



## VILLAGE COUNCIL SPECIAL MEETING MINUTES

**Location:** 120 Royal Crest Drive, Seville, OH 44273

**Date:** 3/24/25

The meeting began at 6:52 pm.

**PRESENT:** Mayor Carter, Dennis Gordon (Member), Kathy Rhoads (Member), Leslie Miller (Member), Randy Eby (Member)

**ABSENT:** Brad Demiter (Member)

The purpose of this special Council Meeting is to vote on emergency language Legislation, approve the hiring of an Administrative Assistant for the Fiscal Office, and to nominate and appoint a new council member.

### **NOMINATIONS AND APPOINTMENT FOR NEW COUNCIL MEMBER:**

Mrs. Miller nominated Nelson Kilgore as a new council member. Dennis Gordon Seconded the nomination. Seeing no other nominations and no other discussion. Mr. Gordon made a motion to close the nominations. The motion was seconded Upon Roll Call: *Eby – Aye, Rhoads – Aye, Gordon – Aye, Miller - Aye*. Nomination accepted.

Mrs. Miller made a motion to appoint Nelson Kilgore to the Village Council. The motion was seconded. Upon Roll call: *Eby – Aye, Rhoads – Aye, Gordon – Aye, Miller - Aye*. The motion passes to appoint Nelson Kilgore. The Mayor swore in Nelson Kilgore to the open Council Seat.

### **LEGISLATION FOR CONSIDERATION:**

#### **ORDINANCE NO. 2025-14**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, SETTING FORTH THE NUMBER OF FULL TIME POLICE OFFICERS TO BE EMPLOYED BY THE VILLAGE AND DECLARING AN EMERGENCY.

Mr. Eby made a motion to suspend the 3 reading rule and add emergency language to Ordinance 2025-14. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Gordon, Eby, Kilgore* NAYS: *None*. Motion passes.

Mr. Gordon made a motion to adopt Resolution 2025-14 The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Ordinance 2025-14 was adopted.

#### **ORDINANCE NO. 2025-17**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING EARLY RETIREMENT PAY TO DONALD BURSON AND DECLARING AN EMERGENCY.

Mrs. Miller made a motion to suspend the 3 reading rule and add emergency language to Ordinance 2025-17. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Gordon, Eby, Kilgore* NAYS: *None*. Motion passes.

Mr. Eby made a motion to adopt Resolution 2025-17 The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Ordinance 2025-17 was adopted.

#### **ORDINANCE NO. 2025-18**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES ("ODNR") TO ACCEPT FUNDS FROM THE CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/CONSERVATION PROJECT PASS-THROUGH GRANT, ESTABLISHING NEW FUNDS TO ACCEPT GRANT FUNDS, AND DECLARING AN EMERGENCY.

Mr. Kilgore made a motion to suspend the 3 reading rule and add emergency language to Ordinance 2025-18. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Gordon, Eby, Kilgore* NAYS: *None*. Motion passes.

Mrs. Rhoads made a motion to adopt Resolution 2025-18 The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Ordinance 2025-18 was adopted.

#### **ORDINANCE NO. 2025-19**

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN AGREEMENT WITH SIMONSON CONSTRUCTION SERVICES INC. FOR EXPANSION OF THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

Mr. Eby made a motion to suspend the 3 reading rule and add emergency language to Ordinance 2025-19. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Gordon, Eby, Kilgore* NAYS: *None*. Motion passes.

Mrs. Miller made a motion to adopt Resolution 2025-19 The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Ordinance 2025-19 was adopted.

#### ORDINANCE NO. 2025-20

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN AGREEMENT WITH THE HENRY P. THOMPSON COMPANY FOR EQUIPMENT PROCUREMENT FOR THE EXPANSION OF THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

Mrs. Miller made a motion to suspend the 3 reading rule and add emergency language to Ordinance 2025-20. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Gordon, Eby, Kilgore* NAYS: *None*. Motion passes.

Mr. Eby made a motion to adopt Resolution 2025-20 The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Ordinance 2025-20 was adopted.

- **NEW BUSINESS**

- **Hiring of a second full time Administrative Assistant**

Mrs. Harper Bigley – explained when she started in the Fiscal Officer Position, Curt Gelles was working with the Fiscal Office part time and with the Police Department. She explained we have the workload to hire a second full time Administrative Assistant and we have the funds to support it. We would like to hire Curt full time for this position since he is already trained.

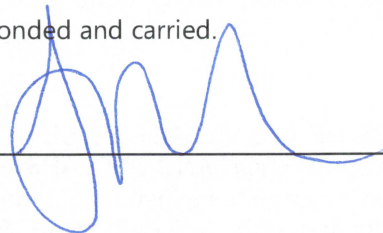
Mrs. Rhoads made a motion to hire Curt Gelles as the Administrative Assistant. The Motion was seconded. Upon Roll Call: Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None* Motion passes. Motion passes.

- **OLD BUSINESS:** None

Mr. Kilgore made a motion to adjourn at 7:05 p.m., the motion was seconded and carried.

X 

Carol Carter, Mayor

X 

Jessica Harper-Bigley