



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 9/3/2024

Call to order at 9:01 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Brad Demiter (Member), Randy Eby (Member), Leslie Miller (Member), Lisa Nemastil (Fiscal Officer)

Absent: Matt Sturgeon (Member)

Approval of Minutes: Mr. Eby made a motion to approve minutes from the 07/01/24 meeting, the motion was seconded and carried. The minutes were approved as written.

Privilege of the floor: NONE

Amendments to the Agenda: Mrs. Rhoads made a motion to remove the second bullet under Old Business on the agenda regarding vacation days and add Review 2025 Budget. The motion was seconded and carried.

Approval to pay the bills: Mr. Demiter wanted to discuss the bill for Flock Cameras. He stated it was originally agreed upon to do this for one year and then we would have a cost benefit analysis review from the Chief. He would like to have this added to Safety Committee agenda to get his input. It was in the bills to be reviewed but not on the list. We need a correction to the payment listing. Mr. Eby made a motion for approval to pay the bills. The motion was seconded and passed.

Approval of Financial Reports ending 8/31/24: Mrs. Miller made a motion for approval of the Financial Reports ending 08/31/24. The motion was seconded and passed.

New Business:

- **6 Spring Street Building**

Mr. Eby feels we need to start the discussion of this building being demolished. The committee agreed to have the Parks & Streets Superintendent get quotes and to determine if inspections need to be done first.

Old Business:

- **Wage scale and Job Description review follow up**

Mrs. Nemastil recommends the Village hire an outside agency to review and update. She added it to the budget for 2025. The committee agreed. Mrs. Nemastil will follow up with proposal.

- **Securitech quote for cameras/panic button**

We do not currently have any active alarm system to have a panic button report through. The current quote is for the cameras in the front corridor, council chambers. Mrs. Nemastil does not feel we need one in conference room. The committee would like to remove the panic button, the conference room camera and possibly add one to the emergency exit door off of council chambers and one for the BOPA window. We will

also get quotes on bullet proof windows. Mrs. Rhoads made a motion to move forward Securitech up to but not to exceed \$4000.00. The motion was seconded and carried.

- **Documented purchase requisition process in handbook.**

Mrs. Nemastil sent the committee the information regarding the process. She discussed some of the frustration she has had with departments following the process. She is not sure the handbook is the correct location for this but maybe a policy and procedure book. The committee agreed, if the process is not being followed, requests need to be rejected. Mrs. Rhoads asked this remain on the agenda for another month to make sure there are improvements

- **2025 Preliminary Budget**

Mrs. Rhoads sent out all the budgets to council members. Police had put in money for body cameras and Mrs. Rhoads was able to get 12 body cameras donated and they use the same software that we can use for redaction. Chief will submit a new budget removing the cost. We still show a shortfall so Mrs. Rhoads asked committee members to take some time to look through the budgets to see where else we can save.

Mrs. Miller made the motion to adjourn, the motion was seconded and carried. The meeting adjourned at 9:45 p.m.

X Kathy Rhoads 10-7-2024
Kathy Rhoads, Chair