



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 08/4/2025

Call to order at 7:38 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Randy Eby (Member), Leslie Miller (Member), Nelson Kilgore (Member), Jessica Harper-Bigley (Recorder)

Absent: Brad Demiter (Member),

Approval of Minutes: Mrs. Miller made a motion to approve minutes from the 07/07/25 meeting. The motion was seconded and carried. The minutes were approved as written.

Amendments to the Agenda: Mr. Eby made a motion to add Executive Session for the purpose of personnel issues after Old Business. There will be no further business after Executive Session. The motion was seconded and carried.

Approval to pay the bills: Mr. Eby made a motion to pay the bills. The motion was seconded and carried. Upon Roll Call: YEAS: *Rhoads, Eby, Kilgore, Miller, Gordon* NAYS: *None*
The motion passes to pay the bills.

Approval of Financial Reports ending 06/30/25: Mr. Eby made a motion to approve the Financial Reports ending 06/30/25. The motion was seconded. The motion passes to approve Financial Reports ending 06/30/25. Upon Roll Call: YEAS: *Rhoads, Eby, Kilgore, Miller, Gordon* NAYS: *None*

Fiscal Officer Report: Mrs. Harper-Bigley stated the Financial Reports have had an off-setting amount with the Bond payoff for the building through US Bank. We recently discover that after the pay off, our numbers have not been matching with US Bank statements. After more research, a previous Fiscal Officer entered the numbers into UAN only using one of the 3 bank statements they provided for us. This is part of the difference and we earned some interest. We will be getting money back from the account. They were not able to give us an exact amount because the person who handles the approval of the refund has retired, so the new person is getting caught up and working on getting the correct amount. Mrs. Harper-Bigley stated we started our audit today and she asked them if they would be able to help us figure out the US Bank statements more clearly. Currently we have 5 banks but we will be closing PNC and US Bank as soon as we get the bond information cleared up. We will also be closing Huntington after a few deposit refunds. We will only have Westfield Bank and Star Ohio banks so reconciling will be much easier. The Fiscal Officer will be scheduling mandatory employee training with Jamie Parker in September

Privilege of the floor: None

New Business:

- **2026 Preliminary Budget Review:** Martha Evans went over preliminary budget and Council will need to approve this tonight so it can be sent the County Auditor. There will be time to make adjustments to turn in the final budget in January 2026. Mrs. Evans also shared a schedule of the dates we need to follow for the timeline of the budget. She would like our departments to give us a firmer budget by September 25th. It is important to remember, we always want to have a carry over and never see a

negative. She stated if we are going to do any kind of wage adjustment, Council needs to have an idea by September even if we do not pass ordinance until later. This will help department heads to include this in their final budget and know what to plan on. She reminded the committee any kind of increase will increase OPNF and OPERS as well workers comp and Medicare. This needs to be considered. We would like to have budgets done by September 25 so Finance Committee can review for October. Then the first reading for Council could be by the November. Martha will share these dates with the committee. Mrs. Rhoads will work on the schedule with the committee and have it in writing to go by every year.

Mr. Nelson made a motion to approve the 2026 Preliminary budget. The Motion was seconded. Upon Roll Call: YEAS: *Rhoads, Eby, Kilgore, Miller, Gordon* NAYS: *None*

Audit: The Auditors started today working on our Audit for 2024. Since there was change over, we felt this would help us to start with a clean slate.

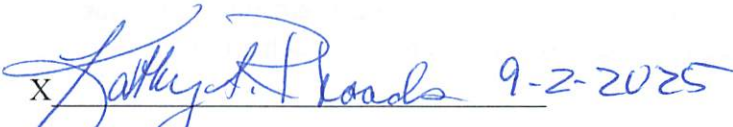
Old Business:

- **Park Pavilion Rental Prices:** Street and Parks Committee reviewed the Pavilion rental prices. They compared the fees to other surrounding areas and feel we are in line with everybody else. The Committee feels we should continue with the same pavilion rental price of \$25 for residents and \$100 for non-residents.

Executive Session:

- Mr. Gordon made a motion to go into Executive session for the purpose of Personnel. The motion was seconded and carried.
- Mrs. Miller made a motion to invite all Council Members, the Solicitor Ted Lesiak, Mayor Carter, Fiscal Officer Jessica Harper-Bigley, and Administrative Assistant Jeni Gray to the Executive Session. The motion was seconded and carried.
- Executive session began at 8:07 pm
- Mrs. Miller made a motion to adjourn Executive session. The motion was seconded and carried. Executive Session adjourned at 8:44 pm

Mr. Eby made a motion to adjourn. The motion was seconded and carried. The meeting was adjourned at 8:45 pm.

X  9-2-2025
Kathy Rhoads (Chair)