



PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 12/16/2024

The meeting began at 7:21 PM

Present: Randy Eby (Chair) Kathy Rhoads (Member), Bonnie Gordon (Member), Sue Cox (Member) Jace Manges (Parks & Streets Superintendent), Jennifer Gray (Recorder)

Absent: Leslie Miller

Mrs. Cox made a motion to approve the minutes from 11/17/24. The motion was seconded and carried. Minutes approved as written.

Amendments to agenda: None

Parks & Streets Superintendent's Report: See the Parks & Streets Superintendent's report attached.

Privilege of the floor: Mayor Carter reported that Janet Gottlieb of 26 W. Maple St. generously donated a Christmas tree for the Village. Jace and John from Streets and Parks picked it up and brought it to the Village office and put it up and decorated it for us. The Mayor thanked them for their help.

Matt Sturgeon asked about the Capital Fund Grant from Representative Ray's office for the Playground. We have everything picked out and ready to start, but have not heard about when the funds will be released. It does state fiscal year 2025/2026. Mr. Sturgeon expressed we need to keep following up with them to make sure we get the information we need.

Downtown Business Association: No report

Pending/Completed Legislation: There was discussion about possible legislation for the sidewalk program which we agreed to discontinue for 2025.


New Business:

- **Thank You** - The Mayor would like to get custom thank your cards made with pictures from around the villages.
- **Phones-** Mr. Manges expressed his department would like to have the village pay for their personal phones and they become part of the village. If this were to happen, they would have to follow all the village phone and media rules. More discussion to come.

Old business:

- **Demolition of 6 Spring Street and 44 W Main Street update:** The Committee agreed to form a sub-committee regarding both of these buildings. If grants are used as mentioned in the Parks & Streets Superintendent's report, this sub-committee will help to have an action plan to identify strategies to follow.

Mrs. Gordon made a motion to adjourn at 8:29 PM. The motion was seconded and carried.

x 

Randy Eby, Chairman

Seville Street & Park Superintendents Report

December 16, 2024

Project Status Target finish

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

Seasonal work

- *Mowing all parks
- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

(As Needed)
(Bi -Weekly)

(As Needed)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
(creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

Status:

- *Replacing old signs with new compliant
Phase 1 2024 (documented)

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
(Oil, grease, tires, bulbs ext.)

On Going

Active projects:

Project Status:

- *2024 leaf pickup
- *Christmas light decorations downtown/Gazebo
- *Avery Maple Grove Memorial wood chip trail
- *All trees have been trimmed and cut at
Cy hewit park per 2024 schedule.
- *Council bldg. Maintenance/repairs
- *Mowing all parks/roadsides
- *Sign repair/replacement
- *Maintenance & repairs to all equipment
- *Trail extension
- *Phase 3 of Cy Hewit/Tisher trail

Completed
Completed
In Progress

In Progress
In Progress
Completed
In Progress
In Progress
In Progress
Maintaining

* Warner St. tree removal
*Cy Hewit New Playground

In Progress
In Progress

* Leaf season is officially wrapped up, we ended around 40 loads this season. Huge thank you to Leslie Miller and her crew for decorating the Christmas tree in the gazebo.

* Working with Matt Sturgeon on block grants for 44 W. Main street (old BOPA building) and, also the 6 spring street building. I would like to discuss my future plans with green space and the possibility of raising the old BOPA building.

* I would like to discuss with the committee about eliminating work phone and taking over our personal phone.

* Working with Tom Lewis with R&R truck sales for getting pricing on the 2024 Mack truck.

* Run for the Trails park bench and receptacle has arrived and has been assembled. We are just waiting for spring time to install the first of many benches throughout the new walking trail.

*Warner street tree removal project coming up. Nick Banks and I are in the process of lining up a date and time to start the project. 17 maple trees will be removed from the West side of Warner street. They will be replaced with white ivory lilac trees.

* Playground Grant for Cy Hewit Park. The playground has already been picked out along with the color scheme. We are just waiting for the grant to be released.

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jace Manges