



PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 10/21/2024

The meeting began at 7:15 PM

Present: Randy Eby (Chair) Leslie Miller (Member) Kathy Rhoads (Member), Bonnie Gordon (Member),
Jon Sobczak (Parks & Streets Superintendent), Jennifer Gray (Recorder)

Absent: Sue Cox (Member)

Mrs. Miller made a motion to approve the minutes from 9/16/24. The motion was seconded and carried. Minutes approved as written.

Amendments to agenda: None

Parks & Streets Superintendent's Report: The Parks & Streets Superintendent's report is attached.

Privilege of the floor: None

Downtown Business Association: There are two events this year. November 9th is the "Christmas Preview" and Santa and Mrs. Clause will be at the Library. They will also be at the Seville Inn December 10th for "Santa at the Inn" Event

Pending/Completed Legislation

The following legislations was reviewed:

ORDINANCE NO. 2024-56

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

New Business:

- **Tree Donation:** Mrs. Linda Avery generously donated 30 mature trees that were planted by Parks & Streets in Leohr Park. She will be adding a memorial marker and possibly a reflection bench in the area of the trees.
- **Department retirement, changes and hiring:** **John Most was introduced as a new hire for the department.** John Most will be starting in the department in November to train for Rick Gray's position as Assistant Superintendent. Rick will be retiring in February. Mr. Most gave some information regarding his background and experience.
Jace Manges will be filling the role of Superintendent of Streets and Parks. Jon will be retiring end of November.
Mrs. Miller made a motion to recommend to Council to except Jace Manges as the new Streets & Parks Superintendent when Jon Sobczak retires and to hire John Most to train for the Assistant Superintendent position and to assume this position when Rick Gray retires in February. The motion was seconded and passed.

Old business:

- **Demolition of 6 Spring Street:** They are waiting to get a quote back from a company. Mr. Sobczak expressed their own department could do it and save a lot of money. The company he contacted to hall it all away would just need a written guarantee there is no asbestos. The committee agreed this might be the best way. Mr. Sobczak will discuss with our solicitor to see if this is a possibility and what all they



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would need to do including what would need to be done with any records that were stored in that building .

- **Playground update:** All equipment is in for the replacement section of the tot lot, they will need to contract with a company to replace the soft surface area and to be done when equipment can be installed.
- **Bridge Project update** – Application was been submitted for grant. Estimation of completion is 2028.

Privilege of the floor: None

Mrs. Miller made a motion to adjourn at 7:57 PM. The motion was seconded and carried.

x 
Randy Eby, Chairman

Seville Street & Park Superintendents Report

October 21, 2024

Project Status Target finish

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

Seasonal work

*Mowing all parks

*Mulching all parks, council & downtown

*Tree/brush trimming along roadways

(As Needed)

*Trash pickup parks/streets

(Bi -Weekly)

*Parks cleanup pavilions, grounds ext.

*Sweeping all village streets

(As Needed)

Park/Street repairs:

*Brush/stump & tree removal from all Parks

(creek & surroundings)

On Going

*Asphalt patching throughout village

As Needed

Sign repairs:

Status:

*Replacing old signs with new compliant

Phase 1 2024 (documented)

In Progress

Dec. 30th

Equipment service:

*Routine equip, maintenance

(Oil, grease, tires, bulbs ext.)

On Going

Active projects:

Project Status:

*2024 leaf pickup

In Progress

*Planted 30 Maple trees at leohr park (donated by Linda Avery)	Completed
*Cloverleaf Cross Country 3 k run	Completed
*Delinquent property mowing	In Progress
*Council bldg. Maintenance/repairs	In Progress
*Mowing all parks/roadsides	In Progress
*Gazebo repairs & landscaping (Gazebo has been painted)	Completed
*Sign repair/replacement	In Progress
*Maintenance & repairs to all equipment	In Progress
*Trail extension	In Progress
*Phase 3 of Cy Hewit/Tisher trail	Maintaining

*We'll be making our way through the village assessing concrete street & sidewalk repairs that need attention in the coming 2025 year, generally we try to make as many repairs as the budget allows each year.

At this point I have estimated close to \$110,000.00 in cost associated with these concrete street/sidewalk repairs however sidewalks make up for less than \$1000. of this assessment at a cost of \$6. a sq. ft. to the village if done in house = 166 sq. ft. of side walk... that's roughly more than 8 sections of sidewalk.

*Update on trail extension: Now for the fun part the detail work, which includes planting native grasses, clovers and a host of pollinators and 23 native Ohio wildflowers... soon to be included will be the first park bench thanks to the run for trails org. for the generous donation.

Trail work continues as weather permits:

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by

Jon Sobczak