



FINANCE COMMITTEE REGULAR MEETING MINUTES

Location: 120 Royal Crest Drive, Seville, OH 44273

Date: 07/06/26

Call to order at 7:47 p.m.

Present: Kathy Rhoads (Chair), Amelia Bartosch (Member), Dennis Gordon (Member), Randy Eby (Member), Leslie Miller (Member), Paul Brilla (Member), Jessica Harper-Bigley (Fiscal Officer)

Approval of Minutes: Mr. Eby made a motion to approve minutes from the 06/01/26 meeting. The motion was seconded and carried. The minutes were approved as written.

Amendments to the Agenda: N/A

Approval to pay the bills: Mr. Eby made a motion to pay the bills. The motion was seconded and carried. The motion passes to pay the bills.

Mr. Eby made a motion to approve Financial Reports ending 5/31/26. The motion was seconded and carried. Upon Roll Call: YEAS: *Bartosch, Brilla, Eby, Gordon, Miller, Rhoads* NAYS: *None*. The motion passes.

Fiscal Officer Report:

- The Fiscal Officer reported no new updates from LGS.
- The state contacted the Fiscal Officer about not receiving the 2025 single-year audit or related notes. The Fiscal Officer explained the 2024 single-year audit is still pending. The Village has contracted with Charles Harris & Associates, the current auditor, for the 2025 audit. Once the 2024 audit is completed, materials will be provided for the 2025 audit.
- Work on the 2027 budget is expected to begin within the next couple of weeks.
 - The committee will use the same process as last year.
 - Departments will identify desired 2027 items.
 - The committee will compare departmental requests with available budget capacity.

New Business: None

Old Business:

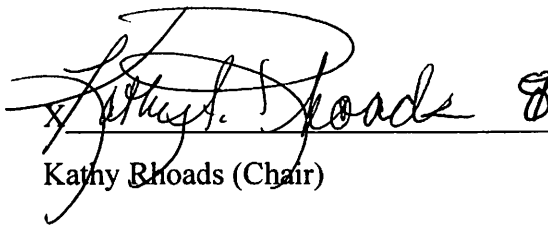
- **Codification – update**
 - The committee reviewed codification options for ordinances.
 - A rough project estimate discussed would cost about \$52,000.
 - The vendor may not be able to start for 5–6 months.
 - The project may take roughly 7 months once started. Sending all hard copies away for a year was flagged as a concern.
 - Scanning options discussed:
 - Staff scanning internally would take a lot of time that is not available.
 - Hiring a part-time worker to scan.
 - Using an outside service.

Conclusion: The committee aims to plan for the codification project in the 2027 budget, but more cost details are needed regarding scanning timeframe and options.

- **Community Shred Date is confirmed for October 10th at the Fire Station**
- **Fire Department Sign** – Mayor Carter will be attending the Township meeting to hear of progress on this and if funds are still needed.

Privilege of the Floor: None

Mrs. Miller made a motion to adjourn. The motion was seconded and carried. The meeting was adjourned at 8:03 pm.

 8-3-2020
Kathy Rhoads (Chair)