



## FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 4/7/2025

Call to order at 7:15 p.m.

**Present:** Kathy Rhoads (Chair), Dennis Gordon (Member), Randy Eby (Member), Leslie Miller (Member), Nelson Kilgore (Member), Jessica Harper-Bigley (Fiscal Officer)

**Absent:** Brad Demiter (Member)

**Approval of Minutes:** Mrs. Miller made a motion to approve minutes from the 03/03/25 meeting. The motion was seconded and carried. The minutes were approved as written.

**Amendments to the Agenda:** Mrs. Miller made a motion to add 2025 & 2026 Budgets to New Business. The motion was seconded and carried. 2025 & 2026 Budgets is added to New Business.

**Approval to pay the bills:** Mr. Gordon made a motion to pay the bills. The motion was seconded and carried. The motion passes to pay the bills.

**Approval of Financial Reports ending 1/31/25:** Mrs. Miller made a motion to approve the Financial Reports ending 01/31/25. The motion was seconded. Upon Roll Call: *Yeas: Rhoads, Miller, Kilgore, Gordon, Eby Nays: None.* The motion passes to approve Financial Reports ending 1/31/25. Financial 02/28/25 is not reconciled and will be added next month.

**Fiscal Officer Report:** The Fiscal Officer reported that in the last two weeks, she has spent five days out of office in training. She also spent three hours online in office with addition training for her certification. She did learn about prevailing wage and will checking on more info regarding that. We will start doing training with Martha and for upcoming budgets. The Auditor's website has an ethics department for questions you may have. Council and employees need to public records training and sunshine laws at least once per term and Fraud training annually. We will have the Fraud training at the end of the May Finance Meeting.

**Privilege of the floor:** Chief Brian Cyphert went over power point presentation for the Fire Department. Since taking over as Chief, they have had some significant changes. Their goals are to increase the safety for all residents. He explained he has increased his staffing for three staff on around the clock for various reasons. The main concern is keeping up with growth in the Village. He is working on 5 year plan and has realized looking at that plan, they will need more money to continue. The options are by increasing the property tax for all village and township residents and/or replace the levy due in 2027. The other option is to design an inter-governmental agreement under Ohio Revised Code 9.482 that would allow the Village to supplement funding to the Fire Department with a formal legal agreement to be used for Fire department operations and staffing. He explained more statistics in detail regarding staffing, inspections and number of calls for the Village. They want to maintain a long term relationship with the Village and he is asking if there is a way when working on the budget for the Village, if they could consider working on an agreement.

A Guilford township trustee spoke explaining that the renewal levy is up this coming year and it is either going to have to be a renewal or a renewal with replacement.

Mrs. Rhoads explained our money comes from taxes as well and we need some time to look closely at our budget and see if there any solutions.

**New Business: None**

- **Sound System Quote.** The committee reviewed the quote. Mrs. Rhoads feels we need to check other options as well.
- **2025 & 2026 Budgets:** Mrs. Rhoads commented the Finance Committee is going to start with a different process for 2026 budget by working with departments in depth to better understand budgets. Mrs. Rhoads stated we will be discussing the 2025 Budget next month regarding some item changes for the Police Department.

**Old Business: None**

**Privilege of the floor: None**

Mrs. Eby made a motion to adjourn. The motion was seconded and carried. The meeting was adjourned at 8:05 pm.

x  5/5/2025  
Kathy Rhoads (Chair)