



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 11/03/25

Call to order at 7:37 p.m.

Present: Kathy Rhoads (Chair), Dennis Gordon (Member), Randy Eby (Member), Leslie Miller (Member), Nelson Kilgore (Member), Jennifer Gray (Recorder)

Absent: Brad Demiter (Member)

Approval of Minutes: Mr. Eby made a motion to approve minutes from the 10/06/25 meeting. The motion was seconded and carried. The minutes were approved as written.

Amendments to the Agenda: Mrs. Miller made a motion to add discussion of Ordinances, 2025-48, 2025-49 & 2025-55 to Old Business. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None*. Proposed Ordinances will be added to Old Business.

Approval to pay the bills: Mrs. Miller made a motion to pay the bills. The motion was seconded and carried. The motion passes to pay the bills.

Approval of Financial 09/30/25: Mrs. Miller made a motion to approve the financial reports ending 9/30/25. The motion was seconded and carried. The motion passes to approve

Fiscal Officer Report: Mrs. Harper-Bigley was not in attendance.

Privilege of the floor: None

New Business:

- **Quote for Stanley Doors:** We received a quote from Stanely for the openers for the two front doors and quotes to replace both sets of doors from Medina Glass and Wooster Glass. The cost for just the Stanely Openers was \$13, 367. With the doors the total cost would be approximately between \$36, 569.00 to \$40,049.00. Both doors are working fine at the moment but have had many repairs in the last year. Mrs. Rhoads asked to add this to the January agenda to start planning to discuss saving for the following year's budget.
- **Cash Handling Policy:** Mrs. Rhoads stated that it was mentioned during audit we needed to have a cash handling policy. We need to make sure the cash from one department to another is being handled carefully. She asked the Fiscal Officer to do some research on a good cash handling policy. We want to make sure we are able to say the amount during the change of possession is correct. We will leave this on the agenda for next month.
- **44 West Main:** Mayor Cater stated we have somebody that is interested in buying the building. This does not include the parcels around it. We need to get an appraisal. Mrs. Rhoads made a motion to allow the Mayor and Fiscal officer to acquire a property appraisal for 44 West Main St. Once the appraisal is complete, we can assess whether we want to sell or lease the property. The Motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore* NAYS: *None*. The motion passes.

Old Business:

- **2026 Preliminary Budget Review** – Mrs. Rhoads stated we finally have a budget that can pass so all department heads can make their final changes to their budgets.
- **Review of Ordinances: 2025-48, 2025-49, and 2025-55:** Mr. Rhoads stated we have several options: Council can vote for a merit raise or a COLA, both, or neither. The last time we took a vote it was three votes for a merit with a cap at \$1 which means a supervisor can give up to \$1 with a qualifying performance evaluation. This does not mean that everybody gets a \$1 raise. It would depend on performance and the supervisor's recommendation. Two of the votes were for COLA at 2.7%. Mrs. Miller stated COLA is now at 2.8%. Mrs. Rhoads reminded her we do not have to do the same as what Social Security does. Social Security also takes back so much for health insurance and we do not. Council can choose to give less. Mrs. Rhoads took a preliminary vote. The actual vote will be at council meeting next week.
Mrs. Kilgore vote: COLA at 2.8%
Mr. Gordon feels the COLA at 2.8% would work the best
Mr. Eby vote: COLA 2.8%
Mrs. Miller vote: COLA 2.8%
Mrs. Rhoads vote: COLA 2.8%
Mrs. Rhoads stated we are prepared to vote down the merit raise (2025-48) and vote for the COLA at 2.8% (2025-49) effective first full payroll of 2026. Mrs. Miller made a motion to recommend this for council's approval. The motion was seconded. Upon Roll Call: YEAS: *Rhoads, Miller, Eby, Gordon, Kilgore*
NAYS: *None*. Th motion passes.
Ordinance 2025-55 is for a pay wage scale update. If Council approves COLA raise, it automatically changes the wage scale 2.8%. If they change the merit raise, they would need to increase the wage scales.

Privilege of the Floor: None

Mr. Eby made a motion to adjourn. The motion was seconded and carried. The meeting was adjourned at 8:05 pm.

x  12-1-2025
Kathy Rhoads (Chair)