The motion was seconded and carried.
Mayor Carter will call the committee to make sure this can be scheduled with members.

Brian Cyphert Chief of Seville Guilford Fire Department wanted to express his thanks to BOPA. Kevin and his crew were very helpful during the storm last Friday evening. The department had 14 calls of service in 2 hours and the only way they were able to handle all of those calls was because they were with us on the calls that involved electricity and wires down and were able to ensure safety so we could move on to the next call. National Night Out was last Thursday. Lieutenant Steve Kantoriuck from the Fire department and Police Sergeant Taylor Deal worked together to make this a great success and hopefully will continue this event again next year. 9/27/24 There will be a Fire Department training burn at the old firehouse on the corner of High Street and Greenwich Rd. We will make sure all proper permits are in place and will provide great training.

ORDINANCES UNDER CONSIDERATION:

[ORDINANCE NO. 2024-39](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING THE SEVILLE VILLAGE ZONING CODE AND ZONING MAP.

Tabled

[ORDINANCE NO. 2024-40](#)

AN ORDINANCE OF THE COUNCIL OF THE VILLAGE OF SEVILLE, OHIO AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ACCEPT AND ENTER INTO A POLE ATTACHMENT AGREEMENT WITH SPECTRUM MID-AMERICA, LLC; AND DECLARING AN EMERGENCY.

This is the **3rd** reading

[Exhibit Attached](#)

[ORDINANCE NO. 2024-42](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO ESTABLISHING THE SALARY AND THE BENEFITS OF THE VILLAGE FORESTER.

This is the 2nd reading

[Exhibit Attached](#)

[ORDINANCE NO. 2024-43](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO RENEW A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO THROUGH PLUMER INSURANCE AGENCY FOR THE PROVISION OF LIABILITY INSURANCE FOR THE VILLAGE.

This is the **2nd** reading

[ORDINANCE NO. 2024-48](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO MERIT RAISES FOR EMPLOYEES FOR THE YEAR 2025.

This is 1st reading

[ORDINANCE NO. 2024-49](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES OF EMPLOYEES OF THE VILLAGE OF SEVILLE FOR THE YEAR 2025.

This is 1st reading

[ORDINANCE NO. 2024-50](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING, ADOPTING AND ENACTING THE 2024 EDITION OF THE MODEL OHIO BASIC CODE, PUBLISHED BY THE AMERICAN LEGAL PUBLISHING CORPORATION, FOR THE VILLAGE OF SEVILLE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND PUBLISHING THE ENACTMENT OF NEW MATTER.

This is 1st reading

[ORDINANCE NO. 2024-51](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR CLEANING SERVICES.

[Exhibit Attached](#)

This is 1st reading

[ORDINANCE NO. 2024-52](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, REGULATING TOBACCO AND VAPE STORES.

This is 1st reading

[ORDINANCE NO. 2024-53](#)

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING ORDINANCE 2013-08, AS AMENDED ESTABLISHING AN EMPLOYEE HANDBOOK TO UPDATE THE VACATION POLICY, AND DECLARING AN EMERGENCY.

This is 1st reading

After much discussion, Mr. Rhoads made a motion to keep the current handbook as written but we will make an exception for those that were impacted by not being able to use their vacation this year to carry over their vacation to be used within

the next 12 months for this exception and this is a one-time exception. Roll Call Vote: Rhoads – Aye, Miller – Aye, Eby – NAY, Gordon – Aye, Demiter - Aye. Motion Passes

ORDINANCE NO. 2024-54

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO APPROVING THE FORM AND AUTHORIZE THE EXECUTION OF BLUE CREEK WIND SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC., TAKING OF OTHER ACTIONS IN CONNECTION THEREWITH AND DECLARING AN EMERGENCY

This is 1st reading

ORDINANCE NO. 2024-55

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, APPROVING THE REPLAT OF THE BATES CROSSING SUBDIVISION PHASE 3B, AND DECLARING AN EMERGENCY.

This is 1st reading

RESOLUTIONS UNDER CONSIDERATION:

RESOLUTION NO. 2024-13

A RESOLUTION OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO ACCEPTING A GRANT AWARD FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE INCLUSIVE PLAYGROUND / FITNESS EQUIPMENT AND WALKING TRAIL.

This is the **3rd** reading

RESOLUTION NO. 2024-14

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

This is the **2nd** reading

New Business:

- **Zoning Map Amendment for 172, 174, 176 & 178 Center Street.** At the Zoning Committee meeting, Mel Battig asked to amend the zoning map to include these addresses as R4. He owns all 4 units and because of the way they are currently zoned, he is unable to get water service to all of the addresses.
- **New Business information shared with departments**
No more discussion needed.
- **Review proposed legislation and potential changes related to vacation and payroll –**
No more discussion needed.
- **Legislation stating that if issues arise with the sidewalk repair / installation from Rte 3 project will be at the cost of BOPA instead of the Streets department.** Mayor Carter stated there was not a performance Bond with the new water line going in. The company putting the water line in is putting in the new sidewalks and if anything happens to the sidewalks after the project is done, it will then fall on the Village to have the sidewalks fixed. If BOPA would have gotten a performance bond from them, they would be responsible for making any repairs for a specific amount of time stated on the performance bond. The Mayor will discuss with the Solicitor. Mrs. Rhoads would also like to get the specifications they used for putting in the sidewalks and documentation showing the specs were met.
- **Review of what items should be sent to PO Box 46 instead of PO Box 580**
Mrs. Nemastil commented that many things are going to BOPA's PO Box that the fiscal officer should be getting and is responsible for. It was originally supposed to be just for consumer bills

but drug testing information, grant information and checks are going there as well. We will discuss with Solicitor what our options can be. It would be ideal if all items could come to one address and sorted from there.

- **Admin Office Staff Discussion**

Mr. Demiter on behalf of the committee, expressed his appreciation for the Fiscal Officer and Administrative office staff for all the changes they have implemented and hard work they have done.

Old Business: None

Adjourn: Mrs. Rhoads made a motion to adjourn which was seconded and carried. The meeting adjourned at 8:56 pm.

x 

Brad Demiter - Chair