



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 10/7/2024

Call to order at 8:07 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Brad Demiter (Member), Randy Eby (Member), Leslie Miller (Member), Matt Sturgeon (Member), Lisa Nemastil (Fiscal Officer)

Approval of Minutes: Mr. Sturgeon made a motion to approve minutes from the 09/03/24 meeting, the motion was seconded and carried. The minutes were approved as written.

Privilege of the floor: NONE

Amendments to the Agenda: Mr. Sturgeon made a motion to move into Executive Session after Old Business meeting to discuss personnel and invited Mrs. Nemastil and Mayor Carter to attend. The motion was seconded and passed.

Approval to pay the bills: Mr. Eby made a motion to approve payment of the bills. The Motion was seconded and passed.

Approval of Financial Reports ending 9/30/24: Mr. Gordon made a motion for approval of the Financial Reports ending 09/30/24. The motion was seconded and passed.

New Business:

- **Update to bank signatories:**

Mrs. Nemastil's last day will be 10/10/24 and she will be removed from the bank signatories on 10/11/24. Until a new Fiscal Officer is in place, the Mayor is approved to sign everything and does not require to have a second signature. If checks need to be processed through UAN they will be and the Mayor will sign them so the bills will continue to get paid.

Mrs. Miller made a motion to remove Lisa Nemastil as a signatory and any other duties associated with the Westfield Bank Account as of 10/11/24 and add Curt Gelles in place of Lisa. The motion passes.

Mrs. Rhoads made a motion to remove Lisa Nemastil as a signatory with PNC and Huntington Banks as of 10/11/24 and add Curt Gelles in place of Lisa. The motion was seconded and carried. The motion passes.

- **Training options**

Mrs. Nemastil wanted to update Council regarding training for the next Fiscal Officer. UAN has a virtual agent that will be available after 5:30 pm to do training. He estimated approximately 10 hours of one on one training at \$35 per hour which will be \$350. She also reached out to Legal Government Services to see if they would be able to help training the new Fiscal Officer. They will provide their services at \$50 per hour and feel they will need 80 hour of training which is \$4000. They will need a copy of the resume of the person they will be

training so they can draw up a contract. Mrs. Nemastil feels this training would be very beneficial for anybody new would come in.

Mr. Demiter made a motion to authorize the fiscal officer and the Mayor to arrange for UAN training for 10 hours at \$35 per hour not to exceed \$400 and local government services training for \$50 per hour for up to 80 hours and only pay for what is used. The motion was seconded and passed.

Mrs. Miller made a motion for the Mayor with approval from the finance committee to get in touch with Martha Evans as a fiscal officer resource for local support and training as well. The motion was seconded and passed.

Old Business:

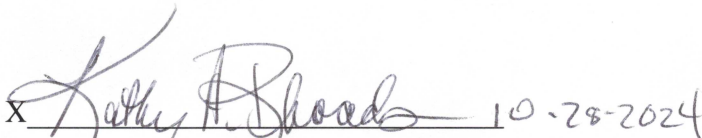
- **An updated preliminary budget sent out 9/24/24**

Mrs. Rhoads mentioned we do not have a carryover amount that we usually require to have each year. If we cannot find ways to trim the budget, the Council would have to agree for something less. Mrs. Rhoads will be coming to the November meeting for what she thinks are the right cuts that need to be made to the budget and she would like feedback from other council members as well.

Mr. Eby made a motion to go into Executive session 8:39 pm to discuss personnel. The motion was seconded and approved.

Mr. Eby made a motion to adjourn Executive session at 9:00 pm.

Mrs. Miller made the motion to adjourn, the motion was seconded and carried. The meeting adjourned at 9:01 p.m.

X  10-28-2024

Kathy Rhoads (Chair)

