



## PARKS & STREETS COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 11/17/2025

The meeting began at 7:12PM

**Present:** Randy Eby (Chair), Bonnie Gordon (Member), Leslie Miller (Member), Kathy Rhoads (Member), Jennifer Gray (Recorder).

**Absent:** Sue Cox (Member)

Mrs. Gordon made a motion to approve the minutes from 10/20/25. The motion was seconded. Upon Roll Call YEAS: *B. Gordon, Miller, Rhoads, Eby*, NAYS: *None*. Minutes are approved as written.

**Amendments to agenda:** None

**Parks & Streets Superintendent's Report:** See the Parks & Streets Superintendent's report attached. The Streets department is going to try to run a solution of brine with their salt this year. The last day of leaf pick up is November 26<sup>th</sup>.

**Privilege of the floor:** None

**Pending/Completed Legislation:**

### ORDINANCE NO. 2025-52

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO RELATIVE TO THE PURCHASE OF MATERIALS.

**New Business:**

- **Cloverleaf Youth Sports Field Usage** – Mrs. Gray explained the Village is changing how they are handling the field reservations for 2026. She passed out the new field usage forms to the attendees from various Cloverleaf youth sports. The forms are for teams to request what fields and dates they are seeking for the season. It also states the rules and expectations while using the fields. The submitted forms will be approved through this committee. Mrs. Gray asked if they could be submitted by December 15 so the committee could review for approval before the beginning of the year. Mr. Manges asked if softball and baseball could please share the schedules for the season when they are completed. Amber LeClair from the softball association commented they purchased the bases and do not want anybody else who is requesting the fields to use them for fear of damage. Mr. Manges suggested they keep them locked up when they are not using them. Anybody else using the field can bring their own.

There was discussion about using Memorial Field for baseball for the fall. Mr. Burrows and Mr. Crabtree usually work it out and Mr. Burrows will only schedule a game in the evening for the use of lights at Memorial. Mr. Crabtree said they rarely have night games. Ms. LeClair asked if she has a field scheduled but doesn't actually need it and baseball does can she just let them use it or

should she let the village know? Mr. Manges said she should call or email him and Mrs. Gray so they can switch it on the schedule.

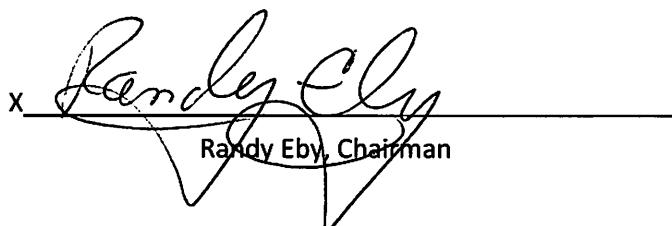
- **Cloverleaf Youth Baseball AED discussion** – A letter was sent by Cloverleaf Youth Baseball to the village requesting to work with them with purchasing AEDs. They want to make sure there is one at each location. Mr. Burrows stated he learned there is an AED that was donated by the Softball Association that is currently at the Cy Hewit fields and there is one that Football purchased at the Memorial Field. Mr. Burrows stated he does not feel we need any more at this time.
- **On-Call pay** – During the review of the handbook, there was discussion about the on-call pay regarding streets and parks employees and how it is significantly lower than other employees of the village. It has not increase in years and the committee felt maybe it is time for an increase. Mr. Manges stated he will talk with his employees to see what is fair and check with the fiscal officer to see if there is room in his budget for any changes.
- **Free pantry at Library** – An employee from the library spoke to Council at the Village Council meeting with the idea of having a free food pantry put in at the library. Although the library could not participate in making sure it was filled, they wanted permission from the village since the library is on village property. At the Village Council meeting, the village solicitor stated the village can give permission for there to be a free food pantry on the property but cannot be responsible for running it. It would be up to the community members to construct and run the pantry.

#### **Old Business: None**

**Privilege of the floor:** Jude Crabtree from Cloverleaf Youth Football presented a plan for a new concession stand/equipment room for football at Memorial field. Plans were passed out and shared with the committee. He explained they have raised some money for the facility but they are still working on raising more. They would also like to add bathrooms to the back of the facilities that would only be open during football or baseball. He is ok with whatever the committee recommends for either wet or dry bathrooms. Mr. Manges stated he recommends a wet bathroom that would only be open for football and baseball. Mr. Manges also stated they had agreed the Village would be responsible for the demolition of the old building and cement work for the new. Mr. Crabtree stated they would be open to any other ideas of raising money. The committee agreed this would be a nice addition to Memorial Park.

Mr. Crabtree also wanted to bring up another issue. He mentioned parking is a nightmare on Saturdays during football. He understands there is no parking on the street on that road. He was hoping we could change that during football season on Saturdays. Mr. Manges stated it would be nice if the farm on the back side could donate some land to put a parking lot in for the park. The program continues to grow more.

Mrs. Rhoads made a motion to adjourn at 8:12 PM. The motion was seconded and carried.

x   
Randy Eby, Chairman