



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 10/06/25

Call to order at 8:25 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Randy Eby (Member), Leslie Miller (Member), Nelson Kilgore (Member), Jessica Harper-Bigley (Recorder)

Absent: Brad Demiter (Member),

Approval of Minutes: Mr. Eby made a motion to approve minutes from the 09/02/25 meeting. The motion was seconded and carried. The minutes were approved as written.

Amendments to the Agenda: Mr. Gordon made a motion to add Executive Session following the last privilege of the floor. The motion was seconded and carried. Executive Session will be added regarding personnel and safety and all of Village Council is invited along with the Mayor, Mrs. Harper-Bigley, Mrs. Gray and Mr. Gelles. There will be no business after the Executive Session.

Approval to pay the bills: Mrs. Miller made a motion to pay the bills. The motion was seconded and carried. The motion passes to pay the bills.

Approval of Financial Reports ending 07/31/25 & 8/31/25: Mr. Kilgore made a motion to approve financial reports ending 7/31/25 & 8/31/25. The motion was seconded and carried. The motion passes to approve

Fiscal Officer Report: Mrs. Harper-Bigley discussed we are still working with auditors and they are trying to help us with figuring out the US Bank situation. After discussions with the auditor, we realized that a different type of audit is now required due to the use of over \$750,000 in Government Grants for last year's water line project. There will be an increase in the audit cost.

Mrs. Harper-Bigley stated we have had a lot of repairs on our automatic front doors over the last year so we thought it might be a good idea to get a quote to replace them. We found out Stanley only replaces the openers and not the doors themselves. We would have to go with a glass company to replace the actual doors. We are not even sure we need to replace the doors but we are getting quotes as well. Just to replace the openers for the doors it will cost \$13,367. Things we would like to consider: We can replace doors and openers, just replace the openers, or just wait to see if we have other repairs since we have already put a lot into them this past year. We also are considering not keeping the second set of doors since they do not even lock. Chief Deal commented maybe we should also get a price quote to make the second set of doors lockable. This would create a vestibule mantrap for security purposes. Mrs. Rhoads asked to get quotes together before November to see if we have any funds left from this year to use or decide if we put it on the 2026 budget

Mrs. Harper-Bigley would like to change the overtime rule in the handbook for her department only. It currently states it is overtime for anything over an 8-hour day. She would like it to be overtime after 40 hours per week. Mrs. Gray or Mr. Gelles get overtime because they are here longer than 8 hours for meetings, or setting up for training, deadlines for projects, etc. Being the Fiscal Office, we want to try to be fiscally responsible and we could just flex our hours instead of getting overtime. The Council agreed as long as staff was okay with it. Mrs. Harper

Bigley stated she only wanted the change for our office because it should not affect other departments or any of the field employees.

Privilege of the floor: None

New Business: None

Old Business:

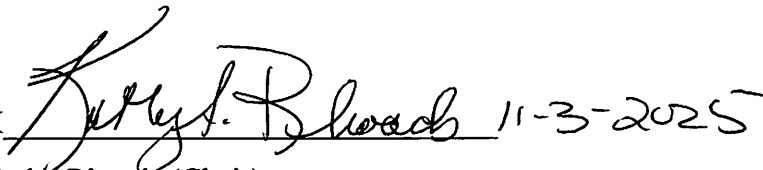
- **2026 Preliminary Budget Review** - Chief Taylor Deal has turned in his budget for 2026. Mrs. Rhoads confirmed things have been corrected and this is the amounts he wants for his final budget. He agreed.

Privilege of the Floor: None

Mrs. Miller made a motion to go into Executive Session for personnel and safety. The motion was seconded and carried. Executive Session began on at 8:44 pm.

Mrs. Miller made a motion to adjourn from Executive Session at 9:21 pm. The motion was seconded and carried.

Mr. Eby made a motion to adjourn. The motion was seconded and carried. The meeting was adjourned at 9:22 pm.

X  11-3-2025
Kathy Rhoads (Chair)