



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 12/2/2024

Call to order at 7:23 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Brad Demiter (Member), Randy Eby (Member), Leslie Miller (Member), Matt Sturgeon (Member), Jessica Harper-Bigley (Fiscal Officer)

Approval of Minutes: Mr. Demiter made a motion to approve minutes from the 11/04/24 meeting, the motion was seconded and carried. The minutes were approved as written.

Privilege of the floor: NONE

Amendments to the Agenda: Mrs. Rhoads asked to add financial reports ending 10/31/24 to old business because they were not complete last month or approved last month.

Mrs. Miller made the motion to move discussion of financial report ending 10/31/24 to Old Business. The motion was seconded and passed.

Approval to pay the bills: Mr. Eby made a motion to approve payment of the bills. The Motion was seconded and passed.

Approval of Financial Reports ending 11/30/24: Financial Reports were are not complete. They will be complete by end of this week. The Committee agreed to have a Special Finance Meeting on Monday, 12/09/24 at 6:45 pm before the Council Meeting to review and approve the Financial Reports ending 10/31/24 and 11/30/24.

New Business:

- Discussion to Change start date for COLA (due to pay period)

Mayor Carter mentioned the previously approved Ordinance 2024-49 regarding COLA increases goes into effect January 1st and Tiffany Schultz explained it is in the middle of the pay period which makes it difficult to do payroll.

Mrs. Miller made a motion to amend ordinance 2024-49 to go into effect January 1, 2024 but the increases begin January 6, 2024 which is the beginning of the first pay period. The motion was seconded. Upon Roll Call: *Yeas: Miller, Rhoads, Sturgeon, Demiter, Gordon, Eby. Nays: None*

- Sergeant Banks expenditure approval for purchase of:
 - 2024 Chevy Tahoe: Sergeant Banks found a good deal on a 2024 Chevy Tahoe that is available right now for the Seville Police Department. If they wait until 2025, they will have to order one and could wait 7-8 months before they would receive it. The Cost will also increase approximately \$5000.00 as well. This new vehicle would be an addition to the fleet to be used for a possible 8th officer to begin in 2025. The Capital funds are available.

- Equipment needed to make it a Police Cruiser: If Seville Police Department purchases the 2024 Tahoe, they have a company that would be able to outfit it for a police vehicle. The Capital funds are available for this was well.

Mrs. Miller made a motion to recommend to council to approve the expenditure for the purchase of a 2024 Chevy Tahoe for the Seville Police Department and the cost to have it outfitted to a police cruiser. The motion was seconded. *Upon Roll Call: Yeas: Miller, Rhoads, Eby, Demiter, Gordon, Sturgeon. Nays: None*

Old Business:

- **Financial reports ending on 10/31/24:** These will be reviewed at Special Finance Meeting 12/09/24.
- **An updated preliminary budget:** Mrs. Rhoads mentioned we need to discuss depreciation of equipment and review further how we are spending and saving for items to make sure we are including inflation for the future. The preliminary budget was sent out several months ago, so please look through it and there will be more discussion in January and February before March approval.
- **Credit Card Update:** Mrs. Harper-Bigley submitted the application last week. The credit card company reached out and asked for more financial information, which she sent to them today.

Mrs. Miller made the motion to adjourn, the motion was seconded and carried. The meeting adjourned at 7:53 p.m.

x  1-6-2025
Kathy Rhoads (Chair)